APPLICATION RESOURCE SECURITY MANAGER (ARSM)
SERVICE REQUEST 10205:
INSTRUCTIONS FOR USE
RELEASE 656

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FINAL
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1.0 Introduction

This document describes how the use the new activities added to the Application Resource Security Manager (ARSM) System Administration supplied in this release. Two new activities added to ARSM System Administration are:

1. establishing and maintaining association data for use with rules thru one entry/update screen.

2. establishing and maintaining hierarchical organization units for use with rules.
   - This will allow Campuses to control access to employee records by a hierarchy of the user population including Central Administrative, Deans/Business/Vice Chancellor, and Departmental Offices.
   - The Base Payroll/Personnel System supports the use of the Home Department Code as the hierarchical organization unit.
2.0 ARSM System Administration

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This screen is displayed whenever the user enters the CICS transaction IDs 'UCSA' or 'UC05', or whenever the PF09 key is pressed within ARSM System Administration.

The Main Menu displays the functions available to the ARSM System Administrator. To select a function, position the cursor next to a Function Code, or type the Function Code on the Command Line (= = = >) and press enter. The 'EHAP, Hierarchy Access Primary Unit Maintenance' and 'EHAS, Hierarchy Access Secondary Unit Maintenance' Function Codes have been added to this Menu.
3.0 Association Maintenance

This screen is displayed whenever the user enters the Function Code 'EASC' or whenever the cursor is position next to the EASC description line on the ARSM System Administration Menu.

The Association Maintenance Screen allows the ARSM System Administrator to establish:

1. EDB Range Rule Maintenance
2. EDB Home Department Range Rule Maintenance
3. EDB Hierarchical Unit Maintenance
4. EDB Home Department Rule Maintenance
5. EDB Distribution Department Rule Maintenance
6. EDB Personnel Program Code Rule Maintenance
7. EDB Student Status Rule Maintenance

3.1 EDB Range Rule Maintenance

To add EDB Range Rules:

1. Type the following information:
   a. 'A' in the 'A/D/C' field
   b. the Rule Name, 'EDBRNG'
   c. the Authorization ID or Group ID
   d. from one to twelve ranges of Employee IDs.

2. Press Enter to add to the user Profile.
3. Press PF02 to cancel the add operation.

To change a EDB Range Rule:

1. Type the following information and press the ENTER key:
   a. 'C' in the 'A/D/C' field
   b. the Rule Name, 'EDBRNG'
   c. the Authorization ID or Group ID
2. the program will display the existing Range Rule Data.
3. Overtape the data to make changes.
4. Press Enter to change the user Profile.
5. Press PF02 to cancel the change operation.

To delete a EDB Range Rule:

1. Type the following information and press the ENTER key:
   a. 'D' in the 'A/D/C' field
   b. the Rule Name, 'EDBRNG'
   c. the Authorization ID or Group ID
2. the program will display the existing Range Rule Data.
3. Press Enter to delete the user Profile.
4. Press PF02 to cancel the delete operation.

3.2 EDB Home Department Range Rule Maintenance

To add EDB Home Department Range Rules:

1. Type the following information:
   a. 'A' in the 'A/D/C' field
   b. the Rule Name, 'EDBHME'
   c. the Authorization ID or Group ID
   d. from one to twelve ranges of Home Departments.
2. Press Enter to add to the user Profile.
3. Press PF02 to cancel the add operation.

To change a EDB Home Department Range Rule:

1. Type the following information and press the ENTER key:
   a. 'C' in the 'A/D/C' field
   b. the Rule Name, 'EDBHME'
   c. the Authorization ID or Group ID
2. the program will display the existing Home Department Range Rule Data.
3. Overtape the data to make changes.

3.0 Association Maintenance
4. Press Enter to change the Home Department Range Rule.
5. Press PF02 to cancel the change operation.

To delete a EDB Home Department Range Rule:
1. Type the following information and press the ENTER key:
   a. ‘D’ in the ‘A/D/C’ field
   b. the Rule Name, ‘EDBHME’
   c. the Authorization ID or Group ID
2. the program will display the existing Home Department Range Rule Data.
3. Press Enter to delete the Home Department Range Rule.
4. Press PF02 to cancel the delete operation.

3.3 EDB Hierarchical Unit Maintenance

To add EDB Hierarchy Rules:
1. Type the following information:
   a. ‘A’ in the ‘A/D/C’ field
   b. the Rule Name, ‘EDBAC’
   c. the Authorization ID or Group ID
   d. from one to twelve Home Departments or one to twelve ranges of Home Departments
      that a user is allowed access.
2. Press Enter to add to the user Profile.
3. Press PF02 to cancel the add operation.

To change a EDB Hierarchy Rule:
1. Type the following information and press the ENTER key:
   a. ‘C’ in the ‘A/D/C’ field
   b. the Rule Name, ‘EDBAC’
   c. the Authorization ID or Group ID
2. the program will display the existing Hierarchy Rule Data.
3. Overtake the data to make changes.
4. Press Enter to change the Hierarchy Rule.
5. Press PF02 to cancel the change operation.

To delete a EDB Hierarchy Rule:
1. Type the following information and press the ENTER key:
   a. ‘D’ in the ‘A/D/C’ field
   b. the Rule Name, ‘EDBAC’
   c. the Authorization ID or Group ID
2. the program will display the existing Hierarchy Rule Data.
3. Press Enter to delete the Hierarchy Rule.
4. Press PF02 to cancel the delete operation.

3.4 EDB Home Department Rule Maintenance

To add a Home Department Rule.
1. Type the following information:
   a. 'A' in the 'A/D/C' field
   b. the Rule Name, 'HMEDPT'
   c. the Authorization ID or Group ID
   d. from one to twelve Home Department Codes.
2. Press Enter to add to the user Profile.
3. Press PF02 to cancel the add operation.

To change a Home Department Rule.
1. Type the following information and press the ENTER key:
   a. 'C' in the 'A/D/C' field
   b. the Rule Name, 'HMEDPT'
   c. the Authorization ID or Group ID
2. the program will display the existing Home Department Rule Data.
3. Overtyp e the data to make changes.
4. Press Enter to change the Home Department Rule Data.
5. Press PF02 to cancel the change operation.

To delete a Home Department Rule
1. Type the following information and press the ENTER key:
   a. 'D' in the 'A/D/C' field
   b. the Rule Name, 'HMEDPT'
   c. the Authorization ID or Group ID
2. the program will display the existing Home Department Rule Data.
3. Press Enter to delete the Home Department Rule.
4. Press PF02 to cancel the delete operation.

3.5 EDB Distribution Department Rule Maintenance

To add a Distribution Department Rule.
1. Type the following information:
   a. 'A' in the 'A/D/C' field
b. the Rule Name, 'DSTDPT'
c. the Authorization ID or Group ID
d. from one to twelve Distribution Department Codes.

2. Press Enter to add to the user Profile.
3. Press PF02 to cancel the add operation.

To change a Distribution Department Rule.

1. Type the following information and press the ENTER key:
   a. 'C' in the 'A/D/C' field
   b. the Rule Name, 'DSTDPT'
   c. the Authorization ID or Group ID
2. the program will display the existing Distribution Department Rule Data.
3. Overtypen the data to make changes.
4. Press Enter to change the Distribution Department Rule Data.
5. Press PF02 to cancel the change operation.

To delete a Distribution Department Rule

1. Type the following information and press the ENTER key:
   a. 'D' in the 'A/D/C' field
   b. the Rule Name, 'DSTDPT'
   c. the Authorization ID or Group ID
2. the program will display the existing Distribution Department Rule Data.
3. Press Enter to delete the Distribution Department Rule.
4. Press PF02 to cancel the delete operation.

3.6 EDB Personnel Program Rule Maintenance

To add a Personnel Program Rule.

1. Type the following information:
   a. 'A' in the 'A/D/C' field
   b. the Rule Name, 'PERPGM'
   c. the Authorization ID or Group ID
   d. the Personnel Program Code.
2. Press Enter to add to the user Profile.
3. Press PF02 to cancel the add operation.

To change a Personnel Program Rule.

1. Type the following information and press the ENTER key:
   a. 'C' in the 'A/D/C' field
b. the Rule Name, 'PERPGM'
c. the Authorization ID or Group ID

2. the program will display the existing Personnel Program Rule Data.
3. Overtype the data to make changes.
4. Press Enter to change the Personnel Program Rule Data.
5. Press PF02 to cancel the change operation.

To delete a Personnel Program Rule
1. Type the following information and press the ENTER key:
   a. 'D' in the 'A/D/C' field
   b. the Rule Name, 'PERPGM'
   c. the Authorization ID or Group ID
2. the program will display the existing Personnel Program Rule Data.
3. Press Enter to delete the Personnel Program Rule.
4. Press PF02 to cancel the delete operation.

3.7 **EDB Student Status Rule Maintenance**

To add a Student Status Rule.
1. Type the following information:
   a. 'A' in the 'A/D/C' field
   b. the Rule Name, 'STUSTA'
   c. the Authorization ID or Group ID
   d. the Student Status Code.
2. Press Enter to add to the user Profile.
3. Press PF02 to cancel the add operation.

To change a Student Status Rule.
1. Type the following information and press the ENTER key:
   a. 'C' in the 'A/D/C' field
   b. the Rule Name, 'STUSTA'
   c. the Authorization ID or Group ID
2. the program will display the existing Student Status Rule Data.
3. Overtype the data to make changes.
4. Press Enter to change the Student Status Rule Data.
5. Press PF02 to cancel the change operation.

To delete a Student Status Rule
1. Type the following information and press the ENTER key:

3.0 Association Maintenance
a. 'D' in the 'A/D/C' field
b. the Rule Name, 'STUSTA'
c. the Authorization ID or Group ID
2. the program will display the existing Student Status Rule Data.
3. Press Enter to delete the Student Status Rule.
4. Press PF02 to cancel the delete operation.
4.0 Hierarchy Primary Unit Maintenance

This screen is displayed whenever the user enters the Function Code 'EHAP' or whenever the cursor is position next to the EHAP description line on the ARSM System Administration Menu.

The Hierarchy Primary Unit Maintenance Screen allows the ARSM System Administrator to establish organizational unit hierarchy.

To view the secondary units a primary unit is allowed to access:

1. Enter the Primary Unit
2. Press Enter
3. the program will display the existing secondary units
4. type over a unit you want to change
5. press clear, erase eof or the space bar to delete a unit
6. or add a new unit in the next available position
7. Press Enter to update the user Profile.
8. Press PF02 to cancel the add operation.
5.0 Hierarchy Secondary Unit Maintenance

This screen is displayed whenever the user enters the Function Code ‘EHAS’ or whenever the cursor is position next to the EHAS description line on the ARSM System Administration Menu.

The Hierarchy Secondary Unit Maintenance Screen allows the ARSM System Administrator to establish:

To view the primary units which may access a secondary unit:

1. Enter the Secondary Unit
2. Press Enter
3. the program will display the existing primary units
4. type over a unit you want to change
5. press clear, erase eof or the space bar to delete a unit
6. or add a new unit in the next available position
7. Press Enter to update the user Profile.
8. Press PF02 to cancel the add operation.