Detailed Design
RELEASE 1098

SERVICE REQUEST 13416
- California Quarterly Reporting

SERVICE REQUEST 13417
- W2 Reporting

SERVICE REQUEST 13420
- IBAL Screen Changes

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Information Systems & Computing
Office of the President
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Introduction

This detailed design document contains the following service requests:

• **Service Request 13416**

  Service Request 13416 asks that modifications be made to the California Quarterly Reporting process, effective for the 1997 first quarter reporting (January 1, 1997 through March 31, 1997).

  Currently, the State Withholding Taxable Gross (EDB 5506) amount is stored on the EDB only on a year-to-date (YTD) basis. It is asked that a new data element be created to store a quarter-to-date (QTD) balance for State Withholding Taxable Gross (EDB 5547). PPS should begin collecting and storing the Quarter-to-Date California State Withholding Taxable Gross effective with employee earnings paid on and after January 1, 1997.

  It is asked that each employee’s Quarter-to-Date California State Withholding Taxable Gross (EDB 5547) be captured from the EDB, and included on the Unemployment Insurance (UI) Extract File for California UI Reporting. The employee’s Quarter-to-Date California State Withholding Taxable Gross should also be included on the California State Unemployment Insurance magnetic tape as well as on the existing Quarterly UI reports.

  In addition, two existing UI extract edits associated with messages 60-101 and 60-127 should be changed.

• **Service Request 13417**

  Service Request 13417 asks that modifications be made to the W-2 Reporting Process for the 1996 W-2 reporting year.

  Existing EDB 5504 (Nonqualified Deferred Income Plan, NDIP) was used in prior years to store earnings paid under NDIP. Since all Nonqualified Deferred Income Plan payments have been made and NDIP has been discontinued prior to 1996, EDB 5504 is used to store the amount of interest paid to TX employees who qualified to receive retroactive range and merit payments in 1996.

  It is asked that the following changes be made to the W-2 process:
The fields designated for reporting the NDIP amounts on the W-2 magnetic tape should be zero-filled. The NDIP amount reported on the W-2 Laser form should be removed.

The TX Interest should be added to the sum of each employee’s Total Federal Withholding Taxable Gross and Total State Withholding Taxable Gross in the W-2 Extract Process, and reported on the W-2 Laser form. In addition, each employee’s TX Interest should be reported on the W-2 Laser form.

The DCP Casual Fidelity (EDB 6278) should be added to the sum of each employee’s Total YTD DCP Casual Contributions in the W-2 Extract Process, and reported on the W-2 Laser form.

The DCP Regular Fidelity (EDB 6217) and DCP Regular Calvert (EDB 6218) should be added to the sum of each employee’s Total YTD DCP Regular Contributions in the W-2 Extract Process, and reported on the W-2 Laser form.

Two existing W-2 Extract edits associated with messages 60-126 and 60-128 should be modified.

A new field designated for military employees with Basic Quarters pay, Subsistence pay, and Combat pay should be included in the record structures of the appropriate W-2 records.

The field designated for Income Tax withheld by Third-Party Payer on the W-2 ‘E’ Type record should be moved to the W-2 ‘T’ Type record.

The existing texts related to the NDIP amounts should be changed on the W-2 reports to texts related to the TX Interest.

- **Service Request 13420**

Service Request 13420 asks that modifications be made to the PPIMAL0 screen (IBAL function) in the EDB On-line Inquiry Subsystem as a result of Service Request 13416, which asked that modifications be made to the Payroll/Personnel System for 1997 quarterly reporting to the State of California’s Employment Development Department (EDD).

It is asked that the PPIMAL0 screen be modified to include the display of the employee’s Quarter-to-Date California State Withholding Taxable Gross (EDB 5547) and the Quarter-to-Date California State Income Tax Withheld (EDB 6012). In addition, the PPIMAL0 screen help text should be changed appropriately, and the field help texts should be included for EDB 5547 and EDB 6012.
Overview

The following modifications will be made to the Payroll/Personnel System (PPS) per Service Request 13416:

Data Element

New data element number 5547 will be assigned to QTD-SWT-GROSS (Quarter-To-Date State Withholding Taxable Gross) for storing a quarter-to-date balance for California State Withholding Taxable Gross on the EDB.

• File Changes

The California UI (Unemployment Insurance) extract file will be expanded to accommodate four additional data elements:

1) EDB 5547 - Quarter-to-Date California State Withholding Taxable Gross (QTD-SWT-GROSS)

2) EDB 5518 - Year-to-Date Executive Life Insurance Imputed Income (EXEC-LIFEINCOME)

3) EDB 5519 - Year-to-Date Other Income (YTD-OTHER-INCOME)

4) EDB 5535 - Year-to-Date Non-cash Fringe Benefits (YTD-TAX-FRINGE)

• California UI Extract Edits

Two existing UI Extract edits will be modified (Refer to the Program Modifications section for specific edit changes):

1) The Quarter-To-Date California State Withholding Taxable Gross will be included in the edit associated with issuing message 60-101).

2) The Quarter-To-Date California State Withholding Taxable Gross will be included in the edit associated with issuing message 60-127).

• Compute Changes
Similar to the existing logic which updates each employee’s Year-to-Date California State Withholding Taxable Gross (EDB 5506) on the EDB, the Compute will be changed to update each employee’s Quarter-to-Date California State Withholding Taxable Gross on the EDB.

- **UI Magnetic Tape changes**

  1) Code ‘S’ Type record

   a) The Quarter-to-Date California State Withholding Taxable Gross (EDB 5547) will be reported in columns 185 through 193.

   If the Quarter-to-Date California State Withholding Taxable Gross (EDB 5547) is negative, the negative amount will be suppressed and reported as zero in columns 185 through 193.

   b) The Quarter-to-Date California State Withholding Taxable Gross (EDB 5547) will be included in the criteria associated with entering an ‘A’ or ‘P’ (Wage Plan Code) in column 126.

  2) Code ‘ST’ Type record

   a) The sum of Quarter-to-Date California State Withholding Taxable Grosses reported on all preceding Code ‘S’ Type records will be reported on the Code ‘ST’ Type record in columns 69 through 82.

- **UI Report Changes**

  The Quarter-to-Date California State Withholding Taxable Gross will be included on the appropriate UI reports (Refer to the Program Modifications section of this document for specific modifications).

The following modifications will be made to the Payroll/Personnel System (PPS) per Service Request 13417:

- **W-2 Extract Process**

  1) Currently, the sum of each employee’s Total YTD DCP Casual Contributions contains DCP Casual Savings Fund (EDB 6036), DCP Casual Equity Fund (EDB 6037), DCP Casual Bond Fund (EDB 6038), DCP Casual ICC (EDB 6039), DCP Casual Money Market (EDB 6155), and DCP Casual Multi-Asset (EDB 6156).

  DCP Casual Fidelity (EDB 6278) will be added to the sum of each employee’s Total YTD Casual Contributions.
2) Currently, the sum of each employee’s Total YTD DCP Regular Contributions contains DCP Regular Savings Fund (EDB 6211), DCP Regular Equity Fund (EDB 6212), DCP Regular Bond Fund (EDB 6213), DCP Regular ICC (EDB 6214), DCP Regular Money Market (EDB 6215), and DCP Regular Multi-Asset (EDB 6216).

DCP Regular Fidelity (EDB 6217) and DCP Regular Calvert (EDB 6218) will be added to the sum of each employee’s Total YTD Regular Contributions.

3) Currently, the sum of each employee’s Total YTD Federal Withholding Taxable Gross contains the YTD Federal Withholding Taxable Gross (EDB 5502), YTD Executive Life Insurance Imputed Income (EDB 5518), YTD Other Income (EDB 5519), and Non-cash Fringe Benefits (EDB 5535).

The YTD TX Interest (EDB 5504) will be added to the sum of each employee’s Total YTD Federal Withholding Taxable Gross.

4) Currently, the sum of each employee’s Total YTD State Withholding Taxable Gross contains the YTD State Withholding Taxable Gross (EDB 5506), YTD Executive Life Insurance Imputed Income (EDB 5518), YTD Other Income (EDB 5519), and Non-cash Fringe Benefits (EDB 5535).

The YTD TX Interest (EDB 5504) will be added to the sum of each employee’s Total YTD State Withholding Taxable Gross.

• **W-2 Extract Edits**

Two existing W-2 Extract edits will be modified:

1) An existing edit checks the employee’s YTD OASDI Gross (EDB 5503), YTD Medicare Gross (EDB 5510), YTD OASDI Tax (EDB 6013), and YTD Medicare Tax (EDB 6009). If the employee has a Citizenship Code of ‘N’, ‘R’, or ‘A’, and a VISA Type Code of ‘F1’ or ‘J1’, and a positive amount is found in any of the YTD OASDI Gross, YTD Medicare Gross, YTD OASDI Tax, or YTD Medicare Tax fields, message 60-126 is issued.

The above edit will be changed to exclude employees with a Citizenship Code of ‘R’ and a VISA Type Code of ‘F1’ or ‘J1’.

2) An existing edit compares the employee’s YTD EIC (EDB 6099) amount to the EIC Maximum of $1257.00.

The above edit will be changed to compare the employee’s YTD EIC (EDB 6099) amount to the EIC Maximum of $1291.00.
**W-2 Laser Form (See Attachment 1)**

1) The NDIP amount (previously in EDB 5504) will no longer be reported in box 11.

2) The TX Interest (EDB 5504) will be reported in box 14.

3) The sum of the Total Federal Withholding Taxable Gross will include the employee’s TX Interest for reporting in box 1.

4) The sum of the Total State Withholding Taxable Gross will include the employee’s TX Interest for reporting in box 17.

5) The sum of the Total YTD DCP Casual Contributions will include the employee’s DCP Casual Fidelity (EDB 6278) for reporting in box 14.

6) The sum of the Total YTD DCP Regular Contributions will include the employee’s DCP Regular Fidelity (EDB 6217) and DCP Regular Calvert (EDB 6218) for reporting in box 14.

**W-2 Magnetic Tape**

1) Nonqualified Deferred Income Plan (NDIP)

   NDIP will no longer be reported in the following W-2 Type records, and will be zero-filled.

   a) ‘W’ Type record in positions 207 through 215

   b) ‘I’ Type record in positions 137 through 146

   c) ‘T’ Type record in positions 162 through 174

2) TX Interest

   The sum of the Total Federal Withholding Taxable Gross will include the employee’s TX Interest for reporting in the following W-2 Type records:

   a) ‘W’ Type record in positions 140 through 148

   b) ‘I’ Type record in positions 24 through 33

   c) ‘T’ Type record in positions 35 through 47

3) Income Tax Withheld by Third-Party Payer
Final

a) Income Tax Withheld by Third-Party Payer will be removed from the ‘E’ Type record in positions 168 through 179, and will be blank-filled.

b) Income Tax Withheld by Third-Party Payer will be reported in the ‘T’ Type record in positions 217 through 228, and will be zero-filled.

4) Military Employees with Basic Quarters Pay, Subsistence Pay, and Combat Pay

Military Employees with Basic Quarters Pay, Subsistence Pay, and Combat Pay will be reported in the following W-2 Type records, and will be zero-filled.

a) ‘W’ Type record in positions 200 through 206
b) ‘I’ Type record in positions 182 through 193
c) ‘T’ Type record in positions 230 through 241

5) W-2 Report Changes

a) All descriptions of ‘NONQUAL - NDIP’ will be changed to ‘TX INTEREST’.
b) All descriptions of ‘NDIP===' will be changed to ‘TX INT==='.
c) The footnote at the bottom of the page in report PPP6014 will be changed.

The following modifications will be made to the Payroll/Personnel System (PPS) per Service Request 13420:

PPibal0 Screen Changes

1) EDB 5547 - The employee’s Quarter-to-Date California State Withholding Taxable Gross will be displayed on this screen.

2) EDB 6012 - The employee’s Quarter-to-Date California State Income Tax Withheld will be displayed on this screen.

CICS Help Text Changes

1) The screen help text will be changed on this screen

2) The field help texts for EDB 5547 and EDB 6012 will be added to this screen.
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• **EDB Data Element**

A new QTD California State Withholding Taxable Gross will be added to the EDB as data element 5547 (See Attachment 2 for Data Dictionary Definition - draft only).

• **System File Changes**

  UI Extract File

  *The total length of each UI Extract record will be increased to 80 to accommodate the following data elements:*

  1) **EDB 5547** - QTD-SWT-GROSS with a total length of 5.

  2) **EDB 5518** - EXEC-LIFEINCOME with a total length of 5.

  3) **EDB 5519** - YTD-OTHER-INCOME with a total length of 5.

  4) **EDB 5535** - YTD-TAX-FRINGE with a total length of 5.

• **Copy Member Changes**

  1) **CPLNKGRS**

     This copymember is used as the linkage between PPP390 and PPGRS* modules during the Compute process.

     Field KGRS-FILLER-5547 will be renamed to KGRS-QTD-SWT-GROSS

  2) **CPLNKGR1**

     This copymember is used as the linkage in On-line Rush Checks. Although Quarter-to-Date California State Withholding Taxable Gross will not be used in On-line Rush Checks directly, CPLNKGR1 will be changed to keep synchronization with CPLNKGRS.

     Field KGR1-FILLER-5547 will be renamed to KGR1-QTD-SWT-GROSS
3) **CPLNKHDA**

This copymember is used as a linkage between program PPP390 and PPGRS* modules during the Compute process.

Field named FILLER-5547 will be renamed to QTD-SWT-GROSS

4) **CPLNKUIR**

I. A field will be defined in this copymember to store the sum of reportable Quarter-to-Date California State Withholding Taxable Grosses.

Currently, an existing counter field is used to store the number of employees who have Reportable Quarter-to-Date California State Withholding Taxes only.

This counter will be used to store the number of employees who have no Quarter-to-Date California UI Wages, but do have Quarter-to-Date California State Withholding Taxes and/or Quarter-to-Date California State Withholding Taxable Grosses.

II. A field will be defined in this copymember to store the sum of exception Quarter-to-Date California State Withholding Taxable Grosses.

Currently, an existing counter field is to store the number of exception employees who have no Quarter-to-Date California UI Wages, but does have Quarter-to-Date California State Withholding Taxes.

This counter will be used to store the number of exception employees who have no Quarter-to-Date California UI Wages, but do have Quarter-to-Date California State Withholding Taxes and/or Quarter-to-Date California State Withholding Taxable Grosses.

III. A field will be defined to store the sum of suppressed Quarter-to-Date California State Withholding Taxable Grosses (negative amounts).

5) **CPLNKUIT**

I. A field will be defined to store the sum of reportable Quarter-to-Date California State Withholding Taxable Grosses.
II. A field will be defined to store the sum of negative Quarter-to-Date California State Withholding Taxable Grosses.

6) **CPWSRPCM**

This copymember is kept synchronized with INCLUDE members PPPVPCM1 and PPPVPCM2.

Column name QTD-SWT-GROSS will be added to this copymember.

7) **CPWSTXTP**

I. A field will be defined to store the Quarter-to-Date California State Withholding Taxable Gross amount in positions 185 through 193 of the Code Type ‘S’ record.

II. A field will be defined to store the sum of Quarter-to-Date California State Withholding Taxable Grosses will be stored in positions 69 through 82 of the Code Type ‘ST’ record.

8) **CPWSTXUI**

I. The record structure of the Detail Employee UI Extract record will be modified to include the following fields:

* Positions 60 through 64 - TXUI-EMP-QTD-CA-SWT-GRS (Quarter-to-Date California State Withholding Taxable Gross, EDB 5547)

* Positions 65 through 69 - TXUI-EMP-YTD-EXECLIFE-INC (Year-to-Date Executive Life Imputed Income, EDB 5518)

* Positions 70 through 74 - TXUI-EMP-YTD-OTHER-INCOME (Year-to-Date Other Income, EDB 5519)

* Positions 75 through 79 - TXUI-EMP-YTD-NONCASH-FRINGE (Year-to-Date Non-cash Fringe Benefits, EDB 5535)

II. The length of the Header record will be increased to 80.

III. The record structure on the Trailer record will be modified to include a field for the sum of all Quarter-to-Date California State Withholding Taxable Grosses reported on the Employee UI Extract records. The total length of the Trailer record will be increased to 80.
9) **CPWSXIC2**

I. This copymember contains installation constants used by various Payroll programs. Among these are data element paired constants, the first containing the data element number and the second containing a data element description. The latter description is used for reporting the balances on the PPP4401 Payroll Audit Report.

II. FILLER-ELM-5547 will be renamed to SWT-GRS-QTD-ELMT and will retain the current initial value 5547. FILLER-NAME-5547 will be renamed to SWT-GRS-QTD-DESC, and will be given the initial value “SWT GROSS QTD”.

- **DDL Member Changes**

1) **TBPCM10A**

   DDL statements in this copymember will be used to ALTER Table PPPPCM to include new column QTD_SWT_GROSS.

2) **TBPCM00C**

   Column name QTD_SWT_GROSS will be included in this DDL member to create table PPPPCM.

3) **PPPVPCM1**

   Column name QTD_SWT_GROSS will be included in this DDL member to create view PPPVPCM1_PCM.

4) **PPPVPCM2**

   Column name QTD_SWT_GROSS will be included in this DDL member to create view PPPVPCM2_PCM.

5) **PPPVZPCM**

   Column name QTD_SWT_GROSS will be included in this DDL to create view PPPVZPCM_PCM.
6) **PPPVHDA2**

Column name QTD_SWT_GROSS will be included in this DDL member to create view PPPVHDA2_PCM.

- **Include Member Changes**

  The following Include Members will be modified to include column name QTD_SWT_GROSS:

  1) **PPPVPCM1**
  2) **PPPVPCM2**
  3) **PPPVZPCM**
  4) **PPPVHDA2**

- **Bind Member Change**

  Program PPCALUTL will be added to the bind member list in the following bind member:

  1) **PPP600**

**Program Modifications**

1) The following programs will be modified to rename ‘FILLER-5547’ with ‘QTD-SWT-GROSS’ in the COBOL ‘Replace By’ clause:

- **PPEXERPT**
- **PPEM001**
- **PPEM004**
- **PPEM101**
- **PPNRARPT**
- **PPSTARPT**
- **PPEY001**
- **PPEY101**
2) **PPHDAUTL**

‘FILLER-5547’ will be renamed to ‘QTD-SWT-GROSS’ in the Working Storage section.

Code will be added to move the QTD-SWT-GROSS amount on the PPPPCM Table to the linkage area.

3) **PPGRSPAR**

Program PPGRSPAR updates the linkage dollar balances from the working gross fields in section 7500-UPDATE-GROSSES.

Similar to existing logic which adds the current SWT Gross to the YTD SWT Gross in the linkage, the current SWT Gross will be added to the QTD SWT Gross in the linkage.

4) **PPPCMFET**

If the value for data element 5547 (QTD California State Withholding Taxable Gross) has changed, the old value and new value will be moved to the appropriate working storage data areas.

5) **PPPCMCHG**

If the value in field QTD-SWT-GROSS has changed, set the Change Indicator on.

6) **PPPCMUPD**

Similar to existing logic which computes the TEMP-NUMBER for each data element reported on the Employee Change File (ECF), code will be added for data element 5547.

7) **PPPCMUTL**

Similar to existing logic which moves each value on the PPPPCM table to the appropriate field in the linkage area, code will be added for data element 5547.

8) **PPPCMUTW**

Similar to existing logic which updates the appropriate columns on the PPPPCM table, code will be added to update QTD-SWT-GROSS on the PPPPCM table.
9) **PPP130**

The name ‘FILLER-5547’ defined in the redefinition of PPHDAUTL-INTERFACE will be renamed to ‘QTD-SWT-GROSS’.

Similar to the existing logic which updates each appropriate value on the PPPPCM table, code will be added to update the QTD-SWT-GROSS column on the PPPPCM Table.

10) **PPP400**

Similar to existing logic which reduces the existing YTD California State Withholding Taxable Gross (EDB 5506) by the amount of the Reduction Amount Total, code will be added to reduce the QTD California State Withholding Taxable Gross by the amount of the Reduction Amount Total.

11) **PPTAXEDB**

- **EDB Extract**

The following data elements will be captured from the EDB, and included on each Employee UI Extract record:

I. EDB 5518 - Year-to-Date Executive Life Insurance Imputed Income

II. EDB 5519 - Year-to-Date Other Income

III. EDB 5535 - Year-to-Date Non-cash Fringe Benefits

IV. EDB 5547 - Quarter-to-Date California State Withholding Taxable Gross

If the reporting quarter equals 4, the amount stored in above extract field will contain the sum of **EDB 5547**, **EDB 5518**, **EDB 5519**, and **EDB 5535**.

If the reporting quarter of the calendar year is 1, 2, or 3, the amount stored in the above field will contain only **EDB 5547**.

- **Temporary Code Change for 1996 Quarterly UI Reporting only**
At the end of each calendar quarter, a tape is sent to the State of California’s Employment Development Department (EDD) containing quarterly information of each appropriate employee on the EDB.

The reporting of each employee’s *Quarter-to-Date California State Withholding Taxable Gross (EDB 5547)* on the tape to EDD is effective with the 1997 *first quarter reporting*. However, due to the timing of installation considerations, the tape to EDD containing each employee’s Quarter-to-Date California State Withholding Taxable Gross will be reported as zeros in positions 185 through 193 of the ‘S’ Type records for 1996 *fourth quarter reporting only*.

Thus, immediately after the logic which calculates the proper value of each employee’s Quarter-to-Date California State Withholding Taxable Gross (EDB 5547) for Quarterly UI reporting (See section IV under bullet EDB Extract), a temporary one line of code will move zeros to each employee’s Quarter-to-Date California State Withholding Taxable Gross on the Quarterly UI Extract file. This temporary change will force each employee’s reported Quarter-to-Date California State Withholding Taxable Gross to zero on the ‘S’ Type records, and all Quarter-to-Date California State Withholding Taxable Grosses will be displayed as zeros on the Quarterly UI reports.

- **Edit Changes**

  I. Currently, if the Quarter-to-Date UI Wages, Quarter-to-Date UI Reductions, and Quarter-to-Date California State Withholding Taxes are zero, the employee is skipped.

  If the Quarter-to-Date UI Wages, Quarter-to-Date UI Reductions, Quarter-to-Date California State Withholding Taxes, and Quarter-to-Date California State Withholding Taxable Grosses are zero, the employee will be skipped.

  II. Currently, the following criteria sets the Unemployment Insurance Exception Flag to a value of ‘Y’ if:

  Quarter-to-Date UI Wage contains a negative value and Quarter-to-Date California State Withholding Tax contains a negative value (OR)

  Quarter-to-Date UI Wage contains a negative value and the Quarter-to-Date California State Withholding Tax contains zero (OR)
Quarter-to-Date UI Wage contains zero and the Quarter-to-Date California State Withholding Tax contains a negative value.

If any one of the above criteria is satisfied, message 60-101 ‘TAX EXTRACT: EMPLOYEE IS EXCEPTION DUE TO NEGATIVE BALANCE(S)’ is issued on the PPP6010 report with a severity level of ‘7’ (Employee Reject). In addition the dollar balances associated with Quarter-to-Date UI Wage, Quarter-to-Date California State Withholding Taxable Gross, and Quarter-to-Date California State Withholding Tax are displayed after message 60-101.

The criteria to set the Unemployment Insurance Exception Flag will be changed as follows:

Quarter-to-Date UI Wage contains a negative value, Quarter-to-Date California State Withholding Taxable Gross contains a negative value, and Quarter-to-Date California State Withholding Tax contains a negative value

(OR)

Quarter-to-Date UI Wage contains zero, Quarter-to-Date California State Withholding Taxable Gross contains zero, and Quarter-to-Date California State Withholding Tax contains a negative value

(OR)

Quarter-to-Date UI Wage contains zero, Quarter-to-Date California State Withholding Taxable Gross contains a negative value, and Quarter-to-Date California State Withholding Tax contains zero

(OR)

Quarter-to-Date UI Wage contains zero, Quarter-to-Date California State Withholding Taxable Gross contains a negative value, and Quarter-to-Date California State Withholding Tax contains a negative value

(OR)

Quarter-to-Date UI Wage contains a negative value, Quarter-to-Date California State Withholding Taxable Gross contains zero, and Quarter-to-Date California State Withholding Tax contains zero

(OR)
Quarter-to-Date UI Wage contains a negative value, Quarter-to-Date California State Withholding Taxable Gross contains zero, and Quarter-to-Date California State Withholding Tax contains a negative value

(OR)

Quarter-to-Date UI Wage contains a negative value, Quarter-to-Date California State Withholding Taxable Gross contains a negative value, and Quarter-to-Date California State Withholding Tax contains zero

If one of the above criteria is satisfied, message 60-101 ‘TAX EXTRACT: EMPLOYEE IS EXCEPTION DUE TO NEGATIVE BALANCE(S)’ will be issued on the PPP6010 report with a severity level of ‘7’ (Employee Reject). In addition the dollar balances associated with Quarter-to-Date UI Wage, Quarter-to-Date California State Withholding Tax, Year-to-Date Executive Life Insurance Imputed Income (EDB 5518), Year-to-Date Other Income (EDB 5519), and Year-to-Date Non-cash Fringe Benefits (EDB 5535) will be displayed after message 60-101.

III. Currently, the following criteria determines the issuance of message 60-127 ‘TAX EXTRACT: NEGATIVE BAL REPORTED AS ZERO; POSITIVE BAL REPORTED’.

Quarter-to-Date UI Wage contains a negative value and Quarter-to-Date California State Withholding Tax contains a positive value (OR)

Quarter-to-Date UI Wage contains a positive value and the Quarter-to-Date California State Withholding Tax contains a negative value

If one of the above criteria is satisfied, message 60-127 ‘TAX EXTRACT: NEGATIVE BAL REPORTED AS ZERO; POSITIVE BAL REPORTED’ is issued on the PPP6010 report with a severity level of ‘3’ (Warning).

The criteria will be changed as follows:

If one or two of the following items contains a positive value and one or two of the following items contains a negative value

Quarter-to-Date UI Wage
Quarter-to-Date California State Withholding Taxable Gross
Quarter-to-Date California State Withholding Tax

message **60-1271 ‘TAX EXTRACT: NEGATIVE BAL REPORTED AS ZERO; POSITIVE BAL REPORTED’** will be issued on the PPP6010 report with a severity level of ‘3’ (Warning). In addition, the dollar balances associated with the Quarter-to-Date UI Wage, Quarter-to-Date California State Withholding Taxable Gross, and Quarter-to-Date California State Withholding Tax will be displayed after message 60-127.

- **Report Changes**

  I. **PPP6011 (Campus Summary Report)** See Attachment 3.

  The description of ‘QTD CA SWT GROSS’ for reporting the Quarter-to-Date California State Withholding Taxable Gross will be added to this report.

  The sum of the Quarter-to-Date California State Withholding Taxable Gross amounts will be displayed under existing columns ‘EDB’, ‘AUTOMATIC SYSTEM ADJUSTMENTS’, ‘TOTAL EXTRACT’, ‘EXCEPTION’, ‘AMOUNTS SUPPRESSED’, and ‘REPORTABLE’.

  The sum of the Year-to-Date Executive Life Insurance Imputed Income, Year-to-Date Other Income, and Year-to-Date Non-cash Fringe Benefits amounts will be displayed under existing column ‘EDB’.

  Existing description ‘EMPLOYEES WITH CA SWT TAX ONLY’ will be changed to ‘EMPLOYEES WITH CA SWT GROSS AND/OR CA SWT TAX ONLY’.

  Existing description ‘EMPLOYEES WITH NO UI EARNINGS AND NO CA SWT TAX’ will be changed to ‘EMPLOYEES WITH NO UI EARNINGS, NO CA SWT GROSS, AND NO CA SWT TAX’.

  Footnote of ‘* YTD EXEC LIFE INS, YTD OTHER INCOME, AND YTD NON-CASH FRINGE BENEFITS ARE ADDED TO CA SWT GROSS FOR FOURTH QUARTER REPORTING’ will be displayed at the bottom of the page.

12) **PPTAXUI**

  - **UI Extract File change**
I. The length of the sort record will be increased from 60 to 80.

• **Report Changes**

I. **PPP6002** (UI AND CALIFORNIA STATE WITHHOLDING TAX TAPE) See Attachment 4.

The description of ‘CA SWT GRS REPORTED’ for reporting the Reportable Quarter-to-Date California State Withholding Taxable Gross will be added to this report.

The total amount reported on the magnetic tape for the Quarter-to-Date California State Withholding Taxable Grosses will be displayed below the total displayed for California UI Wages.

The description ‘EMPLOYEE RECORDS WITH CA SWT TAX ONLY’ will be changed to ‘EMPLOYEES RECORDS WITH CA SWT GROSS AND/OR CA SWT TAX ONLY’.

II. **PPP6002** (UI AND CALIFORNIA STATE WITHHOLDING TAX REPORTS) See Attachment 5.

The description of ‘CA SWT GRS REPORTED’ for reporting the Quarter-to-Date California State Withholding Taxable Gross will be added to this report.

The sums of the Quarter-to-Date California State Withholding Taxable Grosses will be displayed under existing columns ‘EXTRACT’, ‘EXCEPTION’, ‘AMTS SUPPRESSED’, and ‘REPORTABLE’.

The sum of the Year-to-Date Executive Life Insurance Imputed Income, Year-to-Date Other Income, and Year-to-Date Non-cash Fringe Benefits amounts will be displayed under existing column ‘EDB’.

Existing description ‘EMPLOYEES WITH CA SWT TAX ONLY’ will be changed to ‘EMPLOYEES WITH CA SWT GROSS AND/OR CA SWT TAX ONLY’.

Footnote of ‘* YTD EXEC LIFE INS, YTD OTHER INCOME, AND YTD NON-CASH FRINGE BENEFITS ARE ADDED TO CA SWT GROSS FOR FOURTH QUARTER REPORTING’ will be displayed at the bottom of the page.

13) **PPTAXUIR**
Final

- **Report Changes**

  I. **PPP6004** (UI WAGES AND CALIFORNIA STATE WITHHOLDING TAX) See Attachment 6.

  New column heading ‘CA SWT GRS’ will be displayed between column headings ‘REPORTED UI GROSS’ and ‘CA SWT TAX’.

  Each employee’s Quarter-to-Date California State Withholding Taxable Gross will be displayed under column heading ‘CA SWT GRS’.

  If an employee’s Quarter-to-Date California State Withholding Taxable Gross is negative, the negative amount will be suppressed and displayed as a zero on the report, and an asterisk ‘*’ will be displayed next to the zero amount.

  Negative Quarter-to-Date California State Withholding Taxable Grosses will be accumulated for purposes of report/tape balancing.

  III. **PPP6005** (UI WAGES AND CALIFORNIA SWT EXCEPTIONS LIST) See Attachment 7.

  New column heading ‘CA SWT GRS’ will be displayed between column headings ‘UI GROSS’ and ‘CA SWT TAX’.

  Each employee’s exception Quarter-to-Date California State Withholding Taxable Gross will be displayed under column heading ‘CA SWT GRS’.

  IV. **PPP6006** (UI WAGES AND CALIFORNIA SWT SUPPRESSED LIST) See Attachment 8.

  New column headings **REPORTED CA SWT GRS** and ‘SUPPRESSED CA SWT GRS’ will be displayed between column headings ‘SUPPRESSED UI GROSS’ and ‘REPORTED CA SWT TAX’.

  Each employee’s Reported and Suppressed Quarter-to-Date California State Withholding Taxable Grosses will be displayed under column headings

  ‘REPORTED CA SWT GRS’ and ‘SUPPRESSED CA SWT GRS’ respectively.

14) **PPTAXUIT**

- **Tape Changes**
I. **Code Type ‘S’ record**

If the employee’s Quarter-to-Date California State Withholding Taxable Gross is negative, the negative amount will be suppressed and reported on the employee’s Code Type ‘S’ record as zero in positions 185 through 193.

Currently, the Wage Plan Code in position 126 contains a value of ‘A’ when the employee has a reportable Quarter-to-Date UI Wage. If the employee does not have reportable Quarter-to-Date UI Wage, but does have reportable Quarter-to-Date California State Withholding Tax, the Wage Plan Code in position 126 contains a value of ‘P’.

The Wage Plan Code in position 126 will contain a value of ‘P’ if the employee does not have reportable Quarter-to-Date UI Wage, but does have reportable Quarter-to-Date California State Withholding Tax or Quarter-to-Date California State Withholding Taxable Gross.

If the reporting quarter of the calendar year is the first, second, or third quarter, the value in positions 185 through 193 will contain the Quarter-to-Date California State Withholding Taxable Gross (EDB 5547). If the reporting quarter of the calendar year is the fourth quarter, the value in positions 185 through 193 will contain the sum of Quarter-to-Date California State Withholding Taxable Gross, Year-to-Date Executive Life Income (EDB 5518), Year-to-Date Other Income (EDB 5519), and Year-to-Date Non-cash Fringe Benefits (EDB 5535).

Negative Quarter-to-Date California State Withholding Taxable Grosses will be accumulated for purposes of report/tape balancing.

II. **Code Type ‘ST’ record**

The value in positions 69 through 82 will contain the sum of Quarter-to-Date California State withholding Taxable Grosses reported on the preceding Code Type ‘S’ records.

15) **USER12**

‘HDA-FILLER-5547’ in the Working Storage section will be renamed to ‘HDA-QTD-SWT-GROSS’.

Similar to existing logic which updates each appropriate value on the PPPPCM table, code will be added for updating column QTD-SWT-GROSS.

- **Control Table Updates**
1) **Data Element Table**

Data element number 5547 will be added to the Data Element Table.
Service Request 13417 - W2 Reporting

- Copy Member Changes

1) CPWSTXTP

* ‘E’ Type record

Currently, a field designated for Total Federal Income Tax Withheld by Third-Party Payers is reported in positions 168 through 179 of this record. However, federal income tax withheld by third parties from sick or disability payments made to employees is not directly reported by the university; a zero value is assigned to this field.

Effective for 1996 W2 reporting, a field designated for Total Federal Income Tax Withheld by Third-Party Payers will no longer be reported on the ‘E’ Type record. This field will be removed, and positions 168 through 179 will contain blanks.

* ‘W’ Type record

Effective for 1996 W2 reporting, a field designated for Basic Quarters Pay, Subsistence Pay, and Combat Pay to military employees will be reported in positions 200 through 206. However, the university does not have military employees. Therefore, a zero value will be assigned to this field.

The university no longer has employees with earnings paid under the Nonqualified Deferred Income Plan. The field designated for Nonqualified Plan - Section 457 will contain a zero value in positions 207 through 215.

* ‘I’ Type record

Effective for 1996 W2 reporting, a field designated for Basic Quarters Pay, Subsistence Pay, and Combat Pay to military employees will be reported in positions 182 through 193. However, the university does not have military employees. Therefore, a zero value will be assigned to this field.

The university no longer has employees with earnings paid under the Nonqualified Deferred Income Plan. The field designated for Nonqualified Plan - Section 457 will contain a zero value in positions 137 through 146.
Final

* ‘T’ Type record

Effective for 1996 W2 reporting, a field designated for Basic Quarters Pay, Subsistence Pay, and Combat Pay to military employees will be reported in positions 230 through 241. However, the university does not have military employees. Therefore, a zero value will be assigned to this field.

The university no longer has employees with earnings paid under the Nonqualified Deferred Income Plan. The field designated for Nonqualified Plan - Section 457 will contain a zero value in positions 162 through 174.

Effective for 1996 W2 reporting, a field designated for *Total Federal Income Tax Withheld by Third-Party Payers* will contain zero value in positions 217 through 228.

2) **CPWSXTRC**

* System Parameter value 278 will be added to the DCP Casual Funds Table.

* System Parameter values 217 and 218 will be added to the DCP Regular Funds Table.

**Program Modifications**

1) **PPTAXEDB**

* Each employee’s DCP Casual Fidelity (EDB 6278) contribution will be added to the employee’s calculated Total Year-to-Date (YTD) DCP Casual contributions (sum of DCP Casual funds, EDB 6036 + EDB 6037, + EDB 6038 + EDB 6039 + EDB 6155 + EDB 6156).

* Each employee’s DCP Regular Fidelity (EDB 6217) contributions and DCP Regular Calvert (EDB 6218) contributions will be added to the employee’s calculated Total Year-to-Date (YTD) DCP Regular contributions (sum of DCP Regular Funds, EDB 6211 + EDB 6212 + EDB 6213 + EDB 6214 + EDB 6215 + EDB 6216).

* EDB 5504 (Nonqualified Deferred Income Plan, NDIP) was used in prior years to store earnings paid under NDIP. In 1996, EDB 5504 was used to store the amount of interest paid to TX employees who qualified to receive retroactive range and merit payments. EDB 5504 will continue to be captured in the W2 Extract process as TX Interest. EDB 5504 will no longer be associated to NDIP.
Currently, the calculated Total Federal Withholding Taxable Gross is the sum of YTD Federal Withholding Taxable Gross (EDB 5502) + YTD Executive Life Insurance Imputed Income (EDB 5518), YTD Other Income (EDB 5519) + YTD Non-cash Fringe Benefits (EDB 5535).

The employee’s TX Interest (EDB 5504) will be added to the Total Federal Withholding Taxable Gross.

* Currently, the calculated Total State Withholding Taxable Gross is the sum of YTD State Withholding Taxable Gross (EDB 5506) + YTD Executive Life Insurance Imputed Income (EDB 5518), YTD Other Income (EDB 5519) + YTD Non-cash Fringe Benefits (EDB 5535).

The employee’s TX Interest (EDB 5504) will be added to the Total State Withholding Taxable Gross.

Currently, an existing edit checks the employee’s YTD OASDI Gross (EDB 5503), YTD OASDI Tax (EDB 6013), YTD Medicare Gross (EDB 5510), YTD Medicare Tax (EDB 6009) for positive amounts. If the employee has a Citizenship Code (EDB 0109) of ‘N’, ‘R’, or ‘A’, and a Visa Type Code (EDB 0110) of ‘F1’ or ‘J1’, and has a positive amount in any of the YTD OASDI Gross, YTD OASDI Tax, Medicare Gross, or Medicare Tax fields, message 60-126 (TAX EXTRACT: EMP WITH F1/J1 VISA HAS OASDI/MED AMT ON EDB) is issued on the PPP6010 report.

The above edit will be changed to exclude an employee with a Citizenship Code of ‘R’ and a Visa Type of ‘F1’ or ‘J1’.

* Currently, an existing edit compares an employee’s YTD EIC amount (EDB 6099) to the EIC Maximum of $1257.00. If the YTD EIC amount exceeds the allowable EIC maximum of 1257.00, message 60-128 (TAX EXTRACT: EIC OVER MAXIMUM OF $1257.00, REDUCED TO $1257.00) is issued on the PPP6010 report.

* The above edit will be changed to compare an employee’s YTD EIC amount to the EIC Maximum of $1291.00. If the YTD EIC amount exceeds the allowable EIC maximum of 1291.00, message 60-128 (TAX EXTRACT: EIC OVER MAXIMUM OF $1291.00, REDUCED TO $1291.00) will be issued.

* The description of ‘NONQUAL - NDIP’ will be changed to ‘TX INTEREST’ on the PPP6011 report.
2) PPTAXW2

* The description of ‘NONQUAL - NDIP’ will be changed to ‘TX INTEREST’ on the PPP6014 report.

* The footnote of ‘NO STATE TAPE REQUIRED TO BE SENT TO EDD FOR 1995’ appearing at the bottom of the page in report PPP6014 will be changed to ‘NO STATE TAPE REQUIRED TO BE SENT TO EDD’.

3) PPTAXW2R

Currently, an existing edit checks the employee’s YTD OASDI Gross (EDB 5503), YTD OASDI Tax (EDB 6013), YTD Medicare Gross (EDB 5510), YTD Medicare Tax (EDB 6009) for positive amounts. If the employee has a Citizenship Code (EDB 0109) of ‘N’, ‘R’, or ‘A’, and a Visa Type Code (EDB 0110) of ‘F1’ or ‘J1’, and has a positive amount in any of the YTD OASDI Gross, YTD OASDI Tax, Medicare Gross, or Medicare Tax fields, text 'EMP WITH F1/J1 VISA HAS OASDI/MED AMOUNTS' is displayed on the PPP6019 report.

The above edit will be changed to exclude an employee with a Citizenship Code of ‘R’ and a Visa Type of ‘F1’ or ‘J1’.

* The descriptions of ‘NONQUAL - NDIP’ and ‘NDIP==’ will be changed to ‘TX INTEREST’ and ‘TX INT===' respectively on the following reports:

PPP6007
PPP6008
PPP6009
PPP6011
PPP6014
PPP6019

4) PPTAXW2F

* Each employee’s Total YTD DCP Casual contributions (sum of DCP Casual funds, EDB 6036 + EDB 6037, + EDB 6038 + EDB 6039 + EDB 6155 + EDB 6156 + EDB 6278) will be reported in box 14, labeled as DCP CAS.

* Each employee’s Total YTD DCP Regular contributions (sum of DCP Regular Funds, EDB 6211 + EDB 6212 + EDB 6213 + EDB 6214 + EDB 6215 + EDB 6216 + EDB 6217 + EDB 6218) will be reported in box 14, labeled as DCP REG.
* EDB 5504 (Nonqualified Deferred Income Plan, NDIP) was used in prior years to store earnings paid under NDIP. In 1996, EDB 5504 was used to store the amount of interest paid to TX employees who qualified to receive retroactive range and merit payments. Therefore, TX Interest (EDB 5504) will be reported in box 14, labeled as ‘INTEREST’ (See Attachment 1).

* Currently, box 11 is used to report the NDIP (EDB 5504) amount. Box 11 will no longer contain the NDIP amount; box 11 will contain blanks.

* The total Federal Withholding Taxable Gross reported in box 1 will include the employee’s TX Interest (EDB 5504).

* The Total State Withholding Taxable Gross reported in box 17 will include the employee’s TX Interest (EDB 5504).

5) PPTAXW2T

* EDB 5504, previously associated to NDIP, will no longer be reported on the following W2 records:
  
  ‘W’ Type records - Positions 207 through 215 will be zero-filled
  ‘I’ Type records - Positions 137 through 146 will be zero-filled.
  ‘T’ Type records - Positions 162 through 174 will be zero-filled.

* Income Tax Withheld by Third-Party Payer will be reported on the ‘T’ Type record in positions 217 through 228 with a value of zero.

Income Tax Withheld by Third-Party Payer previously reported on the ‘E’ Type record in positions 168 through 179 will contain blanks.

* EDB 5504 (TX Interest) will be included in the Total Federal Withholding Taxable Gross for reporting on the following W2 records:
  
  ‘W’ Type records - Positions 140 through 148
  ‘I’ Type records - Positions 24 through 33
  ‘T’ Type records - Positions 35 through 47

* The field designated for Basic Quarters Pay, Subsistence Pay, and Combat Pay to military employees will contain zero value in the following W2 records:
  
  ‘W’ Type records - Positions 200 through 206
Final

‘I’ Type records - Positions 182 through 193

‘T’ Type records - Positions 230 through 241

6) PPP610

* The description of ‘NONQUAL - NDIP’ will be changed to ‘TX INTEREST’ on the PPP6102 report.

• Control Table Updates

1. System Messages Table

The text for message 60-128 (TAX:EXTRACT: EIC OVER MAXIMUM OF $1257.00, REDUCED TO $1257.00) will be changed to ‘TAX EXTRACT: EIC OVER MAXIMUM OF $1291.00, REDUCED TO $1291.00’.
Service Request 13420 - PPIBAL0 Screen Changes

- **Program Modifications**

  1) PPWIBAL

  Program PPWIBAL is the screen processor program for the EDB Inquiry Dollars Information screen.

  The employee’s Quarter-to-Date California State Withholding Taxable Gross (EDB 5547) will be obtained from the PPPPCM Table in column QTD-SWT-GROSS, and will be moved to the appropriate screen field as defined in the map PPIBAL0.

  The employee’s Quarter-to-Date California State Income Tax Withheld (EDB 6012) will be obtained from the PPPDBL Table, and will be moved to the appropriate screen field as defined in the map PPIBAL0.

- **Map Changes**

  1) PPIBAL0

  PPIBAL0 is the map used by the PPWIBAL screen processor program to display the EDB Inquiry Dollars Information screen.

  The Quarter-to-Date California State Withholding Taxable Gross field will be added to the map.

  The Quarter-to-Date California State Income Tax Withheld field will be added to the map.

- **CICS Help**

  1) The screen text for the PPIBAL0 screen will be changed in the *Function* and *Nature of Information* section of the text as follows:

  Function: IBAL displays year-to-date and quarter-to-date dollar balances for various types of gross pay, withholding taxes, and other income for an employee.
Nature of Information: The fields on this screen represent year-to-date dollar balances, except for those preceded by QTD, which represent quarter-to-date dollar balances.

2) The field text for Quarter-to-Date California State Income Tax Withheld (EDB 6012) will be as follows:

| Description: The quarter-to-date total amount of California state income tax withheld from an employee's gross pay. |
| Format: nnnnnnn.nn |
| Code Interpretation: N/A |

The label on the screen for EDB 6012 will be **QTD SWT Ded**:

3. The field text for Quarter-to-Date California State Withholding Taxable Gross (EDB 5547) will be taken from the Data Dictionary (See Attachment 2).

The label on the screen for EDB 5547 will be **QTD SWT Grs**:
List of Attachments

Attachment 1 - W-2 Laser Form
Attachment 2 - Data Dictionary Entry for EDB 5547
Attachment 3 - PPP6011 report
Attachment 4 - PPP6002 report
Attachment 5 - PPP6002 report
Attachment 6 - PPP6004 report
Attachment 7 - PPP6005 report
Attachment 8 - PPP6006 report