Test Plan
RELEASE 1098

California Quarterly Reporting/
W2 Reporting/
IBAL Screen Changes

November 26, 1996

Information Systems & Computing
Office of the President
University of California
Testing Overview

This test plan addresses the test runs and cases constructed to verify the correct installation of Release 1098. The test is made up of the following components:

1. Control Table (CTL) Initial Load (LOADCTL)
2. Employee Data Base (EDB) Initial Load (LOADEDDB)
3. PAR Data Base (PAR) Initial Load (LOADPAR)
4. VSAM Control Table Initial Load (LOADVSAM)
5. Compute Process (NOV96MO, NOV96B1, NOV96B2, DEC96B2)
   - The computes for October 1996 were already run, and are not included in this test plan. However, the PAR records are reflected on the DB2 PAR Table.

   **Note:** The computes for the *December MO* and *B1 December* pay cycles are not run in this test plan, since these pay cycles with a check date of January 1, 1997 and January 8, 1997 respectively are reported in the 1st quarter of 1997. However, the PAR records are reflected on the DB2 PAR Table for reporting statistical counts for the fourth quarter to include employees paid on those pay cycles.

5. UI Quarterly and Year-end W2 Process (RUN600)
6. UI Fourth Quarter Reporting Only (RUN600X)
7. Monthly Maintenance (Quarter-end) (RUN130)
CONTROL TABLE (CTL) INITIAL LOAD (LOADCTL)

**Description**

This job loads the DB2 CTL database.

**Verification**

Ensure that the DB2 CTL has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the database.
EMPLOYEE DATA BASE (EDB) INITIAL LOAD (LOADEDDB)

Description

This job loads the EDB database.

Verification

In order to assure successful completion of this job, verify that the EDB has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the data base.
PAR INITIAL LOAD (LOADPAR)

Description
This job loads the DB2 PAR records which will be used for testing the California Quarterly UI Process.

Verification
After the PAR database has been successfully loaded, the PPPEUD Table contains PAR records for Pay Cycles MO, B2, B1, and XX.
In order to assure successful completion of this job, verify that the PAR database has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the database.
VSAM Control Table Initial Load (LOADVSAM)

Description

This job loads the VSAM Control Tables using the RCSTORE file.

Verification

The RCTSTORE file sent with this release already contains the System Message and Data Element updates.

In order to assure successful completion of this job, verify that the VSAM control tables have been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded.
MO November 1996 Compute (NOV96MO)

**Description**

This job processes employees whose Pay Cycle is MO for the Pay Period Ending November 30, 1996.

**Verification**

To ensure that the appropriate modules have been modified and installed properly, verify the results on the following report:

**PPP4401 (REPORTS PDS, member P4401MON)**

- **Employee** 000000001 (PRESIDENT, EXEC)

Before the compute has run, the employee’s QTD SWT GROSS (EDB 5547) on the PPPPCM Table contains the following quarter-to-date amount (Refer to report PPP2501 in REPORTS PDS, member PPP2501A):

| (EDB 5547) SWT QTD GROSS | 23,893.83 |

After the compute has completed, the employee’s current California State Withholding Taxable Gross is displayed on the PPP4401 report as:

| STATE GROSS | 23,726.88 |

New (SWT GROSS QTD) = Last (SWT GROSS QTD) + current (STATE GROSS). The new QTD SWT GROSS amount displayed under NEW BALANCES should be:

| 5547 SWT GROSS QTD | 47,620.71 |

- **Employee** 000050001 (HIGHWATER, HELEN)

Before the compute has run, the employee’s QTD SWT GROSS (EDB 5547) on the PPPPCM Table contains the following quarter-to-date amount (Refer to report PPP2501 in REPORTS PDS, member PPP2501A):

| (EDB 5547) SWT QTD GROSS | 25,394.01 |

After the compute has completed, the employee’s current California State Withholding Taxable Gross is displayed on the PPP4401 report as:
New (SWT GROSS QTD) = Last (SWT GROSS QTD) + current (STATE GROSS).
The new QTD SWT GROSS amount displayed under NEW BALANCES should be:

<table>
<thead>
<tr>
<th>5547</th>
<th>SWT GROSS QTD</th>
<th>43,816.03</th>
</tr>
</thead>
</table>

Final
B1 November 1996 Compute (NOV96B1)

Description
This job processes employees whose Pay Cycle is B1 for the Pay Period Ending November 2, 1996.

Verification
To ensure that the appropriate modules have been modified and installed properly, verify the results on the following report:

PPP4401 (REPORTS PDS, member P4401B1N)

- Employee 000050003 (BEAN, JILL E.)

Before the compute has run, the employee’s QTD SWT GROSS (EDB 5547) on the PPPPCM Table contains the following quarter-to-date amount (Refer to report PPP2501 in REPORTS PDS, member PPP2501B):

<table>
<thead>
<tr>
<th>(EDB 5547)</th>
<th>SWT QTD GROSS</th>
<th>21,624.62</th>
</tr>
</thead>
</table>

After the compute has completed, the employee’s current California State Withholding Taxable Gross is displayed on the PPP4401 report as:

<table>
<thead>
<tr>
<th>STATE GROSS</th>
<th>10,812.31</th>
</tr>
</thead>
</table>

New (SWT GROSS QTD) = Last (SWT GROSS QTD) + current (STATE GROSS). The new QTD SWT GROSS amount displayed under NEW BALANCES should be:

<table>
<thead>
<tr>
<th>5547 SWT GROSS QTD</th>
<th>32,436.93</th>
</tr>
</thead>
</table>

- Employee 000050024 (WILLING, ABE L. N.)

Before the compute has run, the employee’s QTD SWT GROSS (EDB 5547) on the PPPPCM Table contains the following quarter-to-date amount (Refer to report PPP2501 in REPORTS PDS, member PPP2501B):

<table>
<thead>
<tr>
<th>(EDB 5547)</th>
<th>SWT QTD GROSS</th>
<th>3,067.30</th>
</tr>
</thead>
</table>

After the compute has completed, the employee’s current California State Withholding Taxable Gross is displayed on the PPP4401 report as:
New (SWT GROSS QTD) = Last (SWT GROSS QTD) + current (STATE GROSS). The new QTD SWT GROSS amount displayed under NEW BALANCES should be:

<table>
<thead>
<tr>
<th>STATE GROSS</th>
<th>1,533.65</th>
</tr>
</thead>
<tbody>
<tr>
<td>5547  SWT GROSS QTD</td>
<td>4,600.95</td>
</tr>
</tbody>
</table>
B2 November 1996 Compute (NOV96B2)

Description

This job processes employees whose Pay Cycle is B2 for the Pay Period Ending November 16, 1996.

Verification

To ensure that the appropriate modules have been modified and installed properly, verify the results on the following report:

**PPP4401 (REPORTS PDS, member P4401B2N)**

- Employee **000050003** (BEAN, JILL E.)

Before this BW compute is run, the employee’s QTD SWT GROSS (EDB 5547) on the PPPPCM Table contains the following quarter-to-date amount from the last Pay Period End November 2 (B1) compute (Refer to report PPP4401 in REPORTS PDS, member P4401B1N):

<table>
<thead>
<tr>
<th>(EDB 5547) SWT QTD GROSS</th>
<th>32,436.93</th>
</tr>
</thead>
</table>

After the compute has completed, the employee’s current California State Withholding Taxable Gross is displayed on the PPP4401 report as:

<table>
<thead>
<tr>
<th>STATE GROSS</th>
<th>10,812.31</th>
</tr>
</thead>
</table>

New (SWT GROSS QTD) = Last (SWT GROSS QTD) + current (STATE GROSS). The new QTD SWT GROSS amount displayed under NEW BALANCES should be:

<table>
<thead>
<tr>
<th>5547 SWT GROSS QTD</th>
<th>43,249.24</th>
</tr>
</thead>
</table>

- Employee **000050024** (WILLING, ABE L. N.)

Before this BW compute is run, the employee’s QTD SWT GROSS (EDB 5547) on the PPPPCM Table contains the following quarter-to-date amount from the last Pay Period End November 2 (B1) compute (Refer to report PPP4401 in REPORTS PDS, member P4401B1N):

<table>
<thead>
<tr>
<th>(EDB 5547) SWT QTD GROSS</th>
<th>4,600.95</th>
</tr>
</thead>
</table>

Final

After the compute has completed, the employee’s *current* California State Withholding Taxable Gross is displayed on the PPP4401 report as:

| STATE GROSS | 1,533.65 |

New (SWT GROSS QTD) = Last (SWT GROSS QTD) + current (STATE GROSS). The new QTD SWT GROSS amount displayed under NEW BALANCES should be:

| 5547 SWT GROSS QTD | 6,134.60 |
B2 December 1996 Compute (DEC96B2)

Description

This job processes employees whose Pay Cycle is B2 for the Pay Period Ending December 14, 1996.

Verification

To ensure that the appropriate modules have been modified and installed properly, verify the results on the following report:

PPP4401 (REPORTS PDS, member P4401B2D)

- Employee 000050003 (BEAN, JILL E.)

Before this BW compute is run, the employee’s QTD SWT GROSS (EDB 5547) on the PPPPCM Table contains the following quarter-to-date amount from the last Pay Period End November 16 (B2) compute (Refer to report PPP4401 in REPORTS PDS, member P4401B2N):

| (EDB 5547) SWT QTD GROSS | 43,249.24 |

After the compute has completed, the employee’s current California State Withholding Taxable Gross is displayed on the PPP4401 report as:

| STATE GROSS | 10,812.31 |

New (SWT GROSS QTD) = Last (SWT GROSS QTD) + current (STATE GROSS). The new QTD SWT GROSS amount displayed under NEW BALANCES should be:

| 5547 SWT GROSS QTD | 54,061.55 |

- Employee 000050024 (WILLING, ABE L. N.)

Before this BW compute is run, the employee’s QTD SWT GROSS (EDB 5547) on the PPPPCM Table contains the following quarter-to-date amount from the last Pay Period End November 16 (B2) compute (Refer to report PPP4401 in REPORTS PDS, member P4401B2N):

| (EDB 5547) SWT QTD GROSS | 6,134.60 |
After the compute has completed, the employee’s current California State Withholding Taxable Gross is displayed on the PPP4401 report as:

| STATE GROSS | 1,533.65 |

New (SWT GROSS QTD) = Last (SWT GROSS QTD) + current (STATE GROSS). The new QTD SWT GROSS amount displayed under NEW BALANCES should be:

| 5547 SWT GROSS QTD | 7,668.25 |
UI Quarterly and Year-end W2 Process (RUN600)

Description

This job executes the UI Quarterly and year-end W2 Process.

The quarter and year values specified on the Specification record are ‘4’ and ‘96’ in column 12 and columns 13 through 14 respectively.

Verification (UI Changes)

Several reports were modified to include the Quarter-to-Date California State Withholding Taxable Gross (EDB 5547). In addition, each employee’s Quarter-to-Date California State Withholding Taxable Gross is reported on the ‘S’ Type record of the California UI File.

To ensure that the appropriate modules have been modified and installed correctly, verify the following reports:

- **PPP6002** *(REPORTS PDS, member PPP6002)*
  
a) Verify on page 1 of this report that the following descriptions are displayed on the report:

  CA SWT GRS REPORTED
  
  EMPLOYEE RECORDS
  WITH CA SWT GROSS
  AND/OR
  CA SWT TAX ONLY

b) Verify on page 1 of this report for the following totals:

<table>
<thead>
<tr>
<th>EMPLOYEE RECORDS WITH UI EARNINGS ON 12TH DAY OF</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1ST MONTH OF QTR</td>
<td>116</td>
</tr>
<tr>
<td>2ND MONTH OF QTR</td>
<td>116</td>
</tr>
<tr>
<td>3RD MONTH OF QTR</td>
<td>114</td>
</tr>
</tbody>
</table>

The problem addressed in Error Report 1361 (See Release Letter) has been resolved. Note that the (3RD MONTH OF QTR) total is 114, two less than the counts for the first and second months of the quarter. For the month of December,
employees 000050039 and 000050064 on the BW Pay Cycles were only paid for the Pay Period End Date of 12/28/1996; these two employees did not receive pay for the Pay Period End Date of 12/14/1996. Since these employees did not satisfy all of the following criteria, they were not counted in the month of December:

- The Pay Period Begin Date falls before or on December 12, 1996 (not satisfied).

- The Pay Period End Date falls after or on December 12, 1996 (satisfied).

- The Pay Period End Date falls before or on the last day of December (satisfied).

The current California State Withholding Taxable Gross on the appropriate December PAR record is greater than zero (satisfied).

- The UI Eligibility Code is equal to ‘C’ on the appropriate December PAR record (satisfied).

- The Record Type is not equal to ‘65’ on the appropriate December PAR record (satisfied).

- **PPP6002**(REPORTS PDS, member PPP6002)

  a) Verify on page 2 of this report that the following descriptions are displayed on the report:

  QTD CA SWT GROSS

  * YTD EXEC LIFE INS
  * YTD OTHER INCOME
  * YTD NON-CASH FRINGE

  EMPLOYEE RECORDS
  WITH CA SWT GROSS
  AND/OR
  CA SWT TAX ONLY

  b) Verify on the bottom of page 2 of this report that the following footnote is displayed:

  * YTD EXEC LIFE INS, YTD OTHER INCOME, AND YTD NON-CASH FRINGE BENEFITS ARE ADDED TO CA SWT GROSS IN FOURTH QUARTER REPORTING ONLY.
• **PPP6004 (REPORTS PDS, member PPP6004)**

Verify the following items on this report:

a) Column Heading ‘CA SWT GRS’

b) Page Total amount under Column Heading ‘CA SWT GRS’

c) Grand Total amount under Column Heading ‘CA SWT GRS’

• **PPP6005 (REPORTS PDS, member PPP6005)**

Verify the following items on this report:

a) Column Heading ‘CA SWT GRS’

b) Page Total amount under Column Heading ‘CA SWT GRS’

c) Grand Total amount under Column Heading ‘CA SWT GRS’

• **PPP6006 (REPORTS PDS, member PPP6006)**

Verify the following items on this report:

a) Column Headings ‘SUPPRESSED CA SWT GRS’ and ‘REPORTED CA SWT GRS’

b) Page Total amount under Column Heading ‘CA SWT GRS’

c) Grand Total amount under Column Heading ‘CA SWT GRS’

d) Employee (000050100) has a negative amount of 4,904.50 reported under column heading SUPPRESSED CA SWT GROSS

e) Employee (920000775) has a negative amount of 3,220.21 reported under column heading SUPPRESSED CA SWT TAX.

• **PPP6010 (REPORTS PDS, member PPP6010)**

Verify the following items on this report:

a) Employee 000050075

| 5547 | QTD CA SWT GROSS | 938.48 |
Final

is displayed under existing message 60-127 (TAX EXTRACT: NEGATIVE BAL REPORTED AS ZERO; POSITIVE BAL REPORTED)

b) Employee 000050094

| 6011-Q | QTD ADDL CA SWT | 88.72- |

is displayed under existing message 60-101 (TAX EXTRACT: EMPLOYEE IS EXCEPTION DUE TO NEGATIVE BALANCE(S):)

The amount displayed above for QTD ADDL CA SWT resolves the problem addressed in Error Report 1442 (See Release Letter).

c) Employee 000050095

| 5547   | QTD CA SWT GROSS | 90.00- |

is displayed under existing message 60-101 (TAX EXTRACT: EMPLOYEE IS EXCEPTION DUE TO NEGATIVE BALANCE(S):)

• **PPP6011** *(REPORTS PDS, member PPP6011)*

a) Verify the following descriptions are displayed on this report:

QTD CA SWT GROSS

* YTD EXEC LIFE INS
* YTD OTHER INCOME
* YTD NON-CASH FRINGE

EMPLOYEES WITH
CA SWT GROSS AND/OR
CA SWT TAX ONLY

EMPLOYEES WITH
NO UI EARNINGS,
NO CA SWT GROSS,
NO CA SWT TAX

b) Verify on the bottom of page 1 of this report that the following footnote is displayed:

* YTD EXEC LIFE INS, YTD OTHER INCOME, AND YTD NON-CASH FRINGE BENEFITS ARE ADDED TO CA SWT GROSS IN FOURTH QUARTER REPORTING ONLY.
**UI Record Format Changes**

To ensure that the new formats have been installed correctly on the UI Extract and California UI records, verify the data on the following files:

a) **UI Extract File (PAYDIST.R1098.UIFILET)**

**Record 2**
Columns 60 through 64 (QTD SWT GROSS, EDB 5547) should have
004762071C (equivalent to 47,620.71)

**Record 38**
Columns 70 through 74 (YTD Other Income) should have
000450000D (equivalent to -4,500.00)

**Record 74**
Columns 70 through 74 (YTD Other Income) should have
000007000C (equivalent to 70.00)
Columns 75 through 79 (YTD Non-cash Fringe) should have
000012500C (equivalent to 125.00)

**Record 117**
Columns 65 through 69 (YTD Exec Life Ins) should have
000101964C (equivalent to 1,019.64)

b) **California UI Tape (PAYDIST.R1098.CALUIT)**

**Record 2 (‘S’ Record)**
Columns 185 through 193 (Employee’s QTD SWT GROSS) should have
000819811 (equivalent to 8,198.11)

**Record 3 (‘S’ Record)**
Columns 185 through 193 (Employee’s QTD SWT GROSS) should have
000449945 (equivalent to 4,499.45)

**Record 63 (‘S’ Record) (SSN = 434779448, HOYLE,CASTER)**
This employee has no reportable Quarter-to-Date UI Wages (columns 132 through 140), but does have reportable Quarter-to-Date California State Withholding Taxes (columns 194 through 201). Therefore,

Column 126 (Wage Plan Code) should be:
P
The PPP6006 report shows that the QTD SWT GROSS for employee 000050100 (HOYLE, CASTER) is 4,904.50 (negative); a negative Quarter-to-Date California State Withholding Taxable Gross is suppressed on the ‘S’ Type record in 185 through 193. Therefore,

Columns 185 through 193 (Employee’s QTD SWT GROSS) should have:

000000000 (equivalent to .00)

**Record 84 (‘S’ Record) (SSN = 45798761, BIRTHDATE, CENT18)**

This employee has no reportable Quarter-to-Date UI Wages (columns 132 through 140) and no reportable Quarter-to-date California State Withholding Taxes (columns 194 through 201), but does have reportable Quarter-to-Date California State Withholding Gross (columns 185 through 193). Therefore,

Column 126 (Wage Plan Code) should be:

P

Columns 185 through 193 (Employee’s QTD SWT GROSS) should have:

002957458 (equivalent to 29,574.58)

**Record 119 (‘ST’ Record)**

Verify that the amount reported in columns 69 through 82 (Total QTD SWT GROSS) is the same equivalent amount reported on the PPP6002 report.

**Verification (W2 Changes)**

The descriptions of ‘NONQUALIFIED PLAN - NDIP’ and ‘NDIP’ were changed to ‘TX INTEREST’ and ‘TX INT’ respectively on the appropriate W2 reports. The amount of ‘TX’ Interest’ is reported in Box 14 of the W2 Laser form. In addition, the record formats on the ‘E’, ‘W’, ‘I’, and ‘T’ Type records have changed.

To ensure that the appropriate modules have been modified and installed correctly for W2 processing, verify the following items:

- Verify that the description of NDIP= has been changed to ‘TX INT=’ on the PPP6007 report. Below is a sample of the report:

PPP6007/PPTAXW2R/110196
RETN: SEE RPTS DISP SCHEDULE/DIST.

EMPL ID/SSN/
RECP CODE/
HOME TOTAL/
OTH/NONCASH/
TT INC CODE/ NAME AND ADDRESS DEPT FED/STATE/ LIFE/EIC/
 Final

ALT TT CODE OTH STATE/ EXCL MOVE
          TAX EXEMPT

*** EXCEPTION - NO W2 ISSUED
000050020 ABSENT,MARCUS 804918  31,568.03  100.00
555-55-5020 2039 SHATTUCK AVE. 31,194.05 .00
       BERKELEY CA 94720  31,194.05 .00
       .00 .00
       744.63

       TX INT===  270.65

• All descriptions of NONQUALIFIED PLAN - NDIP have been changed to TX INTEREST on the following reports:

PPP6007 (REPORTS PDS, member PPP6007)
PPP6008 (REPORTS PDS, member PPP6008)
PPP6009 (REPORTS PDS, member PPP6009)
PPP6011 (REPORTS PDS, member PPP6011)
PPP6014 (REPORTS PDS, member PPP6014)

• The edit associated with message 60-126 (TAX EXTRACT: EMP WITH F1/J1 VISA HAS OASDI/MED AMT ON EDB) has been changed to exclude employees with a Citizenship Code (EDB 0109) of ‘R’ and a Visa Type Code (EDB 0110) of ‘F1’ or ‘J1’.

Employee 000050008 (WAX,BUTCH) has a Citizenship Code of ‘R’ and a Visa Type Code of ‘J1’. Verify on the PPP6019 report that Employee 000050008 is not on the report.

• The edit associated with message 60-128 (TAX EXTRACT: EIC OVER MAXIMUM OF $1257.00, REDUCED TO $1257.00) has been changed. Effective for 1996 W2 reporting, the maximum amount of EIC (EDB 6099) amount may not exceed $1291.00.

Employee 000050078 (DE-DARK,ALFREDO) has an EIC amount of 1300.00 on the EDB. Verify on the PPP6010 report that message 60-128 (TAX EXTRACT: EIC OVER MAXIMUM OF $1291.00, REDUCED TO $1291.00) is issued for this employee.
• The footnote ‘NO STATE TAPE REQUIRED TO BE SENT TO EDD FOR 1995’ at the bottom of the page in report PPP6014 has changed.

Verify at the bottom of the page in report PPP6014 for the following footnote:

NO STATE TAPE REQUIRED TO BE SENT TO EDD

• Verify amounts on W2 Laser form

Changes were made to the DCP Casual and DCP Regular totals reported in box 14 of the W2 Laser Forms. An employee’s DCP Safe Harbor contribution (EDB 6278) is included in the DCP Casual total in box 14. An employee’s DCP Fidelity (EDB 6217) and DCP Calvert (EDB 6218) contributions are included in the DCP Regular total in box 14.

In addition, TX Interest (EDB 5504) is reported in box 14, and the TX Interest is added into the Total Federal Withholding Gross and Total State Withholding Gross reported in box 1 and box 17 respectively. EDB 5504 (previously NDIP amount) is no longer reported in box 11.

Verify the following employees on the W2 Laser forms:

a) Employee 000000001 (EXEC PRESIDENT)

This employee has DCP Regular Savings (EDB 6211) of 5,095.60, DCP Regular Fidelity (EDB 6217) of 1,000.00, and DCP Regular Calvert (EDB 6218) of 500.00 (Total amount of 6,595.60).

Box 14 should contain DCP Regular total of 6595.60.

This employee has Year-to-Date Federal Withholding Gross (EDB 5502) of 208,094.27, Year-to-Date California State Withholding Gross (EDB 5506) of 208,094.27 and TX Interest (EDB 5504) of 20.99. TX Interest is added to the Year-to-Date Federal Withholding Gross for a total amount of 208,115.26, and the TX Interest is add to the Year-to-Date California State Withholding Gross for a total amount of 208,115.26). Verify the amounts in the following boxes on the employee’s W2 Laser form:

Box 1 should contain Total Federal Withholding Gross of 208,115.26.
Box 11 should contain blanks (Previously reported NDIP amount).
Box 14 should contain TX Interest of 20.99.
Box 17 should contain Total State Withholding Gross of 208,115.26.

b) Employee 000050013 (JUNE BUGG)
This employee has DCP Casual Savings (EDB 6036) of 3,284.40, and DCP Casual Safe Harbor Fidelity (EDB 6278) of 100.25

**Box 14 should contain DCP Casual total of 3384.65.**

This employee has Year-to-Date Federal Withholding Gross (EDB 5502) of 40,507.20, Year-to-Date California State Withholding Gross (EDB 5506) of 40,507.20, and TX Interest (EDB 5504) of zero. A zero TX interest is added to the Year-to-Date Federal Withholding Gross for a total amount of 40,507.20, and a zero TX Interest is added to the Year-to-Date California State Withholding Gross for a total amount of 40,507.20.

Verify the amounts in the following boxes on the employee’s W2 Laser form:

- **Box 1 should contain Total Federal Withholding Gross of 40,507.20.**
- **Box 11 should contain blanks (Previously reported NDIP amount).**
- **Box 14 should contain TX Interest of 00.**
- **Box 17 should contain Total State Withholding Gross of 40,507.20.**

**Verify W2 Record Format Changes (PAYDIST.R1098.FEDW2T)**

a) ‘E’ Type record (**Record 3**)

Positions 168 through 179 contain blanks (previously for Income Tax Withheld by Third-Party Payer (not applicable to University of California).

b) ‘T’ Type record (**Record 126**)

Income Tax Withheld by Third-Party Payer Total in: Positions 217 through 228 contain zero value.

c) Specific ‘W’ Type records

* **Record 59** (SSN = 552142011, HIGHWATER, HELEN)

This employee has Year-to-Date Federal Withholding Gross (EDB 5502) of 164,627.19, Year-to-Date California State Withholding Gross (EDB 5506) of 164,627.19, Executive Life Income (EDB 5518) of 3,243.24, and TX Interest (EDB 5504) of 1,131.83. Executive Life Income and TX Interest should be added to the Year-to-Date Federal Withholding Gross for a total amount of 169,002.26, and the Executive Life Income and TX Interest should be added to the Year-to-Date California State Withholding Gross for a total amount of 169,002.26. Verify the amount of 016900226 is in columns 140 through 148 of this record.
Final

* **Record 77** (SSN = 552142011, PRESIDENT, EXEC)

This employee has Year-to-Date Federal Withholding Gross (EDB 5502) of 208,094.27, Year-to-Date California State Withholding Gross (EDB 5506) of 208,094.27, and TX Interest (EDB 5504) of 20.99. TX Interest is added to the Year-to-Date Federal Withholding Gross for a total amount of 208,115.26, and the TX Interest is add to the Year-to-Date California State Withholding Gross for a total amount of 208,115.26. Verify the amount of 020811526 is in columns 140 through 148 of this record.

d) All ‘W’ Type records

Positions 200 through 206 are zero-filled (Military Pay, not applicable to University of California).
Positions 207 through 215 are zero-filled (NDIP, EDB 5504).

e) All ‘I’ Type records

Positions 137 through 146 are zero-filled (NDIP).
Positions 182 through 193 are zero-filled (Military Pay).

f) All ‘T’ Type records

Positions 162 through 174 are zero-filled (NDIP).
Positions 230 through 241 are zero-filled (Military Pay).

- **Verify California W2 ‘S’ Type Records (PAYDIST.R1098.CALW2T)**

a) Specific ‘S’ Type records

* **Record 57** (SSN = 552142011, HIGHWATER, HELEN)

This employee has Year-to-Date Federal Withholding Gross (EDB 5502) of 164,627.19, Year-to-Date California State Withholding Gross (EDB 5506) of 164,627.19, Executive Life Income (EDB 5518) of 3,243.24, and TX Interest (EDB 5504) of 1,131.83. Executive Life Income and TX Interest are added to the Year-to-Date Federal Withholding Gross for a total amount of 169,002.26, and the Executive Life Income and TX Interest are add to the Year-to-Date California State Withholding Gross for a total amount of 169,002.26. Verify the amount of 016900226 is in columns 185 through 193 of this record.

* **Record 75** (SSN = 552142011, PRESIDENT, EXEC)

This employee has Year-to-Date Federal Withholding Gross (EDB 5502) of 208,094.27, Year-to-Date California State Withholding Gross (EDB 5506) of
Final

208,094.27, and TX Interest (EDB 5504) of 20.99. TX Interest is added to the Year-to-Date Federal Withholding Gross for a total amount of 208,115.26, and the TX Interest is added to the Year-to-Date California State Withholding Gross for a total amount of 208,115.26. Verify the amount of 020811526 is in columns 185 through 193 of this record.
1996 UI Fourth Quarter Process (RUN600X)

Note: *For 1996 fourth quarter UI reporting only*, the State of California’s Employment Development Department (EDD) expects zeros in columns 185 through 193 of the ‘S’ Type records for each employee reported on the UI file (tape).

Before job RUN600X is run, uncomment the following one line of code in program PPTAXEDB, section 30000-UI-EXTRACT. DB2 pre-compile, compile, and link PPTAXEDB. Bind plan PPP600.

30000-UI-EXTRACT SECTION.
30000-ENTRY.

*----> TEMPORARY LINE OF CODE FOR 1996 4TH QUARTER UI REPORTING
*----> ONLY.
*----> UNCOMMENT OUT FOR 1996 4TH UI REPORTING ONLY.

MOVE ZEROS TO TXUI-EMP-QTD-CA-SWT-GRS. <===== uncommented

Description

This job executes the UI Quarterly Process only. The UI reports should display zeros for Quarter-to-Date California State Withholding Taxable Grosses, and columns 185 through 193 should contain zeros in the ‘S’ Type records of the UI file.

Verification

a) To verify that the temporary one line of code has been uncommented in PPTAXEDB, the following reports should contain zeros for the Quarter-to-Date California State Withholding Taxable Grosses:

- **PPP6002** *(REPORTS PDS, member P6002X)*
- **PPP6004** *(REPORTS PDS, member P6004X)*
- **PPP6005** *(REPORTS PDS, member P6005X)*
- **PPP6006** *(REPORTS PDS, member P6006X)*
- **PPP6011** *(REPORTS PDS, member P6011X)*
b) To verify that the temporary one line of code has been uncommented in PPTAXEDB, the following files should contain zeros for the Quarter-to-Date California State Withholding Taxable Grosses:

- **UI Extract File (PAYDIST.R1098.UIFILEX)**
  
  With the exception of the Header and Trailer records, *columns 60 through 64* should contain zeros (TXUI-EMP-QTD-CA-SWT-GRS).

- **California UI Tape (PAYDIST.R1098.CALUIX)**
  
  The ‘S’ Type records should contain zeros in *columns 185 through 193*

  The ‘ST’ Type record (*Record 118*) should contain zeros in *columns 69 through 82.*
Update W2 Extract File (RUN610)

Description

This job updates the W2 Extract File written from PPP600.

PPP600 wrote the output W2 Extract File using data from the “Frozen EDB”. To update the W2 Extract File with current information, before the final phase of W2 is completed, PPP610 updates the W2 Extract File using current information from the “Live EDB”.

Verification

The description ‘NONQUALIFIED PLAN - NDIP’ was changed to ‘TX INTEREST’ on all of the W2 reports created from PPP600.

Report PPP6102 created from PPP610 has a similar report format as report PPP6011. Thus, the description ‘NONQUALIFIED PLAN - NDIP’ has been changed to ‘TX INTEREST’ on the PPP6102 report. Verify on the PPP6102 report for the description ‘TX INTEREST’.

- **PPP6102 (REPORTS PDS, member PPP6102)**

  PPP6102/PPP610/110196
  RETN: SEE RPTS DISP SCHEDULE/DIST.

  ANNUAL WAGE AND TAX REPORTING
  TOTAL EXTRACT

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL GROSS</td>
<td>5,822,047.81</td>
</tr>
<tr>
<td>OASDI GROSS</td>
<td>3,199,277.81</td>
</tr>
<tr>
<td>MED GROSS</td>
<td>4,837,633.54</td>
</tr>
<tr>
<td>REG GROSS</td>
<td>4,506,043.06</td>
</tr>
<tr>
<td>MQGE GROSS</td>
<td>331,590.48</td>
</tr>
<tr>
<td>FWG GROSS</td>
<td>5,385,208.23</td>
</tr>
<tr>
<td>CA SWT GROSS</td>
<td>5,385,208.23</td>
</tr>
<tr>
<td>OSWT GROSS-1</td>
<td>0.00</td>
</tr>
<tr>
<td>OTHER INCOME</td>
<td>5,280.50</td>
</tr>
<tr>
<td>NONCASH FRNGE</td>
<td>9,875.50</td>
</tr>
<tr>
<td>OASDI TIPS</td>
<td>0.00</td>
</tr>
<tr>
<td>EXEC LIFE INC</td>
<td>6,925.20</td>
</tr>
<tr>
<td>TX INTEREST</td>
<td>5,020.59</td>
</tr>
</tbody>
</table>
Monthly Maintenance (Quarter-end) (RUN130)

Description

This job executes the Monthly Maintenance Process for the first quarter of 1997.

Verification

To ensure that the appropriate modules have been modified and installed correctly for clearing Quarter-to-Date dollar amounts on the PPPPCM Table, verify that the QTD-SWT-GROSS is cleared (set to zero) for all employees.

Verify the value displayed on the PPP1800 (REPORTS PDS, member PPP1800) report for data element 5547. The current Quarter-to-Date California State Withholding Taxable Gross (EDB 5547) value should be zero for each appropriate employee.

At UCOP, SPUFI was used to verify that the value in column QTD_SWT_GROSS is set to zero on the PPPPCM Table for all employees. Campuses can use whatever available local utility to verify the value in column QTD_SWT_GROSS on the PPPPCM Table.

The SQL statements used for the SPUFI are as follows:

```sql
SELECT EMPLOYEE_ID, QTD_SWT_GROSS
FROM PPPPCM
WHERE QTD_SWT_GROSS > 0 ;
```

```
---------+---------+---------+---------+---------+---------+-----
DSNE610I NUMBER OF ROWS DISPLAYED IS 0
DSNE616I STATEMENT EXECUTION WAS SUCCESSFUL, SQLCODE IS 100
---------+---------+---------+---------+---------+---------+-----
```

There should be zero employees selected from the above SQL statement.
**EDB Inquiry - PPIMAL0 Screen**

**Description**

The PPIMAL0 screen displays an employee’s year-to-date and quarter-to-date dollars.

**Verification**

At UCOP, the on-line testing of the changes made to the PPIMAL0 screen was verified by following steps:

Logon to CICS and access the EDB Entry/Update Main Menu.

1. Enter function IBAL and Employee ID 000000001, and press Enter.

Result: The IBAL screen should appear for that employee. Confirm that the label text is correct and that the label and field location are correct. Confirm that the correct values are displayed for Quarter-to-Date California State Withholding Taxable Gross (EDB 5547) and Quarter-to-Date California State Income Tax Withheld (EDB 6012).

10/21/96 14:47:13  Dollars Information  Userid: PAYJXQ
ID: 000000001 Name: PRESIDENT,EXEC  SSN: 552-14-2011
Hm Dept: 804918 CHAN OFFICE  Emplmt Status: I Pri Pay: MO
Tot Grs: 175000.00  Retir Grs: 175000.00  NTX Grs : 14526.44
FWT Grs: 160473.56  SFHBR Grs: .00  Other Inc : .00
FWT Ded: 40249.74  OASDI Grs: 61200.00  Exec Life Inc : .00
SWT Grs: 160473.56  OASDI Ded: 3794.40  YTD Tax Trty Grs : .00
SWT Ded: 12304.82  Medcr Grs: 173088.16  Alt YTD Tax Trty Grs: .00
Medcr Ded: 2509.78  ETD Grs Tax Trty : .00
Non Cash Fringe :
YTD Regular Pay :
175000.00

2. Place the cursor on the label ‘QTD SWT Grs’, and press PF1.

Result: The field level Help text should appear for EDB 5547.
Final

Place the cursor on the label ‘QTD SWT Ded’, and press PF1.

Result: The field Help text should appear for EDB 6012 (Stored on the On-line data dictionary as member PPP0048).

3. Place the cursor on the data field of ‘QTD SWT Grs’, and press PF1.

Result: The field level Help text should appear for EDB 5547.

Place the cursor on the data field of ‘QTD SWT Ded’, and press PF1.

Result: The field Help text should appear for EDB 6012 (Stored on the On-line data dictionary as member PPP0048).

4. Place the cursor on an area other than a label or data field, and press PF1.

Result: The modified screen text should appear.