June 18, 1997

Re: Release: 1129
Service Request: 13431
Error Reports: 1424
Programs: None
DB2 Programs: PPTIME
CICS Programs: PPWEDHC
Copymembers: None
Include Members: None
DDL Members: None
Bind Members: None
CICS Maps: PPEDH0C
Forms: None
Table Updates: None
Urgency: Urgent

This release is concerned with fiscal year end problems associated with Online Payroll Time Reporting (OPTRS). At the end of the fiscal year, there is usually a biweekly pay period which begins in June and ends in July. This “split” pay period requires the separate reporting of time for the two periods, from the beginning of the pay period through June 30, and July 1 through the actual end of the pay period. This split reporting of time allows the Payroll Expense Distribution process to properly separate the charges for both the old and new fiscal years.

Service Request 13431

The OPTRS screen EDHC is used to both display and update the Time Roster. The pay period end date is only displayed on the header portion of the screen, however, during Fiscal Year end, two end dates are applicable for biweekly entries, either June 30, or the normal July end date and there are two entries on the screen for each activity, one for each period. Unfortunately, the screen provides no way to identify which entry is for the old fiscal year period (ending June 30) and which is for the new fiscal year period (ending in July).

Service Request 13431 asks that a flag be added to each entry on the screen designating whether the entry pertains to the “old” fiscal year or the “new” fiscal year.
Error Report  1424

This error report identifies two fiscal year end problems associated with Program PPTIME. The first problem is that a program switch is not properly initialized on the pay cycle break. When both biweekly and monthly timesheets are active (which is a normal situation at the end of June), this improper initialization causes PPP330 to abend with error message 33-020.

The second problem is that an improper pay distribution return sequence from PPTIME causes program PPP330 to purge (“block”) and then re-insert those biweekly distributions which do not have the June 30 end date. Note that entered time on the “blocked” distributions must be re-entered.

DB2 Programs

PPTIME

This program has been modified to correct the two problems identified in Error Report 1424. The fiscal year-end switch is now properly initialized on a pay cycle break so that the simultaneous presence of both monthly and biweekly timesheets will not cause an abend.

Additionally, the pay distribution return sequence has been corrected so that program PPP330 will not purge the new fiscal year distributions, thus no longer requiring that time be re-entered for those distributions.

CICS Programs

PPWEDHC

This screen program has been modified to display either an “old fiscal year” or “new fiscal year” tag associated with each biweekly distribution entry on the roster when the split fiscal year pay period is being processed. For all other pay periods, no tags are necessary and none are displayed.

CICS Maps

PPEDHC0

This map has been changed so that time roster entries are identified as either “Old Fiscal Year” or “New Fiscal Year” when the roster being displayed is applicable to a biweekly pay cycle which crosses the fiscal year boundary.

Test Plan

A complete test plan is provided with this release.

Campuses are encouraged to use the base system test materials, as well as performing any other desired local tests.

Installation Instructions

Installation instructions are provided in a separate document.
Timing of Installation

The installation of this release is urgent for those campuses running biweekly payroll cycles. For these campuses, this release should be installed prior to the creation of online timesheets for the biweekly pay cycle which overlaps the fiscal year boundary.

As usual, campuses are encouraged to install this release in as timely a fashion as possible, and in the normal numeric sequence of releases.

If there are any questions, please send electronic mail to Jim.Tuohig@ucop.edu, or call at (510) 987-0741.

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