

INSTALLATION INSTRUCTIONS

RELEASE 1241

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Information Systems & Computing
Office of the President
University of California

Installation Sequence

Installation of this release requires the following steps.

1. Install one-time programs PPO1241A and PPO1241B. Program PPO1241A corresponds to PPOT1234 and program PPO1241B corresponds to PPOT1238. Any local code in these prior release programs should probably be included in the new versions.
2. Install one-time bind members PPO1241A and PPO1241B.
3. DB2 pre-compile, compile, and link PPO1241A and PPO1241B into the Batch LOADLIB.
4. Bind the plans for PPO1241A and PPO1241B.
5. Create test and production JCL for PPO1241A by using the JCL created for PPOT1234 as a model. Note the following variances:
 - The "EXEC" and "SYSTSIN" statements should reflect PPO1241A rather than PPOT1234.
6. Create test and production JCL for PPO1241B by using the JCL created for PPOT1238 as a model. Note the following variances:
 - The "EXEC" and "SYSTSIN" statements should reflect PPO1241B rather than PPOT1234.
 - The Costing DDs COSTMERT, COSTRANG, AND FTCOSTFL should be set to DUMMY (costing is not applicable to overtime and TOC).
 - The Lump Sum DDs FTPAYMO, FTPAYBW, FTPAYSM, FTPAYMA should be set to DUMMY (no lump sum payments will be issued).
7. Perform local campus reasonability testing.
8. Place new objects in production.
9. Run PPO1241A in production, create adjustments as necessary. Note that since the Employee ID order audit register produced by the campuses production run of PPOT1238 contained a record of all campus adjustments, it can be used as a basis for any necessary overtime and time on call adjustments. Therefore,

it may not be necessary for the local Payroll Department to distribute the PP01241A produced roster to departments. Note that the roster report produced by PP01241A will still be identified with the "PPOT1234" report identifier. (the intent was to reduce any needless program change).

10. Run PP01241B in production. Note that if it is desired locally to only change the rate on the current overtime/TOC distribution rather than terminating the current distribution and creating a new distribution, there is a simple method to do this with no ill effect. Instead of entering the 4 Run Spec Begin Dates (i.e., MO 2% Begin, BW 2% Begin, MO 1.5% Begin, and BW 1.5% Begin) with the dates entered on the original production run of PPOT1238, change the "year" positions from 98 or 99 to a very old date (e.g., "65"). In this manner, PP01241B will treat all distributions processed as future distributions and, therefore, only update the rate of the current distribution.
11. Apply the EDB distribution update transactions from PP01241B to EDB.
12. Note that instead of running a specific retroactive process only for overtime and time on call, it is advised the overtime and time on call be handled during the "Multi" Retroactive Rate Adjustment process driven by the original production run of PPPOT1234 and PPOT1238. That is, during this process, overtime and time on call PAR distributions will be selected in addition to regular pay distributions because in theory, the rates should be the same and even if they vary slightly, they will still be selected for turnaround entry. Thus if you process overtime and time on call during the regular pay "multi" process, you may discard the match files and Pay Scale transactions created by PP01241B.