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DAN MARIA CUI
CHESTER FERGUSON
MABEL LAI

BOB MERRYMAN
CAROLINE RIDER
BARBARA VANDEN BORRE

Re: Release: 1248
Service Request: 15051
Error Reports: None
Programs: None
DB2 Programs: PPOT1248
CICS Programs: None
Copymembers: None
Include Members: None
DDL Members: None
Bind Members: PPOT1248
CICS Maps: None
Forms: None
Table Updates: None
Urgency: Date-Mandated (See Timing of Installation)

Service Request 15051

This service request expresses the requirements for implementation of the University's agreement with the Coalition of University Employees (CUE) for a 2% wage increase and merit increases for exclusively represented members of the Clerical and Allied Services (CX) unit. Under the terms of this agreement:

- Career employees on pay status continuously from October 1, 1998, are eligible for a 2% wage increase to take effect on October 1, 1998, or on the nearest biweekly pay date.
- Casual employees who have worked 50% or more in each month beginning with October, 1998, through June, 1999, are eligible for the same 2% wage increase to take effect October 1, 1998, or on the nearest biweekly pay date.
- All other exclusively represented members of the CX unit are eligible for a 2% wage increase effective July 1, 1999 (July 4, 1999 for biweekly employees).
- Career employees are eligible for merit increases effective either January 1, 1999, or July 1, 1999, depending upon local procedures.

The requirements state that a one-time process similar to that used to implement the Service Unit (SX) agreement should be developed.
**DB2 Program**

**PPOT1248**

This program has been developed to:

1. identify and categorize the eligible population,
2. determine for each eligible individual the effective date of the range adjustment,
3. determine for each eligible distribution the range adjusted pay rate,
4. capture in a file the significant characteristics of all eligible employees, and
5. provide a roster which is also a key entry document so that departmental personnel can provide merit increase information.

Because of the requirement that a casual employee be subject to the October 1, 1998, effective date if he/she worked 50% time or more in each of the months between October, 1998, and June, 1999, inclusive, it is necessary to interrogate the Payroll Audit Record (PAR) as well as the Employee Data Base (EDB) in order to identify and categorize the eligible population.

The program is driven by a cursor opened against the PPPAPP table which selects only eligible appointment records. Further queries are made against the PPPPER and PPPPCM tables to confirm eligibility and gather needed information. The PPPDIS table entries are processed and, if necessary, the PPPERN table is read to determine whether the 50% pay status requirement is met.

**Note:** The program assumes that the DB2 PAR contains records for all months beginning with October, 1998, up to the present.

**Bind Member**

**PPOT1248**

PPOT1248 is the bind statement for the one-time program of the same name.

**Job Control Language (JCL)**

The JCL member PPOT1248, provided for testing purposes, can serve as a model for JCL to be used in production by campuses.

**Test Plan**

As noted above, the nature of the selection criteria for the CX agreement requires that both the current EDB and a considerable amount of PAR be available for this process. These requirements would make it extremely difficult to craft a sufficient number of cases in the base test environment for meaningful testing. Fortunately, two campuses were kind enough to permit the use of local test data so that the process could be fully exercised. Unfortunately, this means that there are no significant test data to be offered to campuses with this release, because the campuses providing the data for testing asked that UCOP provide assurances that the data would not be made broadly available.
In place of detailed test data we will provide some cases which campuses should either attempt to replicate in their respective test environments or find in their production data. These cases are listed in the accompanying document, **Release 1248 Test Case Descriptions**.

**Installation Instructions**

The following steps should be followed in installing this release:

1. Install, DB2 pre-compile, compile and link/edit modified program PPOT1248.
2. Install bind member PPOT1248.
3. Bind plan PPOT1248.
4. Perform tests as outlined in the test plan.

**Timing of Installation**

The installation of this release is date-mandated.

This release is the first of two releases which together will enable implementation of the CX agreement. Under the agreement, payments to CX employees must be made no later than November 21, 1999. Obviously, each campus will be able to determine the most advantageous timing for the execution of these processes. Note that the one-time program made available in this release produces a roster and related **eligibility work file** which are to be used in conjunction with another module yet to be released.

Address questions via electronic mail to William.Gayle@ucop.edu or via telephone to (510)987-0468.

Bill Gayle

cc: Jim Dolgonas
    Jerry Wilcox