Service Request 14842

Requirements – PPS changes to add Graduate Student Partial Fee Remissions as a specific category covering Registration and Educational fees

Final 8/4/2000

Background/Overview

The Graduate Student Remission program in the Payroll/Personnel System (PPS) identifies three remission types. These are:

Graduate Student Health Insurance Plan (GSHIP)
Graduate Student Fee Remission (GSFR) , and
Graduate Student Tuition Remission (GSTR).

For each remission type, a special routine in the payroll computation process reformulates declining gross-to-net (GTN) deductions into amounts that become contributions. The Payroll Expense Distribution (PED) process charges departments the flat dollar associated with the contribution for each eligible student. In the PED process, the costs are displayed in the PPP 5302 report by Object Code. Currently, the following object codes and the associated base gtns and liability accounts apply to the remission process:

Graduate Student Fee Remission (GSFR) Object Code 8590
GTN 193
Liability A/C # 115411

Graduate Student Health Insurance Plan (GSHIP) Object Code 8570
GTN 192
Liability A/C #115153

Graduate Student Tuition Remission (GSTR) Object Code 8970
GTN 194
Liability A/C # 115413

Issue

The University continues to expand the scope of remission programs for graduate students.

As part of this expansion, the portion of the Registration and Educational fee component of mandatory fees that will be covered under the Partial Fee Remission program will rise gradually so that the GSPFR will support:
75% of fees (Reg & Educ) effective Fall 2000, then
85% of fees (Reg & Educ) effective Fall 2001, and
100% of fees (Reg & Educ) effective Fall 2002,

and

differences based on California resident or non-resident (domestic or international) status reflected in the amount of fee remission applicable.

For example, beginning Fall 2000, the Partial Fee Remission thus will cover:

- $2707 a year for eligible California residents (representing 75% of mandatory fees of $3609, i.e., total of Educational Fees of $2896 and Registration Fees of $713), and
- $2849 a year for eligible non-California residents – as well as California residents subject to the Fee for Selected Professional Schools – (representing 75% of mandatory fees of $3799, i.e., total of Educational Fees of $3086 and Registration Fees of $713).

Modification

In order to facilitate handling of the above mentioned developments, it is proposed that the Graduate Student Partial Fee Remission (GSPFR) be established as a separate remission type. Therefore, the Graduate Student Remission program in PPS should be modified to incorporate the GSPFR and identify it with the following:

Object Code 8640
GTN #610
Liability Account # 115260

The same Object Code and the associated GTN and liability will be used for resident and non-resident GSPRF deductions/contributions.

The change should be reflected in the Payroll Expense Distribution program.

Report

The Payroll Expense Distribution reporting process should be modified to include GSPFR in the column that contains the data for GSTR. The program should be able to distinguish between amounts representing GSTR and GSPFR. The sample, attached, shows an example of suggested modifications to the report label as well as indicating appropriate placement of the related entries.
Control Table

GTN table changes to accommodate processing of Graduate Student Partial Fee Remissions should be provided. A sample table is attached.

Forms

As part of the modification, a worksheet to be used by campus Graduate Divisions to specify GSPFR enrollments should be provided. A sample form is attached.

The modification should provide for any other revision to forms that will be necessary to accommodate the changes requested.