Service Request 80260
California Nurses Association (CNA)
Dues Processing

October 23, 2002
Shelley Dommer
Human Resources & Benefits
Office of the President
Change to Nurse dues processing

Labor Relations has requested that the method by which dues processing for the California Nurses Association (CNA) be changed.

Labor would like CNA dues to be handled in a manner similar to dues for the Graduate Student employees in the BX unit (Release 1339).

For CNA:
- Dues are restricted to only exclusively represented employees in the NX unit,
- Dues should be taken only when the employee has earnings in the NX unit, if the employee has other earnings but no ‘NX Covered’ earnings, dues must not be taken,
- Dues are not to be automatically cancelled or de-enrolled by the system when an employee is separated. The dues should be retained on the employee record for a period of 36 months so that if the employee is re-hired, or re-appointed, to an exclusively represented NX position, the dues should be re-activated and be taken from subsequent covered nurse earnings.

Changes to CUE dues processing

Labor Relations has requested that for the CUE unit dues, the same process established for UPTE in PPS Release 1430 be established so that when an employee signs up for CUE dues, the dues will continue at the same rate when the employee moves to a non-represented position.