Release 1438

NX Dues - Unit Pay Restriction

Test Plan

11/07/02

Information Systems & Computing
Office of the President
University of California
Installation Verification

Data files to verify correct installation are not provided.

**PPP400**

Installation of the modifications to PPP400 may be verified by running two before/after Payroll Compute tests.

Proceed as follows:

1. From your test environment, select an EDB employee enrolled in NX Dues (i.e., a non-zero ‘G’ balance for GTN 077) but who has no active NX Appointments. This employee will be used for both before/after tests. If an employee cannot be found, select an employee enrolled in NX Dues and set the Appointment End/Distribution End Dates to the month prior to the Pay Cycle selected in the next step.

2. Run a Pay Cycle associated with the employee’s Primary Pay Schedule. Use the old version (i.e., not modified by this release) version of PPP400. Enter 2 payments for this individual:

   - An “AP” transaction (UPAY644C) for REG pay using an NX Title Code (e.g., 9148 or 9139) and indicate Percent Time of “04900” (i.e., the employee works just less than half time).
   - An “RA” transaction (UPAY543B) for REG pay using an NX Title Code indicating Percent Time of “10000” and set the Retroactive Rate Indicator (RAI) to “A”.

3. Re-run the Pay Cycle using the release modified version of PPP400.

4. Compare the PAR results on report PPP4401. On the old PPP400 version run, the RA transaction hours are counted in the Part Time versus Full Time calculation which results in the individual being treated as Full Time (i.e., greater than 50%) and thusly, the GTN 077 NX dues deduction will be the higher Full Time amount (refer to BRT for monthly Full and Part Time rates). On the release modified run of PPP400, the retroactive RAI hours are not counted and therefore, the employee is determined to be at only 49% work effort and will receive the lesser Part Time NX deduction rate.

5. Change the Title Code on both the “AP” and “RA” transaction to a Non-NX Title Code and re-run both computes (one run using the old version of PPP400 and the other using the release modified version of PPP400). Compare the PAR results on report PPP4401. On the old PPP400 version run, the employee is treated as a volunteer dues non-unit member (i.e., the employee has no NX pay and no active NX appointments) and thus, non-unit earnings hours are accumulated towards the deduction derivation and the employee will receive a dues (GTN 077) deduction. On the release modified run of PPP400, a strict enforcement of
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Unit Only earnings is made and since the employee received no NX earnings, no dues deduction is derived.

**PPRCNET**

Installation of the modifications to PPRCNET may be verified by issuing a Rush Check applicable to BX dues deduction.

Proceed as follows:

1. From your online test environment, select an EDB employee enrolled in BX Dues (i.e., a non-zero ‘G’ balance for GTN 377) but who has no active BX Appointments. This employee will be used for both before/after tests. If an employee cannot be found, select an employee enrolled in NX Dues and set the Appointment End/Distribution End Dates to the month prior to the current month.

2. From the SPCL function (screen UCFM140), key OPT1 as the Next Function, key the selected Employee ID and press Enter (the PPRC100 screen will be presented).

3. On the PPRC100 screen, press F11 (next function) and the PPRC110 screen will be presented. Enter a pay line (e.g., Trn: AP, DOS: REG) making sure the Title Code entered is a non-BX Title Code and press F5 (update).

4. Examine the printed Rush Check PAR document PPRCAUDT1. There should be no GTN 377 BX dues deduction taken from the payment because no BX unit pay was entered. In the un-modified version of PPRCNET, since the employee has no BX pay and no active BX appointments, non-unit earnings gross would be accumulated for the basis of the gross times rate deduction calculation and the employee would incorrectly receive a BX dues (GTN 377) deduction. On the release modified run of PPRCNET, a strict enforcement of Unit Only earnings is made and since the employee received no BX earnings, no BX dues deduction is derived.

Note that the NX unit modifications to PPRCNET cannot be tested at this time because the OPT1 function does not process “Fixed” deductions (other than entered additional deductions). On the OPT2 (Rush Check modeling), the NX dues is also not developed because Title Code is not enterable so the associated TUC and unit earnings cannot be developed. However, future modifications to the Rush Check process will necessitate their development.