DESCRIPTION OF REQUEST: Wells Fargo Bank (WFB) added a new feature to its Positive Pay Service that permits WFB tellers to confirm the payee name when cashing a payroll check. The modifications in Release 1547 modified PPS to allow for the addition of the payee name in columns 49-74 following the Employee Identification Number in columns 40-48. After the release of the modifications and the installation of the changes, WFB provided further information regarding the display of the payee name and the EIN. In order for the data in columns 40-80 on the Account Recon File to be used to confirm the payee name, the name must be in the same format that the payee name is printed on the face of the check. Thus, the position of the employee name should be removed from columns 49-74 and should start in column 40 as does the EIN. The employee name may fill columns 40-80. So that locations can select the display of the EIN or the payee name on the ARP, a new value should be added to the System Parameter 54. This new value would include the EIN on the detail records.
Further Modifications to the Payroll Account Reconciliation File
(Follow-up to Release 1547)
Service Request 16929

University of California
Financial Management
Payroll Coordination
April 5, 2004
Service Request 16929
Further Modifications to the Payroll Account Reconciliation File (Follow-up to Release 1547)
April 1, 2004
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Background/Overview

Wells Fargo Bank (WFB) added a new feature to its Positive Pay Service that permits WFB tellers to confirm the payee (employee) name when cashing a payroll check. The modifications in Release 1547 modified Payroll/Personnel System (PPS) to allow for the addition of the payee name in columns 49-74 following the Employee Identification Number (EIN) in columns 40-48. After the release of the modifications and the installation of the changes at campuses, WFB provided further information regarding the display of the payee name and the EIN.

In order for the data in columns 40-80 on the Account Reconciliation File (ARP) to be used to confirm the payee name, WFB states that the ARP must reflect the name in the same format that the payee name is printed on the face of the check. Furthermore, if the payee name only is displayed on the check and the ARP displays both EIN and payee name, WFB will consider the information on the check as a mismatch.

Some locations use the EIN to help with the reconciliation of the positive payment account while others do not use the EIN as a tool. Therefore, to allow those locations that wish to use the EIN as a recon tool and to allow the others that wish to use the payee name on the ARP, consideration should be given to expand the current use of the system parameter 54. Expanding on this system parameter would allow each location to select whether

- To include the EIN, or
- To include the payee name, or
- To exclude both EIN and payee name, or
- To not produce the file.

Current Base PPS

Currently, the base PPS layout of the Account Reconciliation Record is as follows:

```
01 XCRF-CHECK-RECON-RECORD.
   05 XCRF-CHECK-No PIC 9(10). Columns 1-10
   05 XCRF-CHK-DT. PIC 9(10). Columns 11-16
       07 XCRF-CHK-DT-MM PIC XX.
       07 XCRF-CHK-DT-DD PIC XX.
       07 XCRF-CHK-DT-YY PIC XX.
   05 XCRF-UNIV-BANK PIC X(10). Columns 17-26
   05 XCRF-BNK-TRANS PIC XXX. Columns 27-29
   05 XCRF-AMOUNT PIC 9(8)V99.Columns 30-39
   05 XCRF-EMPL-ID PIC X(9). Columns 40-48
   05 XCRF-EMPL-NAME PIC X(26). Columns 49-74
   05 FILLER PIC X(6). Columns 75-80
```
System Parameter 54 affects the reconciliation file in Program PPP420 and has the following values:

0 = Wells Fargo reconciliation file is produced containing employee name on detail records.
1 = No reconciliation file is produced.
2 = Non Wells Fargo reconciliation file is produced without employee name on detail records.

When the value of System Parameter Entry 54 is “0,” the employee name appears in the order of Last Name-Comma-First Name-Space-Middle Name and is contained to 26 characters.

Proposed Modifications

The position of the employee name should be removed from columns 49 through 74 and should start in column 40 as does the EIN. The employee name may fill columns 40 through 80; consequently the length restriction should be removed. The employee name should be displayed in the same format printed on the face of the check. That is, the name should be in the order of First Name-Space-Middle Name-Space-Last Name-Comma-Suffix (if any). [Name-Employee, (EDB0105); Name Suffix-Employee (EDB0106)]

So that locations can select the display of the EIN or the payee name on the ARP, new values should be added to the System Parameter Entry 54. The new values would include the EIN on the detail records so that System Parameter 54 has the following values:

0 = Wells Fargo reconciliation file is produced containing employee name on detail records.
1 = No reconciliation file is produced.
2 = Non-Wells Fargo reconciliation file is produced without employee name on detail records.
3 = Wells Fargo reconciliation file is produced containing EIN on detail records.
4 = Non-Wells Fargo reconciliation file is produced without EIN on detail records.

Implementation Concerns

WFB issued procedures for implementation of the payee name that includes the recommendation of two test files from each location. The WFB procedures will be distributed to Payroll Managers in a separate document.