Service Request 16986 requests that two new Description of Service codes and three new Gross-to-Net codes be established to implement the Hurricane Katrina vacation donation program.

The DOS and GTN transactions are available on the Payroll FTP site, in the following dataset:

    PAYDIST.CTL2005.CARDLIB(KAT16986)

The file contains two DOS transaction sets and three GTN transaction sets.

Campuses are responsible for assigning sequence numbers to the new DOS codes appropriate for their table. It is suggested that these DOS codes should have a high sequence number (near the end of the table) as it is a temporary program. The sequence number has been coded as ‘???’ in the provided transactions.

Campuses are responsible for assigning the priority numbers to the new GTN codes appropriate for their table. It is strongly recommended that these GTN codes have the lowest possible priority numbers (the beginning of the table), to ensure that these GTNs are the first GTN items to be taken. The priority number has been coded as ’????’ in the provided transactions.

After you have updated the transactions with your local sequence numbers and priority numbers, process the transactions through PPP004 as for any control table update.

As always, these updates should be applied to production only as approved by your campus Payroll Manager. Campuses are strongly encouraged to use these transactions in a test compute and expense distribution to verify that both processes produce the desired local results.

If there are any technical questions, please contact me (<Caroline.Rider@ucop.edu>, 949-837-1784). For functional questions, please contact Kathy Henmi (<Kathy.Henmi@ucop.edu>, 510-987-0945) in the Payroll Coordinator's Office.