Release 1673

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Web PAN Rewrite

TEST PLAN

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1.0 Overview

The Net.Data version of Web PAN has been rewritten to Java in order to address the following issues:

- Net.Data language is being made obsolete
- Improve performance
- Improve functionality through navigational and user interface enhancements

The rewritten version maintains the current functionality of the application. The rewrite was based on Service Request 16984 – Web PAN Rewrite User Interface Design.

This test plan document will verify that the various screens of the rewritten Web PAN have been installed properly.

2.0 PPS Web Main Menu Screen

2.1 Main Menu Screen Navigation

1. Click on ‘Inbox’ link and verify that the Post Authorization Notification Inbox screen is displayed. Click on ‘Main Menu’ link to go back to the Main Menu.
2. Click on ‘Directory’ link and verify that the Post Authorization Notification UserID Directory screen is displayed. Click on ‘Main Menu’ link to go back to the Main Menu.
3. Click on ‘Routing Option Selection’ link and verify that the Post Authorization Notification Routing Option Selection screen is displayed. Click on ‘Main Menu’ link to go back to the Main Menu.
4. Click on ‘Notification Selection’ link and verify that the Post Authorization Notification Selection screen is displayed. Click on ‘Main Menu’ link to go back to the Main Menu.
5. Click on ‘Audit Review’ link and verify that the Post Authorization Notification Mandatory Reviewer Audit Log screen is displayed. Click on ‘Main Menu’ link to go back to the Main Menu.
6. Click on ‘Employee Database (EDB) Inquiry’ link and verify that the Employee Selection screen of the Web EDB Inquiry application is displayed. Click on ‘Main Menu’ link to go back to the Main Menu.

3.0 Post Authorization Notification Inbox Screen
The above screen shot is a sample of the PAN Inbox screen. Since local campus data will be used in the execution of this test plan, the actual results will reflect the use of such data.

3.1 Inbox Screen Navigation

From the Main Menu, click the Inbox Link. Then:

1. Click on an Employee Name for an EDB update PAN and verify that the Post Authorization Notification Detail screen is displayed. On the Detail screen, click on ‘Return to Inbox’ link to go back to the Inbox list.
2. If the inbox contains more than 10 items, at the footer area of the screen, click on the ‘Next’ link and verify that the Inbox screen displayed contains the list of the next 10 entries on the list.
3. At the footer area of the screen, click on the ‘Previous’ link and verify that the Inbox screen displayed contains the list of the previous 10 entries on the list.
4. At the footer area of the screen, click on a page number and verify that the Inbox screen displayed is for the page that was just selected.
5. At the footer area of the screen, enter a page number on the ‘Go to page’ field, click the ‘Go to’ button and verify that the Inbox screen displayed is for the page that was just entered.
6. Click the ‘here’ link in "Click on column header to sort, or click here to specify new selection criteria" to specify a new selection criteria. Verify that the Post Authorization Notification Selection screen is displayed and that on this selection criteria screen the ‘Unopened:’ drop-down field is displayed as well (the ‘Unopened:’ field is only displayed on the selection criteria screen when coming from the Inbox).

3.2 Inbox Screen Functionality

1. On the Inbox list, select a PAN that has been read by the reviewer. Click the Delete check box for this PAN. Click the ‘Delete Checked’ button and verify that a pop-up window is displayed prompting the reviewer that there is one item checked for deletion. Click ‘OK’ to confirm the deletion, and then verify that the deleted PAN is no longer shown in the Inbox list.
2. Click on the ‘Date’ column heading and verify that the entries are sorted by Date in ascending order.
4.0 Post Authorization Notification Detail Screen

The above screen shot is a sample of the PAN Detail screen. Since local campus data will be used in the execution of this test plan, the actual results will reflect the use of such data.

4.1 Detail Screen Navigation

From the Inbox screen, click on the employee name field for an EDB update PAN. Then:

1. Click on the Comments tab and verify that the Comments section of the PAN Detail is displayed on the body area of the screen.
2. Click on the General Information tab and verify that the General Information section of the PAN Detail is displayed on the body area of the screen.
3. Click on the Appointments and Distributions tab and verify that the Appointments and Distributions section of the PAN Detail is displayed on the body area of the screen.
4. Click on the List of Reviewers tab and verify that the List of Reviewers section of the PAN Detail is displayed on the body area of the screen.
5. On the footer area of the screen, click the Directory icon and verify that the Directory screen is displayed. Click the ‘Return’ link on the Directory screen to go back to the Detail screen.
6. On the footer area of the screen, click the Add Comment button and verify that a pop-up window for adding comments is displayed. Click the Cancel button on the pop-up window to go back to the Detail screen.
7. If the "Previous" link is present in the footer area of the screen, click it and verify that the PAN Detail of the previous entry on the list is displayed.
8. If the "Next" link is present in the footer area of the screen, click it and verify that the PAN Detail of the next entry on the list is displayed.
9. On the footer area of the screen, enter a number (with reference to the list of entries) on the ‘Go to _____ of NNNN’ field, click the ‘Go to’ button and verify that the PAN Detail pertaining to that entry is displayed.
10. On the header area of the screen, click on the Printer-Friendly Format icon and verify that a new browser window is opened containing a display of the Detail screen specifically formatted for printing. Close the printer-friendly detail window.
11. On the header area of the screen, click on the email address of the preparer and verify that a new message is opened on the reviewer’s email application.
12. On the header area of the screen, click on the ‘EDB Inquiry’ link and verify that a new browser window is opened with the Web EDB Inquiry Employee Selection screen being displayed for the employee on the PAN Detail. Close the EDB inquiry window.
13. On the footer area of the screen, click the Return to Inbox button and verify that the reviewer is returned to the Inbox screen from which he/she started.

4.2 Detail Screen Functionality

1. On the footer area of a PAN Detail screen, click the Delete button and verify that a pop-up window is displayed prompting the reviewer to confirm the deletion. Click ‘OK’ to confirm the deletion and verify that the Detail screen displays the PAN Detail of the next entry on the list.
2. On the footer area of a PAN Detail screen, enter an email address and click the ‘Forward To’ button. Verify that the email address is displayed on the List of Reviewers section and noted as ‘Forwarded from Reviewer’.
3. On the footer area of a PAN Detail screen, click the Add Comment button and enter the text ‘this is a test’ on the Comment text box of the pop-up window. Click the Save button and verify that the text just entered is displayed on the Comments section of the PAN Detail screen.

5.0 Post Authorization Notification UserID Directory Screen
The above screen shot is a sample of the PAN UserID Directory screen. Since local campus data will be used in the execution of this test plan, the actual results will reflect the use of such data.

5.1 Directory Screen Functionality

From the menu, Click on the “Directory” Link. Then:

1. Select search by name. Enter ‘dddd’ on the ‘Starting With:’ field. Click the Search button. Verify that the following informational message is displayed: ‘No entries were found matching the search criteria.’.
2. After executing step 1 above, click the Reset button. Verify that the entire Directory list is displayed.
3. Click on the ‘UserID’ column heading and verify that the resulting Directory list is sorted by UserID in ascending order.

6.0 Post Authorization Notification Routing Option Selection Screen
The above screen shot is a sample of the PAN Routing Option Selection screen. Since local campus data will be used in the execution of this test plan, the actual results will reflect the use of such data.

6.1 Routing Option Selection Screen Functionality

From the Main Menu, click on the "Routing Option Selection" link. Then:

1. Change the routing option of the reviewer using the drop down list. If the reviewer is currently set to 'No e-mail routing', select 'E-mail routing' on the drop down list and click the Submit button. Verify that a pop-up window is displayed prompting the reviewer that he has selected 'e-mail routing'. Click the 'OK' button to confirm the change.

2. Click the Submit button again. Verify that a pop-up window is displayed reminding the reviewer that the routing option he has selected is the same as the one on record.

7.0 Post Authorization Notification Selection Screen
The above screen shot is a sample of the PAN Selection screen. Since local campus data will be used in the execution of this test plan, the actual results will reflect the use of such data.

7.1 Notification Selection Screen Navigation

From the main menu, click on the "Notification Selection" Link. Then:


7.2 Notification Selection Screen Functionality

1. Select ‘Current Date’ on the ‘Within:’ drop down list. Click the Submit button. If there are notifications that have been generated for the current date, then the Post Authorization Notification Selection Results screen should display these notifications. If there are no notifications for the current date, then the following informational message is displayed: ‘No entries were found matching the search criteria.’.

2. After executing step 1 above, click the ‘here’ link in “Click here to specify new selection criteria” on the Notification Selection Results screen to specify a new selection criteria. Verify that the Notification Selection screen is displayed and that the ‘Within:’ and ‘From:’ radio buttons are set to the current date.

3. After executing step 2 above, click the Reset button and verify that the selection criteria displayed are the default values. The following are default values: ‘Show:’ radio button is set to ‘All Notifications’, ‘Within:’ radio button is set to ‘All Dates’, ‘From:’ radio button is set to the oldest date of a PAN on record and the current
date, ‘Within:’ radio button is selected while ‘From:’ radio button is unselected, ‘Employee Department:’ field is set to blank, ‘Employee ID:’ field is set to blank, ‘Preparer User ID:’ field is set to blank, and ‘Reviewer User ID:’ field is set to blank.

8.0 Post Authorization Notification Selection Results Screen

The above screen shot is a sample of the PAN Selection Results screen. Since local campus data will be used in the execution of this test plan, the actual results will reflect the use of such data.

8.1 Notification Selection Results Screen Navigation

From the Notification Selection Screen, enter a search criteria on the Notification Selection screen such that the list on the Selection Results screen is at least 2 pages. Then:

1. At the footer area of the screen, click on the ‘Next’ link and verify that the Selection Results screen displayed contains the list of the next 10 entries on the list.
2. At the footer area of the screen, click on the ‘Previous’ link and verify that the Selection Results screen displayed contains the list of the previous 10 entries on the list.
3. At the footer area of the screen, click on a page number and verify that the Selection Results screen displayed is for the page that was just selected.
4. At the footer area of the screen, enter a page number on the ‘Go to page’ field, click the ‘Go to’ button and verify that the Selection Results screen displayed is for the page that was just entered.
5. Click on an employee name and verify that the Post Authorization Notification Detail screen is displayed. On the Detail screen, click on ‘Return to Selection Results’ link to go back to the Selection Results screen.

8.2 Notification Selection Results Screen Functionality

1. Click on the ‘Date’ column heading and verify that the entries are sorted by Date in ascending order.

9.0 Post Authorization Notification Mandatory Reviewer Audit Log Screen
The above screen shot is a sample of the PAN Mandatory Reviewer Audit Log screen. Since local campus data will be used in the execution of this test plan, the actual results will reflect the use of such data.

9.1 Audit Log Screen Navigation

From the main menu, click on the "Audit Review" link. Then:

2. Press the "Submit" button to display the full Audit Log (or you can enter selection criteria to get a shorter list).
3. Click on an employee name and verify that the Post Authorization Notification Detail screen is displayed. On the Detail screen, click on ‘Return to Audit Log’ link to go back to the Mandatory Reviewer Audit Log screen.
4. At the footer area of the screen, click on the ‘Next’ link and verify that the Selection Results screen displayed contains the list of the next 10 entries on the list.
5. At the footer area of the screen, click on the ‘Previous’ link and verify that the Selection Results screen displayed contains the list of the previous 10 entries on the list.
6. At the footer area of the screen, enter a page number on the ‘Go to page’ field, click the ‘Go to’ button and verify that the Selection Results screen displayed is for the page that was just entered.
7. At the footer area of the screen, click on a page number and verify that the Selection Results screen displayed is for the page that was just selected.
8. Click on ‘Logout’ link and verify that the reviewer is logged out of the PPS Web applications.

9.2 Audit Log Screen Functionality

1. Enter ‘aaaa’ on the ‘Mandatory Reviewer User ID:’ field. Enter ‘bbbb’ on the ‘Department:’ field. Click the Submit button. Verify that the following informational message is displayed: “No entries were found matching the search criteria.”
2. After executing step 2 above, click the Reset button. Verify that the following expected results are true:
‘Mandatory Reviewer User ID:’ field is set to spaces, ‘Department:’ field is set to spaces, ‘From:’ field is set to
the oldest date of a PAN on record and the current date.