Benefit Enrollments of Postdoctoral New Hires
Service Request 81489

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Application Technology Services
Information Resources & Communications
Office of the President
University of California
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Introduction

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Currently, Postdoctoral benefits enrollments are manually input in the payroll system. The Benefits Offices have requested that the Online Enrollment Web Application be modified to allow Postdoctoral benefits enrollment. A separate project will be brought forward to modify the Online Benefits Enrollment to allow Postdoctoral new hires to enroll in the appropriate benefits. Thus, in support of that project, it is asked that the Payroll/Personnel System (PPS) be modified in the EDB Daily Web/IVR Process to allow enrollment of Postdoctoral Supplement Disability Insurance, via X1 transactions. In addition, it is asked that the EDB Daily Web/IVR Process be modified to reject certain benefits based on the BELI value of 'P'.

Processing Overview

EDB Daily Web/IVR Process Changes

Changes to Daily Web/IVR Process include the following:

- Restricting Postdoctoral Scholars (BELI “P”) from the following benefit plans; Legal, Supplemental Life Insurance, Dependent Life Insurance, AD&D, DepCare, HCRA, and non-postdoc Employee Supplemental Disability Insurance.

- Accept an X1 transaction to apply Postdoctoral Disability Insurance Plan enrollment.
Copylib Member Changes

CPWSXEST

This copylib member defines the Employee Self-Service Transactions. The new definitions for the X1 transaction for the Postdoctoral Disability Insurance Plan enrollments will be added.

CPWSXESR

This copylib member defines the labels and fields for listing rejected transactions. The new definitions for the X1 transaction for the Postdoctoral Disability Insurance Plan will be added.

Program Changes

PPEC140

Module PPEC140 performs EDB BELI consistency edits. This program will reject transactions to enroll Postdoctoral Scholars with Assigned BELI (EDB0360) code “P” in the following plans; Legal Plan, Supplemental Life Insurance, Dependent Life Insurance, non-postdoc Supplemental Disability, AD&D, DepCare, and HCRA.

PPESTEDB

Program PPESTEDB is invoked by PPP130 to apply changes from Employee Self-Service Transactions to the EDB. This program will be modified to apply changes to the Postdoctoral Disability Insurance Plan (GTN 6-635G) and GTN effective date (GTN 7-635E) via the X1 transaction.

PPESTREJ

Program PPESTREJ is invoked by PPP130 to format the report details of rejected Employee Self-Service Transactions. This program will be modified to display the transaction detail from the new X1 transaction when it is rejected.