RELEASE 1777

Service Request 81909
Error Report 2077

Web Merit Enhancements 2007 Phase II

Test Plan

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Testing Overview

This test plan addresses the test cases constructed to verify the correct installation of Release 1777. The test is made up of the following components:

1. Control Table Data Base (CTL) Initial Load (LOADCTL)
2. Employee Data Base (EDB) Initial Load (LOADEDB)
3. Merit Table Data Base (MRT) Initial Load (LOADMRT)
4. Load ARSM tables UC0ASC and UC0GRP (LOADPCDX)
5. Batch Merit Extract Testing (RUN675)
6. Web Merit Testing
Control Table (CTL) Initial Load (LOADCTL)

**Description**

This job loads the DB2 CTL database.

**Verification**

Ensure that the DB2 CTL has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the database.

Employee Data Base (EDB) Initial Load (LOADEDB)

**Description**

This job loads the EDB database.

**Verification**

In order to assure successful completion of this job, verify that the EDB has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the database.
**Merit Data Base (MRT) Initial Load (LOADMRT)**

**Description**

This job loads the MRT database.

**Verification**

In order to assure successful completion of this job, verify that the MRT has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the database.
Load ARSM Tables UC0ASC and UC0GRP (LOADPCDX)

Description

This job loads the UC0ASC and UC0GRP tables. Please note that all base User IDs should be substituted with your own User IDs before loading into the UC0ASC and UC0GRP tables. The test cases have been set up for user ID PAYMRV.

Make sure to use the LOAD RESUME YES option which will not replace your current ARSM entries.

Verification

In order to assure successful completion of this job, verify that the ARSM tables have been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the database.
Batch Testing (RUN675)

Description

This job performs the web merit extract of data from the EDB using data previously set up on the MRT database. Verification will confirm that batch components of the release were correctly installed. RUN675 will create the extract for cycle MRV-TX-ATB-0507.

Verification

Confirm that the job completed successfully and compare the reports with those provided with this release. Test cases will be verified in the Web Merit Testing section below.
Web Merit Testing

Description

This test plan confirms that Web Merit changes have been installed properly. The table loads for the PPS Merit tables contain selected Cycle IDs that are used in the test cases that follow. The test cases have been set up for user ID PAYMRV. Log on to the Web Merit System using the user ID that has been substituted for PAYMRV.

Verification of Web Changes

To confirm that the new version of Web Merit has been successfully installed, verify the following:

Merit Cycle Administration

1. On the Merit Menu, click on “Merit/Across the Board Administration”. On the Merit Cycle Administration page, click on the “Performance Evaluation” button. Select MRV-TX-MAY-07 as the cycle. Click on the “Edit” button.
2. On the Performance Evaluation Table page, confirm that the “Update”, “Add More”, and “Reset” buttons are displayed. Confirm also that the following text is displayed: “No record in database. Default Performance Evaluation Codes displayed. To accept the default values, click the ‘Update’ button.”. Click on Merit Menu to go back.

Below is a screen-shot of the Performance Evaluation Table page:
3. On the Merit Menu, click on “Merit/Across the Board Administration”. On the Merit Cycle Administration page, click on the “Cycle Definition” button. Select MRV-TX-MAY-07 as the cycle. Click the “Edit” button.

4. On the Update Merit Cycle page, confirm that on the Next Salary Review Code(s) field, the option “Eligible for six-month increase” is not displayed.

5. On the Update Merit Cycle page, enter the following on the Description field: “test for online changes 12345.”. Click the “Update” button. Confirm that the cycle description changes you just entered have been saved. Click on Merit Menu to go back.

Below is a screen-shot of the Update Merit Cycle page:
6. On the Merit Menu, click on “Merit/Across the Board Administration”. On the Merit Cycle Administration page, click on the “Add New” button. On the Add New Merit Cycle page, confirm that on the Next Salary Review Code(s) field, the option “Eligible for six-month increase” is not displayed. Click on Merit Menu to go back.

**Step Roster**

2. On the Roster Department Selection List page for department 22222, click “Get All”.
3. On the Step Based Merit Roster page for employee “Chan, John”, enter the following rating: 06/07 as the Eval Date, 3 as the Perf Rating, tab to the “Recomm. Incr.” field which should give you automatically a value of “2.0” for the “Recomm. Incr.” field and a value of “3.0” for the New Step field. Click on the “Save Changes” button. Confirm that a value of “21.2200” is displayed on the New Salary/Rate field, ie. that the new salary/rate is correctly rounded to two decimal positions.

Below is a screen-shot of the Step Based Merit Roster page:

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**Range Roster**

2. On the Roster Department Selection List page for department 222222, click “Get All”.
3. On the Range Based Merit Roster page for employee “Connery, Sean”, delete the Eval Date and enter “0.00” on the “Pct. Incr.” field. Click the “Save Changes” button. Confirm that Error 5005 is displayed saying that a valid Evaluation Date must be entered.

Below is a screen-shot of the Range Based Merit Roster page:

![Range Based Merit Roster Page Screenshot](image_url)

**Verification of Changes to PPP675**

PPP675 was modified to exclude any appointment with an Appointment Without Salary Indicator of “Y”.
PPP675 was also modified to resolve Error Report 2077. Error Report 2077 has documented that in a step-based ATB cycle the new rate of a monthly paid employee is calculated to 2 decimal places. Per the initial ATB requirements the new rate of a monthly paid employee should be rounded to whole dollars.

Verification will confirm that the code changes to PPP675 have been successfully installed.

To verify that the code changes to PPP675 have been installed correctly, execute the following steps:

1. Login to the application. From the Merit Menu, click on “Merit/Review Input”.
2. On the Roster Cycle List, select MRV-TX-ATB-0507. On the Roster Department Selection List for department 222222, click “Get All”.
3. On the roster, verify that employee “Case, John” is not displayed.
4. On the roster, verify that the new rate for “Craig, John” is 3481.00.

Below is a screen-shot of the roster: