Release 1830

Service Request 82219

2008 Web Merit Roster Enhancements

Test Plan

July 24, 2008
Prepared by Baskar Chitravel

Information Resources & Communications
Office of the President
University of California
Testing Overview

This test plan addresses the test runs and cases constructed to verify the correct installation of Release 1830.

The test is made up of the following components:
1. Control Table Data Base (CTL) Initial Load (LOADCTL)
2. Employee Data Base (EDB) Initial Load (LOADEDDB)
3. Merit Data Base (MRT) Initial Load (LOADMRT)
4. Load ARSM Tables UC0ASC and UC0GRP (LOADPCDX)
5. Web Merit Testing
Control Table Data Base (CTL) Initial Load (LOADCTL)

**Description**

This job loads the DB2 CTL database.

**Verification**

Ensure that the DB2 CTL has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the database.

Employee Data Base (EDB) Initial Load (LOADEDDB)

**Description**

This job loads the EDB database.

**Verification**

Ensure that the EDB has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the database.

Merit Data Base (MRT) Initial Load (LOADMRT)

**Description**

This job loads the MRT database.

**Verification**

In order to assure successful completion of this job, verify that the MRT has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the database.
Test Plan
July 24, 2008

Load ARSM Tables UC0ASC and UC0GRP (LOADPCDX)

Description

This job loads the UC0ASC and UC0GRP tables. Please note that all base User IDs should be substituted with your own User IDs before loading into the UC0ASC and UC0GRP tables. The test cases have been set up for user ID PAYBCC.

Make sure to use the LOAD RESUME YES option, which will not replace your current ARSM entries.

Verification

In order to assure successful completion of this job, verify that the ARSM tables have been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the database.

Web Merit Testing

Description

This test plan confirms that Web Merit changes have been installed properly. The table loads for the PPS Merit tables contain selected Cycle IDs that are used in the test cases that follow. The test cases have been set up for user ID PAYBCC. Log on to the Web merit System using the user ID that has been substituted for PAYBCC.

Verification of Web Changes

To confirm that the new version of Web Merit has been successfully installed, verify the tests presented under the following headings:

- FY Cost on Employee Detail Page
- Costing Summary Pop-up and START RTP DOS Code
- Allow Zero Merit Increase on Open Range Rosters
- RGC for Step Based Rosters
- RGC for Range Based Rosters
FY Cost on Employee Detail Page


2. Click on the “Open Roster” button to display the next screen Roster Department Selection List. Click on “Get All” for department 222222.

3. The next screen displayed is the Range Based Merit Roster for department 222222 and all the departments under this department.

4. Click on employee name “DORAN, JOHN” (employee ID: 444000305 with MO pay schedule and 25%).

5. The next screen displayed in the new window is the Range Based Roster Employee Detail for employee name “DORAN, JOHN” (employee ID: 444000305).

6. Confirm that the “FY Cost” is 300.00 as shown in the screen below:
Costing Summary Pop-up and START RTP DOS Code


2. Click on the “Open Roster” button to display the next screen Roster Department Selection List. Click on “This Dept” for department 804918.

3. The next screen displayed is the Range Based Merit Roster for department 804918.

4. Click on the “Cost Summary” to display the costing details.

5. The next screen displayed in the new window is the Costing Summary for the cycle “MRV-99-AUG-2008” and department 804918.

6. Confirm that the “Current Salary Base” is **176,820** as shown in the screen below:

![Costing Summary Table](image-url)
Allow Zero Merit Increase on Open Range Rosters


2. Click on the “Open Roster” button to display the next screen Roster Department Selection List. Click on “This Dept” for department 827701.

3. The next screen displayed is the Range Based Merit Roster for department 827701.

4. For the employee name “CRAIG, JOHN” (employee ID: 444000302), enter 06/08 on Evaluation Date, 1 on Performance Rating, and 0 on Percent Increase. Click on the “Calculate” to refresh the screen with the calculated fields.

5. Confirm that no errors are invoked and zero percent increase is allowed as shown in the screen below:
RGC for Step Based Rosters

1. On the Merit Menu, click on “Merit Review / Input”. Select cycle ID “MRV-TX-AUG-2008”. Click on the “Open Roster” button.

2. The next screen displayed is the Roster Department Selection List. Click on “Get All” for department 222222.

3. The next screen displayed is the Step Based Merit Roster for department 222222 and all the departments under this department.

4. For the employee name “BAUM, JOHN” (employee ID: 444000205), enter 07/08 on Evaluation Date, 1 on Performance Rating, and 0 on Recommended Increase. Click on the “Calculate” to refresh the screen with the calculated fields.

5. Confirm that the Recommended Increase and New Step fields are protected and the New Salary/Rate is the same as the Current Salary/Rate. Confirm that RGC error code is displayed with a “0.00” as Percentage Increase as shown in the screen below:
**STEP BASED MERIT ROSTER:** **MRV-TX-AUG-2008**

Cycle Status: Open for Departmental Input  
Cycle Date: 08/08  
BW Effective Date: 08/07/2008  
MO Effective Date: 08/01/2008

Enter the evaluation date, the performance rating, and the recommended step increase. Click "Save Changes" at any time to save the data you have entered.

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- RGC: old salary rate is more than the new/max rate found in TCT.
**RGC for Range Based Rosters**


2. The next screen displayed is the **Roster Department Selection List**. Click on “This Dept” for department 827701.

3. The next screen displayed is the **Range Based Merit Roster** for department 827701.

4. For the employee name “DAVID, JOHN” (employee ID: 444000303), enter 07/08 on Evaluation Date, 2 on Performance Rating, and 0 on Percent Increase. Click on the “Calculate” to refresh the screen with the calculated fields.

5. Confirm that the **Percent Increase** and **Annual Increase** fields are protected and the New Salary/Rate is the same as the Current Salary/Rate. Confirm that **RGC** error code is displayed as shown in the screen below:

- **RGC**: existing salary rate is more than the max rate found in TCT.