Release 1873

Service Request 82355
EDB Inquiry Java Rewrite

Test Plan

Payroll/Personnel Services, ATS, IR&C
Office of the President
University of California

July 21, 2009
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Testing Overview

This test plan addresses the test runs and cases constructed to verify the correct installation of Release 1873.

The test is made up of the following components:

- Control Table Data Base (CTL) Initial Load (LOADCTL)
- Employee Data Base (EDB) Initial Load (LOADEDB)
- PAN Data Base (PAN) Initial Load (LOADPAN)
- Batch testing
- Web testing
Database Loads

**LOADCTL: Control Table (CTL) Initial Load**

**Description**
This job loads the DB2 CTL database.

**Verification**
Verify that the job has completed normally. Verify that all tables have been successfully loaded into the database.

**LOADEDDB: Employee Data Base (EDB) Load**

**Description**
This job loads the EDB database.

**Verification**
Verify that the job has completed normally. Verify that all tables have been successfully loaded into the database.

**LOADPAN: PAN Data Base (PAN) Load**

**Description**
This job loads the PAN database.

**Verification**
Verify that the job has completed normally. Verify that all tables have been successfully loaded into the database.
Web Testing

Description

1. Test login process.
   a) **Action:** In a web browser, enter the url for the server on which the application has been installed, followed by /*context root*/login.jsp, eg. https://ssedev3.ucop.edu/PPSWeb/login.jsp
      **Result:** The login screen is displayed.
   b) **Action:** Enter your login ID and an **incorrect** password.
      **Result:** The login screen is re-displayed with the message "Login or password incorrect".
   c) **Action:** Enter your login ID and correct password.
      **Result:** The main menu is displayed.

2. Test password change screen.
   a) **Action:** Select "Change Password" from the menu
      **Result:** The change password screen is displayed.
   b) **Action:** Enter your correct password in the "old password field", a new value in the "new password" field, and a **different** new value in "re-enter new password" and click the "change" button.
      **Result:** The screen is re-displayed with the message "New passwords do not match; please try again".
   c) **Action:** Click "cancel" to return to the main menu.
      **Result:** The main menu screen is displayed.

3. Test EDB Inquiry.
   a) **Action:** Select EDB Inquiry from the main menu.
      **Result:** The employee selection screen of the EDB Inquiry application is displayed.
   b) **Action:** Enter "car" in the employee name field and press "select"
      **Result:** The browse screen is displayed, sorted by name, beginning with the name "Cards".
   c) **Action:** Select employee ID 000050001, CARTER, HELENA BONHAM.
      **Result:** The employee selection screen is re-displayed, with the employee data in the header portion.
   d) **Action:** Click on each of the buttons in the navigation bar at the left.
      **Result:** The screens should match the samples in Appendix A.
   e) **Action:** On any detail screen, click the "Printer Friendly Format" button below the navigation bar on the left.
      **Result:** A new window opens with the printer-friendly format of the same detail screen. Close this window.
   f) **Action:** From any detail screen, click the Main Menu Link.
      **Result:** The main menu screen is displayed.
   g) **Action:** Select Logout from the main menu.
      **Result:** The logout screen is displayed.

4. Test web Merit links.
   a) **Action:** Select "Web Merit" from the menu.
      **Result:** The Web Merit menu is displayed.
   b) **Action:** Click on "Main Menu".
5. Test web PAN links.
   a) **Action:** Select "Notification Selection" from the menu.
      **Result:** The Web PAN notification selection screen is displayed.
   
   b) **Action:** Enter "000050001" in the employee ID field and click "Submit".
      **Result:** The notification selection list is displayed.
   
   c) **Action:** Select the first item in the list
      **Result:** The notification detail is displayed.
   
   d) **Action:** Click on "Link to EDB Inquiry"
      **Result:** A new window is opened with the EDB Inquiry application, with the employee ID 000050001 selected. Close this window.
   
   e) **Action:** Click on "Main Menu"
      **Result:** The main menu is displayed.

6. Test security features.

   This section requires that there be test logins set up with different levels of authorization in $PPSFUNC.

   a) **Action:** Log in with a user ID which does NOT have access to EDB Inquiry.
      • Select EDB Inquiry
      **Result:** The "Not Authorized" screen is displayed with the message "Your user ID is not authorized for Web EDB Inquiry."

   b) **Action:** Log in with a user ID which has access to EDB inquiry, but not to the tax information screen.
      • Select EDB Inquiry
      • Select any employee
      • Select Personal from the navigation bar to see the personal data screen
      • Select Taxes from the navigation bar
      **Result:** The personal information screen is re-displayed with the message "Not authorized to view the requested page".

   c) **Action:** Log in with a user ID which has access to version 1 of the pay disposition screen (ie. $PPSFUNC profile PPWIDSP1)
      • Select EDB Inquiry
      • Enter employee ID 000000001
      • Select pay disposition from the navigation bar.
      **Result:** The pay disposition screen is displayed, but the bank account number is not shown.

   d) **Action:** Log in with a user ID which is set up to view employees in the range of IDs from 000000001 to 000050000.
      Select employee 000050020
      **Result:** The current screen is re-displayed with the message "Not authorized to see data for selected employee".
Batch Testing

Description

1. Use JCL member RUNSSIM1 to run batch program UCSSIMNT to disable EDB Inquiry.
2. Log into CICS and bring up the main menu. The word "UNAVAIL" will appear next to the IEDB and IDDB menu items.
3. Log into the web main menu and select EDB Inquiry. The main menu will be redisplayed with the message "EDB Inquiry is currently unavailable due to system maintenance".
4. Use JCL member RUNSSIM2 to run batch program UCSSIMNT to enable all applications.
5. Log into CICS and bring up the main menu. All subsystems are now available.
6. Log into the web main menu and select EDB Inquiry. The EDB Inquiry main page will be displayed.
Appendix A - EDB Inquiry Detail Screen Samples

Browse

Employee Browse

<table>
<thead>
<tr>
<th>ID</th>
<th>Name</th>
<th>Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000001</td>
<td>PRESIDENT-EXEC</td>
<td>CHAIR OFFICE</td>
</tr>
<tr>
<td>0010001</td>
<td>CARTER, HELEN</td>
<td>CHAIR OFFICE</td>
</tr>
<tr>
<td>0020002</td>
<td>POWERS, VITO</td>
<td>CHAIR OFFICE</td>
</tr>
<tr>
<td>0030003</td>
<td>BEALL, JUDE</td>
<td>CHAIR OFFICE</td>
</tr>
<tr>
<td>0040004</td>
<td>ATTRICK, JERRY</td>
<td>CHAIR OFFICE</td>
</tr>
<tr>
<td>0050005</td>
<td>BOARD, President</td>
<td>CHAIR OFFICE</td>
</tr>
<tr>
<td>0060006</td>
<td>EDMA, B B</td>
<td>CHAIR OFFICE</td>
</tr>
<tr>
<td>0070007</td>
<td>COL., VIL, L M</td>
<td>CHAIR OFFICE</td>
</tr>
<tr>
<td>0080008</td>
<td>WAX, BUTCH</td>
<td>HOSP EDRC</td>
</tr>
<tr>
<td>0090009</td>
<td>TONE, STAFF</td>
<td>DEFAULT</td>
</tr>
<tr>
<td>0100010</td>
<td>DENT, STAFF</td>
<td>CHAIR OFFICE</td>
</tr>
</tbody>
</table>
## Personal Information

- **Citizenship:** U.S. Citizen
- **Gender:** Female
- **Ethnicity:**
- **Vietnam Veteran Status:** N
- **Expeditionary Veteran Status:**
- **Army Forces Service Medal:**
- **Veteran Disabled Status:** N
- **Disabled Status:** N
- **Date of Birth:** 07/01/1935
- **Previous Home:** 10111 WATER, PLE, PREVIOUS RO: 12/31/21

### Permanent Address:
- **1919 CARY STREET**
- **SALT LAKE CITY, UT 84116**

### Home Phone:
- **SPouse Name:** PRESENT EXEC

### Campus Address:
- **500 RADIATION WAY**
- **CEP**

### Campus Release Codes:
- **Permanent Address:** Y, YES, DK is release
- **Home Phone:** Y, YES, DK is release
- **Sporse Name:** Y, YES, DK is release

### Employee Organization Release Codes:
- **Select Employee Name:** [Input Field]
- **SSN:** [Input Field]
- **ID:** [Input Field]
- **Select:** [Button]
### Employment

#### Employment Status Information

View

- **Appointment Information**

**Hired**
- **Date of Hire:** 07/01/03
- **Original Date of Hire:**
- **Termination Date:**

**Leave**
- **Leave Begin Date:** 08/01/05
- **Leave End Date:** 09/15/09
- **Leave Type:** 03 - Personal

**Senior Leadership Compensation**
- **SLC/G Grade:**
- **SLC/G Effective Date:**

**Staff and Academic Reduction in Time (START)**
- **START Reduction Percentage:**
- **Begin/End Date:**

**Separation**
- **Last Day on Pay:**
- **Reason Code:**
- **Destination:**

**Salary Review**
- **Next Salary Review Date:**
- **Review Type:** 1: Local 2: Variety Increase

**Student Status**
- **Select Employee Name:**
- **$HNI:**
- **ID:**

#### Main Menu
- **Help**
## Appointments

### Appointment and Distribution Information

**Appointment Summary**

Click on the appointment or scroll down to see detailed appointment and distribution information.

<table>
<thead>
<tr>
<th>Identification</th>
<th>Begin Date</th>
<th>End Date</th>
<th>Grade</th>
<th>Rate</th>
<th>% Time</th>
<th>FV</th>
</tr>
</thead>
<tbody>
<tr>
<td>3203</td>
<td>01/01/08</td>
<td>04/15/08</td>
<td>76.324.48</td>
<td>1.00</td>
<td>F</td>
<td></td>
</tr>
</tbody>
</table>

### Appointment Distribution Detail

**Appointment ID: 3203 - POSSTOC-PILLORY**

<table>
<thead>
<tr>
<th>Department</th>
<th>Begin Date</th>
<th>End Date</th>
<th>% FTE</th>
<th>Rate</th>
<th>DSS</th>
<th>Step</th>
<th>OA</th>
<th>ACCNO</th>
<th>LOC</th>
<th>VSP</th>
</tr>
</thead>
<tbody>
<tr>
<td>POSSTOC-PILLORY</td>
<td>01/01/08</td>
<td>04/15/08</td>
<td>1.00</td>
<td>6.277.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Additional Information

- **Return to Top of Page**
- **Select Employee Name:**

---

Page 11
## Benefits

### Benefits Enrollment Information

<table>
<thead>
<tr>
<th>Benefit Plan</th>
<th>Coverage Level</th>
<th>Coverage Eff Date</th>
<th>Coverage End Date</th>
<th>Employee Cost</th>
<th>UC Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical</td>
<td>UA - Kaiser</td>
<td>02/01/00</td>
<td>01/31/00</td>
<td>325.41</td>
<td>729.46</td>
</tr>
<tr>
<td>Dental</td>
<td>UA - Delta</td>
<td>09/01/00</td>
<td>01/31/00</td>
<td>5.00</td>
<td>15.45</td>
</tr>
<tr>
<td>Vision</td>
<td>UA - HMC</td>
<td>09/01/00</td>
<td>01/31/00</td>
<td>5.00</td>
<td>15.45</td>
</tr>
<tr>
<td>Legal</td>
<td>UA - AIG</td>
<td>09/01/00</td>
<td>01/31/00</td>
<td>13.70</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Summary:**
- **Insurance Reduction Code (TP)**: N (Not enrolled)
- **Currently Enrolled Family Members**:
  - **Name**: CARTER, JEFFREY
  - **Relationship**: Legal

---

**Note:**
- Benefits information is specific to the employee's coverage levels and cost details. Further details can be found in the employee's online portal or by contacting the benefits department.
Future Benefit Enrollments

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Plan</th>
<th>Future Coverage End Date</th>
<th>Reason Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical</td>
<td>PPO</td>
<td>07/01/09</td>
<td>DR - Other Reason</td>
</tr>
<tr>
<td>Dental</td>
<td>PPO</td>
<td>01/01/09</td>
<td>DR - New PPO</td>
</tr>
<tr>
<td>Vision</td>
<td>PPO</td>
<td>02/01/09</td>
<td>DE - Open Enrollment</td>
</tr>
</tbody>
</table>
## Family Member Benefit Enrollments

### Family Member Enrollments

**Return to Benefits Enrollment Information**

<table>
<thead>
<tr>
<th>Dep. No.</th>
<th>Name</th>
<th>Relationship</th>
<th>Enrollment End Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>CARTER, JEFFREY</td>
<td>Spouse</td>
<td>09/1/05</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>01/1/05</td>
</tr>
</tbody>
</table>

### Select Employee Information

- **Employee Name:** [Enter Name]
- **ID:** [Enter ID]
- **Select:** [Select Employee]
## Retirement Information

<table>
<thead>
<tr>
<th>QTH</th>
<th>Plan</th>
<th>Current Deduction</th>
<th>Effective Date</th>
<th>Year-to-Date Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>Tax Deferral-Savings</td>
<td>0.00</td>
<td></td>
<td>-100.00 Reduction</td>
</tr>
<tr>
<td>008</td>
<td>PERB Survivor</td>
<td>5.66</td>
<td>01/10/06</td>
<td>5.66 Deduction</td>
</tr>
<tr>
<td>354</td>
<td>Tax Deferral-354</td>
<td>0.00</td>
<td></td>
<td>-100.00 Reduction</td>
</tr>
<tr>
<td>396</td>
<td>Tax Deferral-396</td>
<td>500.00</td>
<td>01/10/06</td>
<td>500.00 Deduction</td>
</tr>
<tr>
<td>732</td>
<td>Tax Deferral-732</td>
<td>250.00</td>
<td>01/10/06</td>
<td>250.00 Deduction</td>
</tr>
<tr>
<td>733</td>
<td>After-tax 733</td>
<td>100.00</td>
<td>01/10/06</td>
<td>100.00 Deduction</td>
</tr>
<tr>
<td>733</td>
<td>DDF-733</td>
<td>0.00</td>
<td></td>
<td>5.25 Reduction</td>
</tr>
</tbody>
</table>

Select Employee Name: [ ]
Citizenship

Citizenship/Visa Status Information

- Citizenship Status: U.S. Citizen
- I-8 Date: 
- Country of Residency:
- Form 8233 Indication:
- USCIS Form Date:

- Tax Treaty Income Codes
- Article Number
- Income Limit: $0.00
- Alternate Tax Treaty Income Code
- YTD Income for Tax Treaty: $20,000.00
- Alternate YTD Income for Tax Treaty: $0.00

Select Employee Name: 
Social Security ID: 
Select:
Taxes

Tax Information

Federal
Marital Status: Single
Allowances: 10

State
Marital Status: Single
Exemptions: 4

Maximum Allowances: 10
Additional Tax: 100.00

YTD Taxable Gross: 14.21
YTD Taxes Withheld: 7.20

GASO
YTD Gross: 20.00
YTD Taxes Withheld: 1.74

Medicare
YTD Gross: 25.00
YTD Taxes Withheld: 2.41

Tax Treaty
YTD Tax Treaty Gross: 20,000.00

Alternate YTD Tax Treaty Gross: 0.00

Select Employee Name: [Field]
Select: [Button]
# Hours Balances

![Image of Payroll Personnel System - EDO Inquiry](image)

<table>
<thead>
<tr>
<th>Hours Balances</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>hours on pay status</td>
<td></td>
<td></td>
</tr>
<tr>
<td>hours toward benefits eligibility</td>
<td></td>
<td></td>
</tr>
<tr>
<td>months</td>
<td>Jan 2008</td>
<td>Jul 2008</td>
</tr>
<tr>
<td>lun 2008</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Mar 2008</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>May 2008</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Jun 2008</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Total hours at month begin</td>
<td>1.00</td>
<td></td>
</tr>
<tr>
<td>current month</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

Select employee name: [ ] 518 | | [ ] Select

Release 1873
July 21, 2009
## Pay Disposition

<table>
<thead>
<tr>
<th>Pay Disposition Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pay Disposition Code: D - Direct Deposit</td>
</tr>
<tr>
<td>Online Earnings Statement: N - N</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Direct Deposit Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank: WELLS FARGO</td>
</tr>
<tr>
<td>Bank Transit Routing: 121001240</td>
</tr>
<tr>
<td>Account Type: C - Checking</td>
</tr>
<tr>
<td>Account Number: 021132395</td>
</tr>
<tr>
<td>Prename Status: 2 - Exiting period has passed</td>
</tr>
<tr>
<td>Surplus Activations: 02/108</td>
</tr>
<tr>
<td>Prename Cycles: B1 - First iteration</td>
</tr>
</tbody>
</table>

Select Employee Name: [ ]

Select: [ ]
Leave Accrual
Licenses

Licenses and Certificates Information

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Certificate or License Number</th>
<th>Renewal Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAT</td>
<td>AEST ANNUAL TECHNICAL CERT</td>
<td>A989999</td>
<td>6/10/10</td>
</tr>
<tr>
<td>CDL</td>
<td>CA DRIVERS LICENSE</td>
<td>VEB</td>
<td>11/03/09</td>
</tr>
</tbody>
</table>

Select Employee Name: [Name] [SSN] [ID] [Select]
Financial Aid

Financial Aid Information

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Federal Funds</th>
<th>Non Federal Funds</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Graduate Student Researcher</td>
<td>Teaching Assistant</td>
<td>Graduate Student Researcher</td>
</tr>
<tr>
<td>08-09</td>
<td>40.00</td>
<td>60.00</td>
<td>14.00</td>
</tr>
<tr>
<td>09-10</td>
<td>30.00</td>
<td>50.00</td>
<td>13.00</td>
</tr>
<tr>
<td></td>
<td>20.00</td>
<td>40.00</td>
<td>12.00</td>
</tr>
<tr>
<td></td>
<td>10.00</td>
<td>30.00</td>
<td>11.00</td>
</tr>
<tr>
<td></td>
<td>10.00</td>
<td>20.00</td>
<td>15.00</td>
</tr>
</tbody>
</table>

Student Status Information

<table>
<thead>
<tr>
<th>Student Status Code:</th>
<th>Number of Registered Units:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1+ Undergraduate Student</td>
<td>30.0</td>
</tr>
</tbody>
</table>

Select Employee Name: [ ]

Select: [ ]
## Work Study

**Work Study Information**

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Programs</th>
<th>Department</th>
<th>Limit</th>
<th>As of Date</th>
<th>Fiscal Year</th>
<th>Fund Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>05-06</td>
<td>F - Federal</td>
<td>URLH</td>
<td>96,666.50</td>
<td>01/02/06</td>
<td>15.50</td>
<td>96,651.00</td>
</tr>
<tr>
<td>06-07</td>
<td>F - Federal</td>
<td>URLH</td>
<td>96,666.50</td>
<td>02/02/06</td>
<td>15.50</td>
<td>96,651.00</td>
</tr>
<tr>
<td>07-08</td>
<td>F - Federal</td>
<td>URLH</td>
<td>96,666.50</td>
<td>03/02/06</td>
<td>15.50</td>
<td>96,651.00</td>
</tr>
<tr>
<td>08-09</td>
<td>F - Federal</td>
<td>URLH</td>
<td>96,666.50</td>
<td>04/02/06</td>
<td>15.50</td>
<td>96,651.00</td>
</tr>
<tr>
<td>09-10</td>
<td>F - Federal</td>
<td>URLH</td>
<td>96,666.50</td>
<td>05/02/06</td>
<td>15.50</td>
<td>96,651.00</td>
</tr>
</tbody>
</table>

**Current Student Status**

- **Student Status Code:** 3 - Undergraduate Student
- **Number of Registered Units:** 30.0

Select Employee Name: [Field]

Select: [Button]