Service Request: SR82989  
Title: Academic Personnel DOS Codes, AFR and OEN

Objective:  
Add DOS code AFR and inactivate DOS code OEN.

Project Type:  
This is an update to the Description of Service Table, table #10.

Requested by:  
Academic Personnel

Project Lead / Business Analyst:  
Shaun Ruiz, Payroll Coordination  
Gina Durrin, Academic Personnel

Due Date:  
Urgent

Changes must be released to campuses with enough time for campuses to test and implement the changes before the first compute for July earnings.
Background:
As a result of revisions to Academic Personnel Policy 240 (Deans), issued in January 2010, a number of the Dean titles were moved from the Senior Management (SMG) Program to the Academic Personnel (AP) Program. APM – 240-18-e(1) allows for FY Deans with an underlying AY appointment to receive up to $1/12$ of their annual salary as additional compensation for research performed during the vacation period provided the corresponding number of accrued vacation days is charged. AFR, Additional Fiscal Research, will be issued as the PPS DOS Code to be used for these payments.

OEN was released in May 2009 to cover similar payments at $1/11$ of a FY academic appointee’s salary. As AFR has attributes identical to OEN and as AFR can be used for both $1/11$ and $1/12$ payments, OEN will be inactivated.

Proposed Process:

Add the following listed DOS code:

<table>
<thead>
<tr>
<th>DOS</th>
<th>Description</th>
<th>CPS</th>
<th>Location(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFR</td>
<td>Addl Fiscal Research</td>
<td>AD</td>
<td>ALL</td>
</tr>
</tbody>
</table>

Inactivate the following listed DOS code:

<table>
<thead>
<tr>
<th>DOS</th>
<th>Description</th>
<th>CPS</th>
<th>Location(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>OEN</td>
<td>One-Eleventh Payment-N</td>
<td>AD</td>
<td>ALL¹</td>
</tr>
</tbody>
</table>

¹ OEN will remain active at Berkeley
PERSON AUTHORIZING REQUEST:
Mike O'Neill

DEPARTMENT:
Academic Personnel

REQUESTOR:
Pat Price

RETRIEVAL/SYSTEM MODIFICATION: (Description of Request)
Academic Personnel DOS Codes, AFR and OEN

PRODUCTION RUN
SYSTEM:

EFFECTIVE DATE/TIME:

INFORMATION:

TYPE OF RUN:
RERUN
ADD'L
REPORT
EXTRACT FILE
LABELS

RETRIEVAL/PRODUCTION RUN
INSTRUCTIONS OF CAMPUS INSTRUCTIONS: FOR RETRIEVAL REQUESTS, INCLUDE LOCAL TYPICAL RETRIEVAL INSTRUCTIONS IF APPROPRIATE (CTT)

R&C USE ONLY

COMMENTS:

ESTIMATED INFORMATION:
NUMBER OF STAFF TO
BE UPDATED:
DATE COMPUTED:
COMPUTED BY:
COMPUTING TIME CHANGES:
STAFF TIME CHANGES:
BILLING CODE:
PRODUCTION CONTROL:

APPROVAL TO PROCEED
BASED ON ESTIMATE:

SIGNATURES: