

Created on: May 04, 2010
Last Modified on: May 06, 2010

Service Request: SR82989

Title: Academic Personnel DOS Codes, AFR and OEN

Objective:

Add DOS code AFR and inactivate DOS code OEN.

Project Type:

This is an update to the Description of Service Table, table #10.

Requested by:

Academic Personnel

Project Lead / Business Analyst:

Shaun Ruiz, Payroll Coordination

Gina Durrin, Academic Personnel

Due Date:

Urgent

Changes must be released to campuses with enough time for campuses to test and implement the changes before the first compute for July earnings.

Background:

As a result of revisions to Academic Personnel Policy 240 (Deans), issued in January 2010, a number of the Dean titles were moved from the Senior Management (SMG) Program to the Academic Personnel (AP) Program. APM – 240-18-e(1) allows for FY Deans with an underlying AY appointment to receive up to 1/12th of their annual salary as additional compensation for research performed during the vacation period provided the corresponding number of accrued vacation days is charged. AFR, Additional Fiscal Research, will be issued as the PPS DOS Code to be used for these payments.

OEN was released in May 2009 to cover similar payments at 1/11th of a FY academic appointee’s salary. As AFR has attributes identical to OEN and as AFR can be used for both 1/11th and 1/12th payments, OEN will be inactivated.

Proposed Process:

Add the following listed DOS code:

DOS	Description	CPS	Location(s)
AFR	Addl Fiscal Research	AD	ALL

Inactivate the following listed DOS code:

DOS	Description	CPS	Location(s)
OEN	One-Eleventh Payment-N	AD	ALL ¹

¹ OEN will remain active at Berkeley
UC Office of the President
Payroll Coordination
SR82989
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**PAYROLL/PERSONNEL
DESCRIPTION OF SERVICE TABLE**
UPAV650 (R11/09) R1 899

PREPARED BY:	<i>[Signature]</i>	DATE:	5/4/10
AUTHORIZED BY:	<i>[Signature]</i>	DATE:	5/5/10

A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z																																									
1	2-3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25																																										
UNIT NO. / DISC. / SERVICE / MONTHS											APPROVED / DISPOSITION																																																						
A10											ARR											ADDL FISCAL RESEARCH											ADL - FSCCL - RSH											NR + S + S + M + N + Y											O1										
1											ADDL FISCAL RESEARCH											ADL - FSCCL - RSH											NR + S + S + M + N + Y											O1																					
2											ADDL FISCAL RESEARCH											ADL - FSCCL - RSH											NR + S + S + M + N + Y											O1																					

A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z																														
1	2-3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25																															
UNIT NO. / DISC. / SERVICE / MONTHS											APPROVED / DISPOSITION																																											
C10											OEN											OEN											OEN											OEN										
1											OEN											OEN											OEN											OEN										
2											OEN											OEN											OEN											OEN										

A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z																			
1	2-3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25																				
UNIT NO. / DISC. / SERVICE / MONTHS											APPROVED / DISPOSITION																																
10											1											2											3										
1											1											2											3										
2											1											2											3										

REFN: ACCOUNTING
UNTIL ACTION TAKEN



UC HR/BENEFITS - INFORMATION SYSTEMS SUPPORT
 SERVICE REQUEST
 UIRC 160ISS (R 01/00)

SR82989

DATE 05/04/10	DATE/CYCLE DUE	ESTIMATE REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO
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PERSON AUTHORIZING REQUEST: Mike O'Neill	SYSTEMS CONTACT: Shaun Ruiz
DEPARTMENT: Academic Personnel	RECHARGE NO.: NR-PR
REQUESTOR: Pat Price	SYSTEMS/FILES/PROGRAMS: PAYROLL

RETRIEVAL/SYSTEM MODIFICATION: (Description of Request)
Academic Personnel DOS Codes, AFR and OEN

SYSTEM	EFFECTIVE DATE OF INFORMATION	PRODUCTION RUN	TYPE OF RUN	TYPE OF OUTPUT
			<input type="checkbox"/> RERUN <input type="checkbox"/> ADD'L	<input type="checkbox"/> REPORT <input type="checkbox"/> EXTRACT FILE <input type="checkbox"/> LABELS

RETRIEVAL/PRODUCTION RUN
 DISTRIBUTION OF OUTPUT INSTRUCTIONS (FOR RETRIEVAL REQUESTS, INCLUDE LONG TERM FILE RETENTION INSTRUCTIONS IF APPROPRIATE)

IR&C USE ONLY

<input type="checkbox"/> R	<input type="checkbox"/> NR	<input type="checkbox"/> M STAFF	TO:	<input type="checkbox"/> NET	<input type="checkbox"/> CORP SYS	<input type="checkbox"/> AMO	<input type="checkbox"/> PAYROLL	<input type="checkbox"/> PRODUCTION CONTROL
DATE RECEIVED	REvised DUE DATE	DATE COMPLETED	COMPLETED BY	COMPUTING TIME/CHARGES	STAFF TIME/CHARGES	BILLING NO.	JOB NAME	PRODUCTION CONTROL
COMMENTS:								
ESTIMATE INFORMATION	QUANTITY/DAYS	STAFF HOURS	ESTIMATED COSTS	COMPUTING COSTS	ESTIMATED TOTAL COSTS			
		\$	\$	\$				

APPROVAL TO PROCEED BASED ON ESTIMATE

M. O'Neill 5/4/10 (SIGNATURE)

(NAME, TITLE, ADDRESS)