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Introduction

Service Request 83014

Service Request 83014 asks for modifications in PPS for the 2 new local Fire Fighters’ bargaining units created by UCD and UCSC as below:

<table>
<thead>
<tr>
<th>Campus</th>
<th>Existing</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td>UC Davis</td>
<td>FF</td>
<td>F3</td>
</tr>
<tr>
<td>UC Santa Cruz</td>
<td>FF</td>
<td>F7</td>
</tr>
<tr>
<td>All Others</td>
<td>FF</td>
<td>None (Obsolete FF)</td>
</tr>
</tbody>
</table>

Service Request 83014 provides the following background information:

International Association of Fire Fighters (IAFF) Local 4437 was established in May 2005 as a UC system-wide bargaining unit representing approximately 40 employees at Davis and Santa Cruz.

Members of the unit work a 56 hour regular weekly schedule. Because of the extended work week, the implementation of this unit in PPS necessitated a number of additional customizations not typical of other bargaining units. These customizations included the determination of FLSA “regular rate of pay”, leave accruals, and the calculation of “derived percent time”.

The system-wide FF unit initiated a request to become two separate local bargaining units, which was approved by PERB on June 8, 2011.

The two new local Fire Fighters’ bargaining units created by UCD and UCSC trigger the following changes to PPS:

- The programs that are identified in the Release 1602 documentation during the FF unit implementation should be modified as below:
  - Programs that apply the 56 hour work week should ignore Title Unit Code “FF” and apply the 56 hour work week whenever Special Handling Code is “F”.
  - Programs that use 243.33 monthly hours when determining monthly rates from hourly should ignore Title Unit Code “FF” and use 243.33 monthly hours whenever Special Handling Code is “F”.

- Obsolete Title Unit Code value of “FF”, and add the new values of “F3” and “F7” as valid values to the following:
  - Data Element Table in EDB
  - Code Translation Table in CTL
  - Data Dictionary pages in the website
  - Online help associated with their fields on CICS screens
Overview of PPS Modifications

Because of the creation of 2 (‘F3’ by UCD; ‘F7’ by UCSC) new local Fire Fighters’ bargaining units, PPS system will be modified in the following areas:

- **Compute Process:** Programs that apply the 56 hour work week should ignore Title Unit Code “FF” and apply the 56 hour work week whenever Special Handling Code is “F”.

- **Control Table (TCT) Edit Logic:** Programs that use 243.33 monthly hours when determining monthly rates from hourly should ignore Title Unit Code “FF” and use 243.33 monthly hours whenever Special Handling Code is “F”.

- **Control Table Update:** In the Data Element Table (06 – DET), obsolete value “FF”, and add the new values of “F3” and “F7” as valid values to the EDB data elements 0161, 0255, 0445, and 0761. Also, in the Code Translation Table (38 – CTT), add translations for “F3” and “F7” for the data elements 0161, 0255, 0445, and 2029.

- **Help Text / Data Dictionary:** Data Dictionary pages in the website and help texts on CICS screens should be updated with their associated changes for the data elements 0161, 0255, 0256, 0445, 0487, 2029, and 2030.

- **Specification Card:** In the spec card entry for PPP495, remove bargaining unit FF and add F3 (UCD) or F7 (UCSC).

The overview of the changes needed to PPS is outlined below:

### Compute Process changes

The compute process will be modified to ignore Title Unit Code “FF” and apply the 56 hour work week whenever Special Handling Code is “F” in all the programs that apply the 56 hour work week to Fire Fighters.

The following changes will be done in the compute process of PPS:

1. Comment out the following condition, in the logic that applies 56 hours work week for Fire Fighters in the programs PPP300, PPTIME, PPGRSCOH, PPGRSERN, and PPGRSPAR:

   \[
   IF \ ( \text{Title Unit Code} = 'FF' AND \text{Special Handling Code} = 'F')
   \]

   In addition, add the following code, wherever the above code is commented:

   \[
   IF \ (\text{Special Handling Code} = 'F')
   \]

2. In the program PPLVHRS, do the following in the logic that applies 56 hour work week to Fire Fighters:

   - **Comment** out the comparison of the **Leave History Key** of the 4 entries of an accrual period to a value string of ‘1FFCF’.  

     **Note:** **Leave History Key** comprises of **Title Type**, **Title Unit Code**, **Appt Representation Code**, **Special Handling Code**, and **Distribution Unit Code**.

   - **Add** the code to selectively ignore **Title Unit Code** in all the 4 comparisons.
Control Table (33 – TCT) Edit Logic
In the Title Code Table (CTL table No: 33) edit logic, program PPCTTRRE that applies 56 hour work week to Fire Fighters will be changed to ignore Title Unit Code ”FF” and use 243.33 monthly hours whenever Special Handling Code is “F”.

Control Table Update
In the EDB Data Element Table PPPDET (CTL Table: 06), obsolete value “FF”, and add the new values of “F3” and “F7” as valid values to the EDB data elements 0161, 0255, 0445, and 0761.
In addition, in the Code Translation Table PPPCTT (CTL Table: 38), add Code Translations for “F3” and “F7” for the EDB Data Elements 0161, 0255, 0445, and 2029.

Help Text / Data Dictionary
The following changes have been applied to the Data Dictionary documents in the PPS Payroll website and online help associated with their fields on CICS screens:

- Add the following definitions in the Code Interpretation section for the EDB Data Elements 0161, 0255, 0445, 0487, and 2029.
  - F3 Fire Fighters - UCD
  - F7 Fire Fighters - UCSC
  In addition, move “FF Fire Fighters” from the Code Interpretation to Previously Valid Codes section.

- Data Dictionary documents in the PPS Payroll website is changed to add “F Fire Fighters 56 hour work week” to the Code Interpretation section for the EDB Data Elements 0256 and 2030.

Specification Card
In the Specification Card entry of the DD name CARDFIL (program PPP495 execution), value ‘FF’ will be removed. In addition, valid value of ‘F3’ (UCD) or ‘F7’ (UCSC) will be added to the above Specification Card entry.
Local Modifications: UCD and UCSC

The following are the possible local modifications by UCD and UCSC in addition to the above Base Payroll modifications:

- Request TCT updates in time to receive them before beginning this implementation.
- Delete ‘FF’ Title Unit Code from the following control tables:
  
<table>
<thead>
<tr>
<th>No.</th>
<th>Rel. CARD Member</th>
<th>Table#</th>
<th>CTL Table Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>BUTTDEL</td>
<td>17</td>
<td>Bargaining Unit Table</td>
</tr>
<tr>
<td>2</td>
<td>BRTTDELG</td>
<td>14</td>
<td>Benefits Rates Table</td>
</tr>
</tbody>
</table>

- Change ‘FF’ to the new Title Unit Code ‘F3’ or ‘F7’ to the following control tables:

<table>
<thead>
<tr>
<th>No.</th>
<th>Rel. CARD Member</th>
<th>Table#</th>
<th>CTL Table Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>GTNTCHG</td>
<td>02</td>
<td>Gross-To-Net Table</td>
</tr>
<tr>
<td>4</td>
<td>DETTEST (or PROD)</td>
<td>06</td>
<td>Data Element Table</td>
</tr>
<tr>
<td>5</td>
<td>TCTTCHG</td>
<td>33</td>
<td>Title Code Table</td>
</tr>
</tbody>
</table>

- Add new Title Unit Code ‘F3’ or ‘F7’ to one or more of the following control tables:

<table>
<thead>
<tr>
<th>No.</th>
<th>Rel. CARD Member</th>
<th>Table#</th>
<th>CTL Table Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>BUTTADD</td>
<td>17</td>
<td>Bargaining Unit Table</td>
</tr>
<tr>
<td>7</td>
<td>BRTTADDG and ADDR</td>
<td>14</td>
<td>Benefits Rates Table</td>
</tr>
<tr>
<td>8</td>
<td>LATTADD</td>
<td>25</td>
<td>Leave Accrual Table</td>
</tr>
<tr>
<td>9</td>
<td>CTTPROD</td>
<td>38</td>
<td>Code Translation Table</td>
</tr>
<tr>
<td>10</td>
<td>ARTTADD</td>
<td>42</td>
<td>Assessment Rate Table</td>
</tr>
<tr>
<td>11</td>
<td>IAPTADD</td>
<td>43</td>
<td>Incentive Award Program Table</td>
</tr>
</tbody>
</table>

- Input the Mass Change transactions produced during the TCT control table update process into PPP290 to produce the EDB transactions. Run the EDB File Maintenance using these transactions to update the EDB.

Programs

New and Modified Programs

PPCTTRRE

Program PPCTTRRE is the editing module for the transactions entered in the UPAY792 form, which are the rates to be stored into PPPTRR (Step Based Title Rates) table. This module is called by PPCTT33, which is the Transaction Handler for CTL table 33 (TCT - Title Code Table), called by the CTL Update module PPP004.
It has been modified such that selection based upon Title Unit Code equal to “FF” has been removed as explained below:

1. Comment out the following condition, in the logic that applies 56 hours work week for Fire Fighters while calculating various TRR rates (Edits for Add and Change ADC codes):

   \[ IF \ (\text{Title Unit Code} = 'FF' \text{ AND Special Handling Code} = 'F') \]

2. Add the following code, wherever the above code is commented:

   \[ IF \ (\text{Special Handling Code} = 'F') \]

**Note:** Below is the calculation of the **Monthly** and **Alternate** TRR rates from the **Hourly** TRR rate for Fire Fighters:

- **Monthly** TRR Rate = 243.33 * **Hourly** TRR Rate
- **Alternate** TRR Rate (Berkeley) = 121.67 * **Hourly** TRR Rate
- **Alternate** TRR Rate (All Other) = 112.31 * **Hourly** TRR Rate

243.33 → Total MO hours for 56 hours/week (2920 Hrs per Yr / 12 Pay Periods)
121.67 → Total SM hours for 56 hours/week (2920 Hrs per Yr / 24 Pay Periods)
112.31 → Total BW hours for 56 hours/week (2920 Hrs per Yr / 26 Pay Periods)

**PPGRSCOH**

This module is called during the Gross Payment Development (PPP390) process to handle Cancellations, Overpayments, 'R' Hand-Drawn, and Hand-Drawn transactions generated from the regular compute cycles and rush check cycles (PPRCGRSS).

It has the following logic to process each earning record from the input Consolidated Payroll Activity (CPA) record:

- Move the CPA earning record into the Account Work Area (AWA) record and call the routine PPGRSCBD to derive Collective Bargaining Details for the AWA record.
- Calculate the Salary/Rate/Hours when the Earning Rate Type is ‘2’ (Not Hourly or Hourly, but the Calc Function of the DOS code associated with the earning is ‘A’) and add them into the report1 totals.
  
  **Note:** Few DOS with Calc Function = ‘A’ are Stipend, Award, Salary Reduction, and Workers Comp

- Using AWA as input, call PPGRSERN to increment grosses and PPGRSLVE to post the hours for leave.
- Move AWA record details into the Earnings Array of the Work Payroll Activity Record (WPAR).

In addition, it moves each deduction record from the input Consolidated Payroll Activity (CPA) record into the Deductions Array of the Work Payroll Activity Record (WPAR).

In the 6000-CALCULATE-SALARY paragraph, where the salary is calculated, Fire Fighter (FF) employees are identified by applying the conditions of Title Unit Code (TUC) = ‘FF’ and Special Handling Code (SHC) = ‘F’. Then, for the FF employees, the **number of hours** for a primary cycle is calculated differently as below:

Number of hours for **Monthly** (MO) = 243.33; **Semi-Monthly** (SM) = 121.67; **Bi-Weekly** (BW) = 112.31

The Fire Fighters selection based upon Title Unit Code (TUC) = ‘FF’ will be removed in the above logic.
PPGRSERN

This module is called during the Gross Payment Development process (PPP390) to calculate and accumulate the various grosses and hours associated with a Current Activity PAR.

It has the following logic to process each earning record from the input Account Work Area (AWA) record and the Earnings Data for the DOS code associated with the earning:

**PAR Transaction Code: ‘85’ (Current Activity)**

- Calculate the Hourly Rate (Regular or Overtime), when the Earning Rate Type is ‘2’ (*Not Hourly or Hourly, but the Calc Function* of the DOS code associated with the earning is ‘A’), using the Salary of AWA record and Standard pay constants: Number of Periods/Year and Hours/Year.
- Depending on the DOS Pre Process Indicator’s non-zero value, calculate Vacation Hours (‘03’) or Sick Hours (‘04’) or PTO Hours (‘08’) or TCT derived TOC (Time On Call) Rate/Type (‘02’).
- Using DOS Calc Function and AWA record work variables, calculate the AWA Salary Amount. In addition, derive the listed AWA values for different Calc Functions: Hours (‘A’), Hourly Rate (‘F’), and derive Rate Type (‘A’).

**PAR Transaction Codes: ‘70’ (Cancellation), ‘75’ (Overpayment), ‘80’ (Hand-Drawn), and ‘82’ (R-Hand-Drawn)**

- If the System Parameter 284 (COH Update Vacation) is non-zero, then depending on the DOS Pre Process Indicator’s non-zero value, calculate Vacation Hours (‘03’) or Sick Hours (‘04’) or PTO Hours (‘08’) or TCT derived TOC (Time On Call) Rate/Type (‘02’).

Add the calculated Earning Amount into the different gross balances (grosses like FWT, SWT, FICA, and etc).

In the calculation of Regular Hourly Rate (8100-ESTAB-REGULAR-RATE) and Overtime Hourly Rate (8000-ESTAB-OVERTIME-RATE), Fire Fighter (FF) employees are identified by applying the conditions of Title Unit Code (TUC) = ‘FF’ and Special Handling Code (SHC) = ‘F’. Then, for the FF employees, the **Number of Hours/Year** is calculated to be **2920** (System Parameter 043).

The Fire Fighters selection based upon Title Unit Code (TUC) = ‘FF’ will be removed from the logic.

**Note:** The **Number of Hours/Year** for Regular employees is set to **2088** (System Parameter 041).
PPGRSPAR

PPGRSPAR is called by the Gross Payment Development process (PPP390) to perform final maintenance prior to preliminary PAR record issuance after building it from the internal work areas.

It has the following logic to build XPAR records (CPWSXPAR) from the Gross Interface (CPLNKGRS), Gross Increment Data (from PPGRSERN), Consolidated Payroll Activity (CPA), and Variable WPAR (CPWSVPAR) record:

- Move the fields from the WPAR work areas and CPA record fixed details to the XPAR fixed fields.
- Move the variable WPAR records of types Hours Adjustments, Dollar Adjustments, and Deductions to XPAR.
- Build each Earnings record from WPAR and move it to the XPAR Account Distributions.
- Load the grosses from Gross Increment Data to XPAR after updating them to EDB Grosses (CPLNKGRS).
- Issue the completed XPAR record as the preliminary PAR

While building the XPAR Earnings record from WPAR Earnings record, the Earnings Derived Percent is calculated from Total Hours in the Pay Cycle and Hours Worked, if the Earnings Rate Type is ‘4’. Total Hours in the Pay Cycle is derived in the paragraph 6805-GET-NORMAL-HRS-IN-CYCLE as below:

Fire Fighter (FF) employees are identified by applying the conditions of Title Unit Code (TUC) = ‘FF’ and Special Handling Code (SHC) = ‘F’. Then, for the FF employees, the Total Hours in the Pay Cycle for a primary cycle is calculated differently as below:

- Number of hours for Monthly (MO) = 243.33 (I.E., 2920 HRS PER YR / 12 PAY PERIODS);
- Semi-Monthly (SM) = 121.67 (I.E., 2920 HRS PER YR / 24 PAY PERIODS);
- Bi-Weekly (BW) = 112.31 (I.E., 2920 HRS PER YR / 26 PAY PERIODS)

For all other employees, Total Hours in the Pay Cycle is derived from the System Parameters (Hours per Day * Number of Days in the Cycle).

The Fire Fighters selection based upon Title Unit Code (TUC) = ‘FF’ will be removed in the above logic.
PPLVHRS

This module is called during the Gross Payment Development (PPP390) process to handle various points of leave hours accrual. There are 13 available leave accrual periods and following are the various points of leave accrual for a particular leave accrual period that this routine is called for by the compute routines:

1. **Load** the eligible hours in a pay period
2. **Calculate** the vacation, sick, and PTO leave accrual for each accrual period from the loaded hours
3. **Close** the oldest accrual period to make room for the next accrual period
4. **Print** the leave reports (PPP3906/7/8) from the hours accrued in the leave historical entries

During the **calculate** logic of the leave accrual, in the ACRU-LEAVE-PER-PERIOD-3040 paragraph, the total eligible hours accumulated in a pay period is checked against a threshold number of hours as below:

i. Calculate the Total eligible hours accumulated in a Leave Accrual Period ($A$)

   **Note:** Each Leave Accrual Period can store hours up to a maximum of 4 Leave History Key and Distribution Leave Plan combination.

   Leave History Key comprises of Title Type, Title Unit Code, Appt Representation Code, Special Handling Code, and Distribution Unit Code

   Distribution Leave Plan is the value in the column LEAVE_ACRUCODE in the table PPPAPP (EDB2018)

ii. Calculate the Lowest Threshold Percent value for the accrual period from PPPLAT table ($B$)

iii. Derive the **Lowest Normal work Hrs** for the accrual period ($C$)

   **Note:** Lowest Normal work Hrs is calculated to be the (Normal Work Days * Hours per Day) for all employees except for Fire Fighters. Fire Fighter employees are identified by comparing the entire 4 possible Leave History Key for the string ‘IFFCF’. If any of the 4 Leave History Key is matched with the string ‘IFFCF’, then the Lowest Normal work Hrs for FF is calculated as below:

   224.62, if the Accrual Period Cycle Type is Bi-Weekly (2920 Hours Per year / 13 Accrual Periods)
   243.33, if the Accrual Period Cycle Type is not Bi-Weekly (2920 Hours Per year / 12 Accrual Periods)

iv. If the value $A < (B$ multiplied by $C$), then the eligible worked hours for this accrual period is less than the minimum hours that should be worked to accrue leave hours during the accrual period. Therefore, the employee’s leave hours accrued will become zero for this accrual period.
In the ACRU-LEAVE-PER-PERIOD-3040 paragraph,

- Comment out all the 4 recent periods’ comparison of the Leave History Key of an accrual period to a value of ‘1FFCF’. Current Fire Fighters logic is the equivalent of the following comparisons (all 4 Leave History Keys):

  \[
  \text{Title Type} = '1' \quad \text{and} \\
  \text{Title Unit Code} = 'FF' \quad \text{and} \\
  \text{Appt Representation Code} = 'C' \quad \text{and} \\
  \text{Special Handling Code} = 'F' \quad \text{and} \\
  \text{Distribution Unit Code} = \text{blank}
  \]

- Add the code to selectively ignore Title Unit Code and Appt Representation Code in all the 4 recent Leave History Key comparisons.

**PPP300**

Program PPP300 is the batch Timesheet Development process for each valid distribution of a valid appointment of a valid employee.

Employee is valid, if the following are satisfied:

- No Minimum Data Record for this employee
- The following dates are correct by comparing against PCR Dates: Last Day on Pay, Separation Date, Leave of Absence Return Date, and Final Pay Date
- Valid Primary Pay Schedule

Appointment is valid, if the following are true:

- Time Reporting Code is defined in CPWSXIC1. The following are the codes defined:
  - A - Positive by account/fund
  - P - Positive by home department
  - S - Positive - special timesheet
  - C - Positive by home department - special timesheet
  - N - Positive – No timesheet
  - Z - Positive via online
  - R - Exception via online
  - T - Exception by account/fund
  - L - Exception by home dept
  - E - Exception - timesheet not required
  - W - Without salary - no timesheet

  In addition, Time Reporting Code’s Time File Extract Flag must be ‘Y’ or Time Report Print Flag must be ‘Y’

- Appt Rate Code should be either ‘A’ (Annual) or ‘H’ (Hourly) or ‘B’ (By Agreement)
- Appt Pay Schedule is equal to one of the 4 PCR Cycles
A valid distribution is the one that has the following criteria:

- Correct Pay Begin and End Dates
- Valid Distribution DOS code present in the PPPDOS table. In addition, its DOS-CALC-FUNCTION should not be SPACE(Not Without Salary) and DOS-PAY-CATEGORY should not be ‘S’ (not Suspense)

Following is the brief logic to process the timesheet:

1. Calculate the Actual Days Worked (A), if it is determined that the working hours is Partial using the following dates: Pay Begin/End, Leave/Separation (Cycle Work Days (B) is moved to A, if all days worked).
2. Depending upon the Appt Rate Code, Dos Pay Category, and Dos Calc Process, calculate Sort Percent and Sort Time from Distribution Pay Rate, A and B.
3. While calculating Sort Time for an Appt Rate Code of ‘H’ (Hourly), Fixed Variable Code of ‘F’ (Fixed), and Time Reporting Code of Exception (‘T’, ‘L’, or ‘E’), the following logic is executed:
   \[ \text{Sort Time} = \left( \frac{A}{B} \right) \times \text{Distribution Percent} \times \text{Number of Hours in the Pay Cycle} \]
4. Remaining Appt and Dist details are moved to the sort fields and the Sort Record is released for Sorting.
5. At the end of processing all the employees, the Sort Time File is returned for further Time Record creation.

**Number of Hours in the Pay Cycle** is derived in the paragraph PROCESS-APPOINTMENTS-1250 as below:

Fire Fighter (FF) employees are identified by applying the conditions of Appt Title Unit Code (TUC) = ‘FF’ and Special Handling Code (SHC) = ‘F’. Then, for the FF employees, the **Total Hours in the Pay Cycle** for an Appt Pay Cycle is calculated differently as below:

- Number of hours for Monthly (MO) = 243.33 (I.E., 2920 HRS PER YR / 12 PAY PERIODS);
- Semi-Monthly (SM) = 121.67 (I.E., 2920 HRS PER YR / 24 PAY PERIODS);
- Bi-Weekly (BW) = 112.31 (I.E., 2920 HRS PER YR / 26 PAY PERIODS)

For all other employees, **Total Hours in the Pay Cycle** is derived from the System Parameters (Hours per Day * Number of Days in the Cycle).

The Fire Fighters selection based upon Title Unit Code (TUC) = ‘FF’ will be removed in the above logic.

**PPTIME**

Module PPTIME provides services to the Online Timesheet Development processes performed by PPP320 and PPP330. It has the same logic as PPP300 in calculating the **Number of Hours in the Pay Cycle**.

PPTIME has been modified such that selection based upon Title Unit Code equal to “FF” has been removed.
Control Table Updates

Code Translation Table

The following Code Translations will be added to this table.

<table>
<thead>
<tr>
<th>EDB DE#</th>
<th>Value (Length)</th>
<th>Translation</th>
</tr>
</thead>
<tbody>
<tr>
<td>0161</td>
<td>F3 (24)</td>
<td>Fire Fighters - UCD</td>
</tr>
<tr>
<td>0255</td>
<td>F3 (23)</td>
<td>Fire Fighters - UCD</td>
</tr>
<tr>
<td>0445</td>
<td>F3 (23)</td>
<td>Fire Fighters - UCD</td>
</tr>
<tr>
<td>2029</td>
<td>F3 (24)</td>
<td>Fire Fighters - UCD</td>
</tr>
<tr>
<td>0161</td>
<td>F7 (24)</td>
<td>Fire Fighters - UCSC</td>
</tr>
<tr>
<td>0255</td>
<td>F7 (23)</td>
<td>Fire Fighters - UCSC</td>
</tr>
<tr>
<td>0445</td>
<td>F7 (23)</td>
<td>Fire Fighters - UCSC</td>
</tr>
<tr>
<td>2029</td>
<td>F7 (24)</td>
<td>Fire Fighters - UCSC</td>
</tr>
</tbody>
</table>

Data Element Table

The value ‘FF’ will be removed, and values ‘F3’ and ‘F7’ will be added as valid values for the following EDB Data Elements’ default (blank Card Type) and Batch Card (listed for DE#) entries as below:

<table>
<thead>
<tr>
<th>EDB DE#</th>
<th>Description of the EDB Data Element</th>
<th>Batch Card Tran Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>0161</td>
<td>Collective Bargaining Unit Code</td>
<td>B1</td>
</tr>
<tr>
<td>0255</td>
<td>Employee Unit Code</td>
<td></td>
</tr>
<tr>
<td>0445</td>
<td>Employee Benefit Eligibility Unit Code</td>
<td></td>
</tr>
<tr>
<td>0761</td>
<td>Pending Premium Employee Benefit Eligibility Unit Code</td>
<td>PP</td>
</tr>
</tbody>
</table>

The base test transactions to update Data Element Table are found in the CARDLIB member DETTEST.
JCL Changes

PPP495

In the Specification Card entry of the DD name CARDFIL (program PPP495 execution), value ‘FF’ will be removed. In addition, valid value of ‘F3’ (UCD) or ‘F7’ (UCSC) will be added to the above Specification Card entry.

Sample Specification Card entries for different campuses are shown below:

**Campuses other than UCD and UCSC (Remove ‘FF’):**
PPP495-SPECCXEXSXHXRXTXIXLXNXBXK3A3FFZUPA

**UCD (Add ‘F3’):**
PPP495-SPECCXEXSXHXRXTXIXLXNXBXK3A3F3ZUPA

**UCSC (Add ‘F7’):**
PPP495-SPECCXEXSXHXRXTXIXLXNXBXK3A3F7ZUPA

Local Modifications: UCD and UCSC

The following are the possible local modifications by UCD and UCSC in addition to the above Base Payroll modifications:

- Request TCT updates in time to receive them before beginning this implementation.

  The base test transactions to update Title Code Table are found in the CARDLIB member TCTTCHG.

  Input the Mass Change transactions produced during the TCT control table update process into PPP290 to produce the EDB transactions. Run the EDB File Maintenance using these transactions to update the EDB.

- While adding the new Title Unit Code ‘F3’ or ‘F7’, refer the transactions in the control card member IAFF05 in the dataset PAYDIST.CTL2005.CARDLIB, which was released when the original Fire Fighter TUC ‘FF’ was added.

- Please note the following while developing cards for the new TUC:

  It is proposed that the new local unit will use the existing GTNs for Dues, Agency Fees, and Charity deductions. Therefore, the change transactions to update the FF GTNs in the IAFF05 member should be changed to update only the descriptions of the following FF GTNs:

  **Gross-To-Net Table Transactions (Table#: ‘02’):**

  562 - IAFF FF DUES  563 - IAFF FF AGFE  564 - IAFF FF CH 1

  565 - IAFF FF CH 2  566 - IAFF FF CH 3

  The base test transactions to update Gross-To-Net Table are found in the CARDLIB member GTNTCHG.
Code Translation Table Transactions (Table#: ‘38’):

Update the CTT table (Database – ‘CTL’; DE# - ‘GTNDSC’; Translation Length – 20 and 24) with an appropriate Code Description for each of the following Code Values:

- 562 - IAFF DUES
- 563 - IAFF Agency Fee
- 564 - IAFF Charity 1
- 565 - IAFF Charity 2
- 566 - IAFF Charity 3

The transactions to update Code Translation Table are found in the CARDLIB member CTTPROD.

Bargaining Unit Table Transactions (Table#: ‘17’):

Update the BUT table with a new entry for the ‘F3’ or ‘F7’ Bargaining Unit Code (BUC), much similar to the existing ‘FF’ BUC with new details for each of the following (UPAY565a, BUT ‘U1’ Type):

- Bargaining Unit Code – ‘FF’ Description – ‘FIRE FIGHTER’
- Agency Code – ‘IAFF’
- Agency# – ‘4437’
- UDUE Retention – 61
- Agency Name and Address – ‘INTERNATIONAL ASSOC OF FIRE FIGHTERS’
  ‘1524 GREEN VALLEY ROAD, WATSONVILLE, CA 95076’

Update the BUG table (GTN Information) with a new entry for the ‘F3’ or ‘F7’ Bargaining Unit Code (BUC), much similar to the existing ‘FF’ BUC with new details (UPAY565a, BUT ‘G’ Type).

Update the BUF table (Agency Fee Information) with a new entry for the ‘F3’ or ‘F7’ Bargaining Unit Code (BUC), much similar to the existing ‘FF’ BUC with new details for each of the following (UPAY565e, BUT ‘F’ Type):

- Bargaining Unit Code – ‘FF’ Description – ‘FIRE FIGHTER’
- Agency Code – ‘IAFF’
- Agency# – ‘4437’
- UDUE Retention – 61

The base test transactions to update the PPPBUT, PPPBUF, and PPPBUG Bargaining Unit Tables are found in the following CARDLIB members:

<table>
<thead>
<tr>
<th>Release CARD Member</th>
<th>Brief Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUTTDEL</td>
<td>Delete ‘FF’ from Bargaining Unit Tables (BUT, BUF, and BUG)</td>
</tr>
<tr>
<td>BUTTADD</td>
<td>Add ‘F3’ to Bargaining Unit Tables (BUT, BUF, and BRG)</td>
</tr>
</tbody>
</table>
Benefits Rates Table Transactions (Table#: ‘14’):

Update the BRT table (PPPBRG) with new entries for the ‘F3’ or ‘F7’ Bargaining Unit Code (BUC), with the same BRT rates added for the existing BRT rates for ‘FF’ as below (UPAY712, BRT GTN Rates/Amounts):

| GTN#s: 562, 563, 564, 565, and 566 | Rate/Amount: 55.0000 | Monthly Cap: 99999.9999 |

The base test transactions to update Benefits Rates Table are found in the following CARDLIB members:

<table>
<thead>
<tr>
<th>Release CARD Member</th>
<th>Brief Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRTTDELG</td>
<td>Delete ‘FF’ from Benefit Rates Table (PPPBRG)</td>
</tr>
<tr>
<td>BRTTADDG</td>
<td>Add ‘F3’ to BRT table for GTN rates (PPPBRG)</td>
</tr>
<tr>
<td>BRTTADDR</td>
<td>Add ‘F3’ to BRT table for RET rates (PPPBRR)</td>
</tr>
</tbody>
</table>

Leave Accrual Table Transactions (Table#: ‘25’):

Update the LAT table (PPPLAT) and LAF table (PPPLAF) with new entries for the ‘F3’ or ‘F7’ with the same details for ‘FF’ (UPAY719, Leave Accrual Table). Transaction type ‘0’ is to add entries into PPPLAT table and types 1 through 5 are for adding Leave Reserve FAU into PPPLAF table.

The base test transactions to update Leave Accrual Table are found in the CARDLIB member LATTADD.

Assessment Rate Table Transactions (Table#: ‘42’):

Update the ART table (PPPART) with new entries for the ‘F3’ or ‘F7’ with the same details for ‘FF’ (UPAY870, ASSESSMENT RATE TABLE).

The test transactions to update Assessment Rate Table are found in the CARDLIB member ARTTADD.

Incentive Award Program Table Transactions (Table#: ‘43’):

Update the IAP table (PPPIAP) with new entries for the ‘F3’ or ‘F7’ with the same details for ‘FF’ (UPAY869, Incentive Award Program Table).

The base test transactions to update Leave Accrual Table are found in the CARDLIB member IAPTADD.