Release 1988

Self Billing Statement (PPP536) Correction

Detail Design

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Prepared by Emma Sebastian
Information Resources & Communications
Office of the President
University of California
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Introduction

Error Report(s) PPS_ERR-2415

Berkeley and Davis have both reported issues with the amounts and employee counts for the flat-rate benefits (UC-paid life and disability) reported for self-billing.

See PPS_RSCH-30 and PPS_RSCH-183 for the original research detail.

Payroll Coordination and HR&B have agreed that the amounts should be corrected.

Related Releases:

- R1396 established self-billing for UC-paid benefits
- R1615 added self-billing for post-doc flat-amount benefits, using the same process used for the R1396 benefits
- R1632 modified the post-doc process to exclude VAC

Modifications will be made to correct the following items on the report:

- TOTAL UC PAID BASIC LIFE PREMIUMS
- TOTAL UC PAID CORE LIFE PREMIUMS
- TOTAL UC PAID SHORT TERM DISABILITY PREMIUMS
- TOTAL UC PAID SHORT TERM DISABILITY PREMIUMS FOR POSTDOCS
- TOTAL UC PAID LIFE/AD&D PREMIUMS FOR POSTDOCS

Overview of PPS Modifications

Self-billing Statement

Currently, the self-billing process accumulates the totals for Basic Life, Core Life, and Disability premiums with no validation. In contrast, Postdoc Disability and Postdoc Life/AD&D premiums are accumulated while bypassing ‘VAC’ (vacation) DOS (Description of Service) codes (Release 1632).

The self-billing processing will be modified to bypass Expense Distribution entries that contain a Description of Service Code of ‘VAC’ for all benefit premiums. In addition, ‘SKL’ (sick leave) DOS codes will be bypassed for all benefit premiums as well. This is because campuses (except UC San Diego) are using financial leave accounting which credits back departments for the above benefits whenever vacation or sick leaves are taken. However, that credit should not reduce the amount in the self-billing statement which are sent to the carriers.
Programs

New and Modified Programs

PPP536

PPP536 is the self-billing program. Currently, it processes Expense Distribution entries and accumulates totals for the following:

- TOTAL UC PAID BASIC LIFE PREMIUMS
- TOTAL UC PAID CORE LIFE PREMIUMS
- TOTAL UC PAID SHORT TERM DISABILITY PREMIUMS
- TOTAL UC PAID SHORT TERM DISABILITY PREMIUMS FOR POSTDOCS
- TOTAL UC PAID LIFE/AD&D PREMIUMS FOR POSTDOCS

For Postdoc Disability and Postdoc Life/AD&D premiums, the accumulation for totals processing bypasses records if the Description of Service is ‘VAC’ (Release 1632).

To fix the discrepancy in amounts being reported, PPP536 is being modified to bypass records for totals accumulation if the Description of Service is ‘VAC’ or ‘SKL’. This change applies to all UC paid premiums enumerated above.

Attachments

- Example Case from UC Berkeley
- UC Davis Email Thread