

ITS Business Requirements Document

SR83524 - Update California Tax Tables for 2012

Payroll

Created on: 10/19/2011

Last Modified on: 11/8/2011

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1 Business Need Section

1.1 Objective:

Update the PPS California State Tax Tables with the 2012 withholding schedules announced by the California Employment Development Department (EDD). These changes are for wages paid as of January 1, 2012.

1.2 Issue Tracker Reference

Corresponding Issue Tracker Number, if applicable: 259
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1.3 Project Type:

➤ Other
California Tax Tables Update

1.4 System

➤ PPS
Additional System Information:

1.5 Requested by:

Marcia Johnson – Payroll Coordination and Tax Services

1.6 Implementation Deadline:

1.6.1 Urgency

➤ Date Mandated
Additional Urgency Information:

1.6.2 Deadline Information

The 2012 Tax-year transactions must be applied to the control tables in the following timeframe:

- After the last compute for December 2011 earnings paid in December and the freeze of the EDB and CTL databases for year-end tax reporting
- Before the Calendar Year Periodic Maintenance to begin the new calendar (tax) year and Quarter 1.

1.7 Statement of Business Need:

This document is to request that the existing PPS California State Tax Tables be updated with the new withholding schedules released by California EDD. These rates are effective January 1, 2012.

1.8 Current Process:

N/A

1.9 Proposed Process

1.9.1 Proposed process from a functional perspective

Update the PPS California Tax Tables (UPAY548 Forms Attached).

1.9.2 Proposed changes to system inputs and outputs

Tax Table Updates

2 Scope and Estimate Section

2.1 Scope

➤ Small
Additional Scope Information:

2.2 Assumptions

- None

2.3 Overview of Changes

This is a table change only

2.4 Estimate

In initial phase, provide work hours/days. After requirements, this can be revised and dates added.

Task	Estimated Work Hours/\$ Based on Business Needs	Working Days*	New Estimate Based on Functional Requirements? (Enter new estimates if applicable)	New Estimate Based on Technical Spec? (Enter new estimates if applicable)	Actuals After completion
Requirements Gathering	0				
Technical Specification Preparation	0				
Mainframe	4 hours	1 day			

Development					
Web Development	0				
QA	Not needed				
User Acceptance Testing	1 hour				
Release Preparation	2 hours				
Installation in Production	10 hours	1 day			
Total	17 hours	2 days			

Costing: 16 hours * \$69/hour = \$1,104

* Estimate Notes:

- Working days may take into account productivity adjustments, overlap between phases, and multiple resources working on a phase at the same time. Working days do not include weekends.
- Requirements Gathering elapsed time allows time for document approval.
- Costs associated with estimated work hours are figured using an hourly cost of \$69 if a PAIII is assigned the task and \$84 if a PAIV is assigned.

2.5 Time Dependencies

The 2012 Tax-year transactions must be applied to the control tables as below:

- After the last compute for December 2011 earnings paid in December **and** freeze of the EDB and CTL databases for year-end tax reporting
- Before the Calendar Year Periodic Maintenance to begin the new calendar (tax) year and Quarter 1.

2.6 Scope and Estimate Approval

2.6.1 Approval by ITS QA Manager

Version	Date	Name
1.0		N/A

2.6.2 Approval by ITS Programming Manager

Version	Date	Name
1.0	11/2/11	Bob Franks

2.6.3 Approval by Hosted Applications Manager

Version	Date	Name
1.0	11/2/11	Christopher Scott

2.6.4 Approval by Requesting Department Manager

Version	Date	Name
1.0	11/3/11	John Barrett

3 Functional Requirements Section

3.1 Overview of Modifications

State Tax Table Updates.

- Control Table Updates: State Tax Table
- EDB Maintenance:
- History (HDB, CDB) Process:
- Compute Process:
- Distribution of Expense:
- Consolidated Billing and Self-Billing:
- Merit/Range/ATB Processes:
- Other Processes:
- One-time Processes:
- Interface Files:
- Other Tax Processing
- CICS Screen/Web Page Modifications:
- Online Help Modifications:
- Reporting and Notification:
- Forms:

3.2 Control Table Updates

Req. ID	Requirement Type/Category	Requirement Description
R001	Control Table	Table 12 State Tax Table

3.2.1 UPAY Forms

PREPARED BY: *Harold Johnson* DATE: 10/19/11
 APPROVED BY: *John Buhar* DATE: 10/28/11

PER TYPE CODES
 M - Monthly
 S - Semi-monthly
 B - Bi-weekly

A 1 2 3
 12 B

PAYROLL/PERSONNEL
 CALIFORNIA TAX TABLES
 EXACT CALCULATION METHOD
 UPAYS48 (R10/09) R1887



Bi-Weekly
11/20/12

C. STANDARD DEDUCTION TABLE

LINE NO.	P	SINGLE AMOUNT	MARRIED WITH "0" OR "1" AMOUNT	MARRIED WITH "2" OR MORE AMOUNT	HEAD OF HOUSEHOLD AMOUNT
01C		145.00	145.00	290.00	290.00

A. LOW INCOME EXEMPTION TABLE

LINE NO.	P	SINGLE AMOUNT	MARRIED WITH "0" OR "1" AMOUNT	MARRIED WITH "2" OR MORE AMOUNT	HEAD OF HOUSEHOLD AMOUNT
01A		482.00	482.00	964.00	964.00

E. TAX RATE TABLE

SINGLE		MARRIED		HEAD OF HOUSEHOLD	
LINE NO.	T	LINE NO.	T	LINE NO.	T
01E		01E		01E	
02E		02E		02E	
03E		03E		03E	
04E		04E		04E	
05E		05E		05E	
06E		06E		06E	
07E		07E		07E	
08E		08E		08E	
09E		09E		09E	
10E		10E		10E	
11E		11E		11E	

D. TAX CREDIT TABLE

SINGLE		MARRIED OR HEAD OF HOUSEHOLD	
LINE NO.	T	LINE NO.	T
01D		01D	
02D		02D	
03D		03D	
04D		04D	
05D		05D	
06D		06D	
07D		07D	
08D		08D	
09D		09D	
10D		10D	
11E		11E	

B. ITEMIZED DEDUCTION ALLOWANCE

SINGLE		MARRIED OR HEAD OF HOUSEHOLD	
LINE NO.	T	LINE NO.	T
01B		01B	
02B		02B	
03B		03B	
04B		04B	
05B		05B	
06B		06B	
07B		07B	
08B		08B	
09B		09B	
10B		10B	
11E		11E	

RETN: ACCOUNTING 0-2 YRS
 OTHER COPIES 0-1 YR



**PAYROLL/PERSONNEL
CALIFORNIA TAX TABLES
EXACT CALCULATION METHOD
UPAY548 (R10/09) R1887**

TBL NO.	12
PER. TYPE	S

PER. TYPE CODES
M - Monthly
S - Semi-monthly
B - Biweekly

PREPARED BY:	<i>Marcus Johnson</i>	DATE	10/19/11
APPROVED BY:	<i>John Buer</i>	DATE	10/28/11

*semi-monthly
11/1/2012*

A. LOW INCOME EXEMPTION TABLE

LINE NO.	SINGLE AMOUNT	MARRIED WITH "0" OR "1" MORE AMOUNT	MARRIED WITH "2" OR MORE AMOUNT	HEAD OF HOUSEHOLD AMOUNT
01 A	522.00	522.00	1044.00	1044.00

C. STANDARD DEDUCTION TABLE

LINE NO.	SINGLE AMOUNT	MARRIED WITH "0" OR "1" MORE AMOUNT	MARRIED WITH "2" OR MORE AMOUNT	HEAD OF HOUSEHOLD AMOUNT
01 C	157.00	157.00	314.00	314.00

D. TAX CREDIT TABLE

LINE NO.	SINGLE		MARRIED OR HEAD OF HOUSEHOLD	
	DEDUCTION AMOUNT	CREDIT AMOUNT	DEDUCTION AMOUNT	CREDIT AMOUNT
01 B	42	4.68	0	4.68
02 B	83	9.35	0	9.35
03 B	125	14.03	0	14.03
04 B	167	18.70	0	18.70
05 B	208	23.38	0	23.38
06 B	250	28.05	0	28.05
07 B	292	32.73	0	32.73
08 B	333	37.40	0	37.40
09 B	375	42.08	0	42.08
10 B	417	46.75	0	46.75

E. TAX RATE TABLE

LINE NO.	SINGLE		MARRIED		HEAD OF HOUSEHOLD	
	MINIMUM SALARY	BASE TAX AMOUNT	MINIMUM SALARY	BASE TAX AMOUNT	MINIMUM SALARY	BASE TAX AMOUNT
01 E	0	0.00	0	0.00	0	0.00
02 E	305	3.36	610	6.71	610	6.71
03 E	723	12.56	1446	25.10	1446	25.10
04 E	1141	30.95	2282	61.88	1863	43.45
05 E	1584	60.19	3168	120.36	2306	72.69
06 E	2001	96.89	4002	193.75	2724	109.47
07 E	41667	4154.72	41667	4046.88	41667	4093.34

RETN. ACCOUNTING 02 YRS
OTHER COPIES 04 YRS



**PAYROLL/PERSONNEL
CALIFORNIA TAX TABLES
EXACT CALCULATION METHOD
UPAY548 (R10/09) R1887**

A	TBL NO.	PER. TYPE
1	12	M

PER. TYPE CODES
M - Monthly
S - Semi-monthly
B - Biweekly

PREPARED BY: Maria J. [Signature] DATE: 10/19/11
 APPROVED BY: [Signature] DATE: 10/28/11

*Monthly
11/1/2012*

A. LOW INCOME EXEMPTION TABLE

LINE NO.	SINGLE AMOUNT	MARRIED WITH "0" OR "1" MORE AMOUNT	MARRIED WITH "2" OR MORE AMOUNT	HEAD OF HOUSEHOLD AMOUNT
01 A	1044.00	1044.00	2088.00	2088.00

C. STANDARD DEDUCTION TABLE

LINE NO.	SINGLE AMOUNT	MARRIED WITH "0" OR "1" MORE AMOUNT	MARRIED WITH "2" OR MORE AMOUNT	HEAD OF HOUSEHOLD AMOUNT
01 C	314.00	314.00	628.00	628.00

B. ITEMIZED DEDUCTION ALLOWANCE

LINE NO.	SINGLE			MARRIED OR HEAD OF HOUSEHOLD		
	LINE NO.	AMOUNT	CREDIT	LINE NO.	AMOUNT	CREDIT
01 B	S 01 D	9.35	9.35	O 01 D	18.70	18.70
02 R	S 02 D	28.05	28.05	O 02 D	37.40	37.40
03 B	S 03 D	46.75	46.75	O 03 D	56.10	56.10
04 B	S 04 D	65.45	65.45	O 04 D	74.80	74.80
05 B	S 05 D	84.15	84.15	O 05 D	93.50	93.50
06 B	S 06 D	93.50	93.50	O 06 D		
07 B	S 07 D			O 07 D		
08 B	S 08 D			O 08 D		
09 B	S 09 D			O 09 D		
10 B	S 10 D			O 10 D		
	S 11 E			O 11 E		

E. TAX RATE TABLE

SINGLE				MARRIED				HEAD OF HOUSEHOLD			
LINE NO.	MINIMUM SALARY	BASE TAX AMOUNT	% OF EXCESS	LINE NO.	MINIMUM SALARY	BASE TAX AMOUNT	% OF EXCESS	LINE NO.	MINIMUM SALARY	BASE TAX AMOUNT	% OF EXCESS
M 01 E	0	0.00	0.0000	M 01 E	0	0.00	0.0000	H 01 E	0	0.00	0.0000
M 02 E	610	6.71	0.22200	M 02 E	1220	13.42	0.22200	H 02 E	1220	13.42	0.22200
M 03 E	1446	25.16	0.40000	M 03 E	2892	50.20	0.40000	H 03 E	2892	50.20	0.40000
M 04 E	2282	61.88	0.66600	M 04 E	4564	123.77	0.66600	H 04 E	4564	123.77	0.66600
M 05 E	3168	120.36	0.88000	M 05 E	6336	240.72	0.88000	H 05 E	6336	240.72	0.88000
M 06 E	4002	193.75	1.03300	M 06 E	8004	387.50	1.03300	H 06 E	8004	387.50	1.03300
M 07 E	83334	8308.41	11.3300	M 07 E	83334	8093.76	11.3300	H 07 E	83334	8186.61	11.3300
M 08 E				M 08 E				H 08 E			
M 09 E				M 09 E				H 09 E			
M 10 E				M 10 E				H 10 E			
M 11 E				M 11 E				H 11 E			

RETN. ACCOUNTING 0-3 YRS
OTHER COPIES 0-1 YR

3.3 Functional Requirements Approval

Version	Date	Name
1.0	11/3/11	John Barrett

4 Revision History

Version	Date	Name	Description
1.0	11/1/11	Marcia Johnson	Submitted through Issue Tracker
1.1	11/1/11	Maxine Gerber	Added scope and estimate
1.2	11/1/11	Beth Burkart	Added UPAY. QA not needed.
1.3	11/2/11	Beth Burkart	Christopher – estimate. Costing. Bob approval.
1.4	11/8/11	Beth Burkart	Recorded John’s approval. Prepared for posting.