

**Release 2053
Service Request 83752
W-2 for 2012 Tax Year**

**Service Request 83759
Update PPS Foreign Country Code Table for 2012**

Test Plan

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Prepared by Nadine Schumaker

Information Technology Services
Office of the President
University of California

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SR83752 - W-2 for 2012 Tax Year SR83759 - Update PPS Foreign Country Code Table for 2012

Testing Overview

This test plan addresses the test runs and cases constructed to verify the correct installation of this release.

It includes the following batch processes:

- LOADCTL: To load CTL tables.
- LOADEDDB: To load EDB tables.
- RUN60012: To create the W-2 Extract file, Federal Tape, microfiche file and the OW2 file for AYSO, and the new HLTHCST file. Generate W-2 reports.
- RUN61012: To create the W-2 Extract file update.
- PSFPRT1: To print the W-2.

1. LOADCTL: Control Table (CTL) Load

Description

This job loads the DB2 CTL database.

Verification

Verify that the job has completed normally. Verify that all tables have been successfully loaded into the data base. The table updates which are part of this release have already been applied.

2. LOADEDDB: Employee Data Base (EDB) Load

Description

This job loads the DB2 EDB database.

Verification

Verify that the job has completed normally. Verify that all tables have been successfully loaded into the data base.

3. RUN60012 : Creates W-2 Files and Reports

Description

This job runs PPP600 that creates the W-2 Extract file, Federal Tape, microfiche file, print file for W-2 forms, the new HLTHCST file, and the OW2 file for AYSO. It also, generates the W-2 reports.

Verification

Verify that the job completed normally. Condition code 0 – 7 are okay.

Verification can be made by reviewing the PDS REPORTS member RUN60012 and that the files produced: FEDW2, W2FILE, PRINTW2, HLTHCST, and OW2 match the files provided with this release.

(*Note*: W2FILE will show a difference on the first line of the file which shows the run timestamp).

The reports can be checked to see that

- The Totals Page (last page of report) and/or column headers (under DEDUCTIONS) of the following reports reflect the new HEALTH INS line.
- The word 'EIC' should not be found in any totals label/column headers of the reports. (Do a find EIC – none should be found).

Report	Report Title
PPP6007	W2 Confirmation and Summary
PPP6008	Non- Resident Exempt Alien Report
PPP6009	W2 Exceptions List
PPP6011	Campus Summary (<i>Total only, no header</i>)
PPP6014	Totals Reporting (<i>Total only, no header</i>)
PPP6017	W2 Out-of-State Report
PPP6019	W2 Editing Error Conditions
PPP6020	Social Security Tip Income
PPP6021	Non Qualified Deferred Compensation Plans

4. RUN61012 : W-2 Extract File Update Process

Description

This job runs PPP610 to update specific data on the W-2 Extract File using current data from the EDB.

Verification

Ensure that the job has been executed successfully. Verification can be made by reviewing the PDS REPORTS member RUN61012. The report PPP6102 should reflect the new HEALTH INS total line. The word 'EIC' should not be found in any total label/heading of the reports. UPW2FILE produced may also be matched with the file provided with this release.

(*Note:* UPW2FILE will show a difference on the first line of the file which shows the run timestamp).

5. PSFPRT12 : W-2 Printing Process

Description

This is the job that is run to print the W2s.

(*Note:* The overlay, pagedef and formdef definitions have been pre-assembled in PAYT.PSF libraries. The assemble JCLS are supplied in the release JCL library (OVLAYS12 and PSFASM12). For testing purposes, you may run just the PSFPRT12 or you may choose to run the assemble jobs in your own campus test libraries and adjust the USERLIB in PSFPRT12 accordingly.

Your campus may have different procedures for printing W-2 forms.)

Verification

Verify that box 12 has 'DD' entry and amount (HEALTH INS). The 'DD' entry will not print for employees with no health insurance cost.