Business Requirements Document

PPS Changes so PSS Title Range can be used for MSP

SR#83879
Document Information

<table>
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<th>Document Attributes</th>
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<td>ID</td>
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<tr>
<td>Owner</td>
<td>Benefit Information System</td>
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<tr>
<td>Author(s)</td>
<td>Nancy Kwong</td>
</tr>
<tr>
<td>Contributor(s)</td>
<td>Terry Weinstein</td>
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Revision History

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<tr>
<th>Version</th>
<th>Issue Date</th>
<th>Author(s)</th>
<th>Changes</th>
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<tbody>
<tr>
<td>1.0</td>
<td>2/19/2013</td>
<td>Nancy Kwong</td>
<td>Initial Draft</td>
</tr>
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</table>
| 1.1     | 3/28/2013  | Maxine Gerber | Changed document title
Removed text indicating that edits being removed are only warnings.
Added requirement to delete obsolete messages. |

Document Approvals

<table>
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<tr>
<th>Role</th>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
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<tbody>
<tr>
<td>Manager (HRBIS)</td>
<td>Esther Cheung</td>
<td></td>
<td></td>
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Due Dates

<table>
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<tr>
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<th>Description</th>
<th>Completion Date</th>
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<td>1</td>
<td>Changes to PPS Programs – PPEC002 and PPEI002</td>
<td>5/15/2013</td>
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1 Overview
A research has been conducted to identify if there is any downstream impact in TCS/TCT/PPS systems when PSS title range is used for MSP titles (refer to SR83870). It is determined that only two PPS programs need to be changed – PPEC002 and PPEI002. This service request is submitted to make necessary changes to these two programs.

1.1 Background
Programs (PPEC002 and PPEI002) perform consistency edits which validate the grade using hard-coded title ranges to determine which grade/title combinations are valid.

The existing validation logic is as follows:

1. If appointment personnel program code = 1
   and title code = 4000-9999
   and appointment grade NOT = 0-7
   Message M08720 "INVALID GRADE FOR THIS PSS TITLE CODE"

2. If appointment personnel program code = 2
   and title code = 0001-0199
   and appointment grade = A-E or 1-4
   Message M08745 "GRADE SHOULD BE BLANK FOR SMG TITLE"

3. If appointment personnel program code = 2
   and title code = 0001-0199
   and appointment grade = isn't blank
   Message M08749 "INVALID GRADE FOR THIS SMG TITLE CODE"

4. If appointment personnel program code = 2
   and title code = 0200-0799
   and employee's SLCG grade code is blank
   and appointment grade is NOT = 0-9 or blank
Message M08746 "INVALID GRADE FOR THIS MSP TITLE CODE"

5. If appointment personnel program code = 2
   and title code = 0200-0799
   and employee's SLCG grade code is NOT blank
   and appointment grade = 1-9
   Message M08747 "GRADE SHOULD BE BLANK FOR MSP IN SLCG"

6. If appointment personnel program code = 2
   and title code = 0200-0799
   and employee's SLCG grade code is NOT blank
   and appointment grade is NOT 1-9
   Message M08746 "INVALID GRADE FOR THIS MSP TITLE CODE"

It is recommended to remove the validation logic for both programs based on the following reasons:

1. The existing validation logic refers to the out-dated grade and ranges. Since then, we have made many changes to the grade and ranges for each location.
2. It would be a very complicated and cumbersome procedure if we were to modify the validation logic, as we need to keep modifying the logic every now and then whenever there is a change to the grade and ranges.
3. In TCS, an edit check is already in place so it only allows the entry of a valid grade/level for the titles from each location.

1.2 Objectives
Since the MSP title range is used up, the recommended changes are needed in time to allow the usage of PPS title range for new MSP titles starting from June 2013.

1.3 Stakeholders
<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
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<tbody>
<tr>
<td>*</td>
<td>Authorize</td>
<td>Has ultimate signing authority for any changes to the document</td>
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1.4 Glossary

<table>
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<th>Term</th>
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<tr>
<td>UCOP</td>
<td>University of California Office of the President</td>
</tr>
<tr>
<td>ITS</td>
<td>Information Technology Services</td>
</tr>
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<td>BIS</td>
<td>Benefits Information Systems</td>
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<tr>
<td>SMG</td>
<td>Senior Management Group</td>
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<td>MSP</td>
<td>Management/Senior Professional</td>
</tr>
<tr>
<td>PSS</td>
<td>Professional Support Staff</td>
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2  Product/Solution Scope

2.1 Included in Scope

- Changes to PPS Programs PPEC002 and PPEI002 – remove the logic to validate the grade/title combinations.

2.2 Excluded from Scope

- Changes, if any, to other programs and applications are excluded.
- Separate SR will be submitted if additional changes are identified from the systems testing (refer to Request Item RITM0012674).

3  Business Requirements

The required changes to the PPEC002 and PPEI002 programs must be completed so that we can set up new MSP titles using title codes within the PPS title range effective June 1, 2013.

In addition, obsolete messages should be deleted from the System Messages Table.
## 3.1 User Requirements

<table>
<thead>
<tr>
<th>Req ID</th>
<th>Requirement Type</th>
<th>Requirement Description</th>
<th>Priority [L/M/H]</th>
<th>Comments</th>
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<tr>
<td>1.0</td>
<td>Required</td>
<td>Remove the validation logic for grade/title combinations from the PPS programs PPEC002 and PPEI002</td>
<td>H</td>
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| 2.0    | Required         | Delete the following messages from the System Messages table, since they will no longer be used:  
08-720 INVALID GRADE FOR THIS PSS TITLE CODE  
08-745 GRADE SHOULD BE BLANK FOR SMG TITLE  
08-746 INVALID GRADE FOR THIS MSP TITLE CODE  
08-747 GRADE SHOULD BE BLANK FOR MSP IN SLCG  
08-749 INVALID GRADE FOR THIS SMG TITLE CODE  
12-920 INVALID GRADE FOR THIS PSS TITLE CODE  
12-745 GRADE SHOULD BE BLANK FOR SMG TITLE  
12-746 INVALID GRADE FOR THIS MSP TITLE CODE  
12-747 GRADE SHOULD BE BLANK FOR MSP IN SLCG | |          |