



OFFICE OF THE SENIOR VICE PRESIDENT –
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT
1111 Franklin Street
Oakland, California 94607-5200

December 09, 2013

BEATRICE CARDONA
WEN TANG

Re:	Release:	2094
	Service Requests:	83938, 100288
	Cobol Programs:	PPP600, PPP606 (new), PPTAXEDB, PPTAXW2T
	Copy Members:	CPWSTXTP
	Include Members:	None
	DDL Members:	None
	Bind Members:	None
	CICS Maps:	None
	CICS Help:	None
	Forms:	UPAY934, W-2 OGL Laser Form
	Table Updates:	Gross-to-Net Table, System Messages Table
	Urgency:	Date Mandated (see Timing of Installation below)

This release addresses the following Service Requests:

Service Request 83938

The University of California first began reporting the cost of employer-sponsored health insurance coverage on the 2012 W-2 as per IRS Code Sec. 6051(a)(14). Health insurance costs are reported in Box 12 of the W-2 using code DD.

Service Request 83938 asks to streamline the process for reporting the health insurance costs on the Form W-2 for the 2013 tax year and beyond. The new procedure has removed calculations and manipulations related to health insurance reporting from the annual W-2 process. This will allow more time for campuses to review data and make any necessary corrections. It will also reduce the risk of adverse impact to the overall W-2 process.

Service Request 100288

Service Request 100288 asks for the following W-2 related modifications for the 2013 tax year:

- Inclusion of Tier 2013 retirement codes. The W-2 process references specific values of the EDB retirement code for setting the employee's qualified pension indicator for the W-2. This process has been modified to include the Tier 2013 retirement plan values W, A, and 6 (SR 84636) and will be reported in box 14 of the 2013 W-2.
- Modifications relating to the reporting limits of Medicare taxes for high earners. In CY 2013, an additional 0.9% Medicare tax was imposed on employee wages in excess of \$200,000 that will be reported in Box 6 of the W-2 (SR 83719).
- Modifications to the electronic SSA file. New mandatory fields were added.
- Printed Form W-2 layout: update the printed tax year only.

Cobol Programs

PPP600

This program is the payroll system tax-reporting driver module responsible for Data Extract, UI Reporting, and W-2 reporting. It was modified for SR 83938 to remove EAP/StayWell processing which is no longer used in this program.

PPP606 (new)

PPP606 derives, collects, and reports the health insurance costs for Box 12-DD for Form W-2. It produces a tab-delimited report file for download and a DA transaction file to update the EDB. Per SR 83938, this program replaces program PPSWEAPY used in the 2012 W-2 process. PPSWEAPY is now obsolete.

PPTAXEDB

This program generates the EDB extract used by the unemployment insurance (UI) process and the annual W-2 tax reporting process. This program was modified for SR 83938 to remove existing code for health insurance cost collection for the W-2 and modified to add code to read new health cost GTNs. It was also modified for SR 100288 to include the new Tier 2013 retirement codes.

PPTAXW2T

This program produces the Federal W-2 File. The program was modified for SR 100288 to populate newly required employer contact fields for the file sent to the SSA.

Copy Members

CPWSTXTP

This copy member defines the record layouts for tax reporting files sent to the state and federal government. It was modified to include the following required fields for the RE record:

- Employer Contact Name
- Employer Contact Phone Number
- Employer Contact Phone Extension
- Employer Contact Fax Number
- Employer Contact E-Mail

CPWSXTRC (local customization may be required)

This copy member defines campus-specific values for tax reporting constants. Changes in the SSA electronic file are needed each year to satisfy IRS and SSA reporting requirements. Please review local copies of this copy member for any changes in employer contact information.

Forms

The UPAY934 form was modified for simplification and use for the run specification cards used in new program PPP606.

Please refer to the Installation Instructions for information regarding W-2 2013 OGL form generation.

Table Updates

PPPGTN – Gross-To-Net Table

PPPGTN contains data for each deduction/reduction/contribution that is used to calculate net pay. Four new GTNs are created to store EAP, Staywell, health insurance, and non-PPS health insurance (if needed) costs for use in the W-2 process.

PPPMSG – System Messages Table

PPPMSG contains the message text, severity, and reporting requirements for error and warning messages. New messages pertaining to health insurance error processing were added.

JCL Changes

PPP600

Input file DD EAFILEI and output file DD HLTHCST are no longer used in this process and should be removed from all jobs that execute program PPP600.

PPP606 (new)

JCL and specification cards are provided with this release. This JCL replaces all jobs where program PPSWEAPY is currently executed.

- CARDI – Input Specification cards. Provided for each campus with this release (PAYDIST.R2094.CCARD)
- PAYAUDIT – Merged PAR input for 2013
- REPTO – Tab-delimited report file for FTP download for campus
- TRANSO – DA transaction file

Installation Instructions

Installation Instructions are provided as a separate document.

Test Plan

Test plan instructions are provided as a separate document.

Timing of Installation

The timing of this release is **Date Mandated**. This annual process must be installed prior to the run of PPP606 which follows the last compute in December 2013 that pays in December (December 2013 check date).

As usual, campuses are encouraged to install this release in as timely a fashion as possible. These updates should be applied to production data only as approved by your campus Payroll Manager.

For technical questions on SR 83938, please send electronic mail to Nadine.Schumaker@ucop.edu, or call (510)587-6108. For technical questions on SR 100288, please send electronic mail to Nelly.Beygel@ucop.edu or call (510)587-6073. For functional questions, please send electronic mail to John.Barrett@ucop.edu or call 510-987-0903.

Nadine Schumaker and Nelly Beygel