

# **Business Requirements Document**

***SR100414 – 2014 Qualified Transportation Benefits and Parking Rate Changes***

# Information Technology Services

Office of the President

## Document Information

Document Attributes	Information
ID	100414
Owner	Payroll Coordination and Tax Services
Author(s)	Marcia Johnson
Contributor(s)	John Barrett

## Revision History

Version	Issue Date	Changes
1.0	11/27/2013	1 <sup>st</sup> draft
1.1	12/3/2013	B. Burkart – added UPAY form.

## Document Approvals

Role	Name	Signature	Date
Controller	Peggy Arrivas		

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## 1 Overview

To adjust the rates for qualified transportation and parking for tax year 2014.

### 1.1 Background

The Internal Revenue Service issued Revenue Procedure 2013-35 on November 18, 2013 which included the annual inflation adjustments for tax year 2014.

For the tax year 2014, the monthly limitation under IRC Section 132(f)(2)(A) regarding the aggregate fringe benefit exclusion amount for transit passes and transportation in a commuter highway vehicle is \$130, down from \$245 for tax year 2013. The monthly limitation under 132(f)(2)(B) regarding the fringe benefit exclusion amount for qualified parking is \$250, up from \$245.

### 1.2 Objectives

Update the PPS Systems Parameters Table to reflect the 2014 rate changes for the commuter vehicle and transit pass (078 FED and 079 SWT).

Update the PPS Systems parameters Table to reflect the 2014 rate changes for the qualified parking (076 FED and 077 SWT).

The rate change is effective January 1, 2014. The table update should be done in time to meet this date.

### 1.3 Related Projects & Dependencies

### 1.4 Stakeholders

Acronym	Description	Role
*	Authorize	Has ultimate signing authority for any changes to the document
R	Responsible	Responsible for creating this document
A	Accountable	Accountable for accuracy of this document (e.g. project manager)
S	Supports	Provides supporting services in the production of this document

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<b>C</b>	Consulted	Provides input
<b>I</b>	Informed	Must be informed of any changes

Name	Position	*	R	A	S	C	I
<b>John Barrett</b>	Tax Coordinator	X			X	X	X
<b>Marcia Johnson</b>	Senior Analyst		X	X			

## 1.5 Proposed Strategy

Update System Parameters table.

## 1.6 Glossary

N/A

## 2 Product/Solution Scope

### 2.1 Included in Scope

Control Table Changes.

### 2.2 Excluded from Scope

N/A

### 2.3 Assumptions & Constraints

N/A

### 2.4 Outstanding Items

N/A

## 3 Business Services and Processes

N/A

## 4 Business Rules

N/A

## 5 Business Requirements

### 5.1 User Requirements

N/A

### 5.2 Functional Requirements

Req ID	Requirement Type	Requirement Description	Priority [L/M/H]	Comments
<b>R0001</b>	Control Tables	Update System Parameters Table per attached UPAY form	H	

### 5.3 Reporting Requirements

N/A

## 6 Non-Functional Requirements

N/A

## 7 External References

N/A



**PAYROLL/PERSONNEL**  
**SYSTEM PARAMETERS TABLE**  
UPAY559 (R01/03) R1460

A/C/D	TBL. NO.	PARAM. NO.	VALUE	DESCRIPTION
1	2 3	4 6 8	13 16 17	36
C	01	078	130.0000	FED VAN PL/TRAN RED
C	01	079	130.0000	SWT VAN PL/TRAN RED
C	01	076	250.0000	FED PARK RED LIMIT
C	01	077	250.0000	SWT PARK RED LIMIT
	01			
	01			
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RETN: UNTIL ACTION TAKEN

PREPARED BY:	DATE:	APPROVED BY:	DATE:
<i>Marcos Jruega</i>	<i>12/2/13</i>	<i>John Banett</i>	<i>12/2/13</i>