Service Request 100827

CX onetime Lump Sum $17 Payment

Technical Specification

October 24, 2014

Last Modified on: 11/14/2014

Prepared by Baskar Chitravel

Information Technology Services
Office of the President
University of California
# Version History

<table>
<thead>
<tr>
<th>Version</th>
<th>Date</th>
<th>Revised By</th>
<th>Reason for Change</th>
</tr>
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<tbody>
<tr>
<td>1.0</td>
<td>10/24/2014</td>
<td>Baskar Chitravel</td>
<td>Initial version</td>
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<tr>
<td>2.0</td>
<td>10/28/2014</td>
<td>Baskar Chitravel</td>
<td>Throughout the document, changed the following:</td>
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<td>One-time program name to PPOT2165 from PPOTRRRR</td>
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<td>R2118 instead of R2188 for the previous release referred</td>
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<td>Increased the font size from 8 to 10</td>
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<tr>
<td>3.0</td>
<td>11/06/2014</td>
<td>Baskar Chitravel</td>
<td>Updated the unit testing section from the review comments.</td>
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<td>Incorporated the revised dates for the FT and Costing transactions.</td>
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<td>4.0</td>
<td>11/14/2014</td>
<td>Baskar Chitravel</td>
<td>Updated the unit testing section from the review comments.</td>
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1 Introduction

Service Request 100827 asks that a mechanism be developed to distribute one-time lump sum payments for eligible members of CX bargaining unit.

The onetime program should be based on prior onetimes and it should do the following:

- Select non-separated employees (or separated after the program run date) and who have at least one EDB appointment (with a valid distribution) that is covered by the CX.

- Qualify the in-unit employee to get a lump sum of $17 by locating at least one eligible in-unit PAR earning.

- Consistent with how payments have been handled in prior lump sum payments, prorate the payments over current distributions.

- Create lump sum payment transactions for processing in the employee's primary payroll.

- Create a warnings and control totals file and a tab-delimited file detailing the payments.

- Using lump sum payment transactions, build costing transactions and create a costing file.
1.1.1 Service Request 100827

The following is a summary of the eligibility, lump sum calculations, and distribution details outlined in the SR100827. For more details, refer to the one-time program section of this document on the following pages.

To be eligible for Lump Sum payment, Employee Status values should be either ‘A’, ‘N’, or ‘P’. In addition, as of the Program Run Date, for the employee to be eligible for lump sum, at least one valid CX covered EDB Appointment / Distribution combination exists.

Historical PARs should be used to qualify the employee for the $17 lump sum payment. To be eligible for the $17 lump sum, at least one PAR earning should be found that satisfy the conditions below:

PAR Earning Title Unit Code (TUC) equal to ‘CX’
AND
Representation Code equal to ‘C’
AND
PAR Primary Pay Schedule equal to ‘BW’
AND
PAR Transaction Pay Period End Date must be on or after 07/01/2014 and on or prior to 07/05/2014
AND
PAR DOS code with attributes that participate in the Retro Range Adjustment Process.

The program should generate one-time (FT) transactions and sort the transactions into separate pay cycle (MO, MA, BW, and SM) files. Each FT transaction should contain LSN (‘Lump Sum Payment – Non Base Building’) as the DOS code. The Pay Period End Date of the transactions should coincide with the end date of the primary pay cycle in which the payment is issued.

In addition, the reports of payment and error, standard costing transactions, and tab-delimited file with the lump sum details should be generated for the proportional distribution of lump sum across an employee’s FAUs.
2 Overview of System Modifications

One-time Process

The purpose of this process is to generate one-time lump sum payment of $17 for all CX unit employees with PAR eligible earnings.

Non-separated BW employees who have at least one appointment covered by the CX bargaining units will be selected for further eligibility screening of their appointments and distributions as described below:

- Select all the appointments that have the following criteria:
  
  Appt Title unit code of ‘CX’
  
  Appt representation code of ‘C’
  
  Appt begin date on or prior to run date
  
  Appt end date on or later than run date of the program
  
  At least one distribution present with the below criteria:
  
  Dist End Date of on or after program run date
  
  Dist Begin Date of on or before program run date
  
  Dist Percent greater than zero
  
  Dist DOS Code with the attributes that satisfy all of the below conditions:
  
  DOS hours code of ‘R’

- For each selected appointment of an employee above that has at least one valid distribution, build the array of Eligible Distributions using the EDB appt / distribution details.
• If the number of rows, in the array of Eligible Distributions, is one or more, then qualify the employee using the eligible PAR Earning Amount. For more details, refer to the one-time program section of this document on the following pages.

• If the employee is not qualified, then skip this employee to process the next employee. Otherwise, proceed further to create the FT transactions and other reports.

• From the Eligible Distributions array and $17 as the total Pay Amount,

  Calculate the FT distribution amount for each distribution in that group by using the $17 Pay Amount, dist %, and total %.

  If the FT distribution amount is more than zero, create the FT transaction, electronic tab-delimited file records, and costing transaction file records.

Note:

Since FT transactions are grouped into 4 possible primary pay schedules (MO, MA, BW, and SM) of the employees, there are 4 FT transaction files produced. Depending upon the current primary pay schedule of the employee, all the FT transactions for that employee will be written into the dedicated FT transaction file of that pay schedule.

The one-time program will produce standard costing transactions from the lump sum payments.

The one-time program will produce a report of the total of all lump sums paid and any warning messages.

A new plan bind member and a sample JCL member for the one-time program will be created.
3 Design Considerations

3.1 Assumptions and Dependencies

Following are the assumptions made, while designing the onetime program:

- Merged Sequential PAR file is accessed by the onetime for PAR earnings lookup.

- The batch header record of each of the FT output transaction files will be set to ‘599’ (stored in work field ‘BATCH-HD-NUMBER’).

- Each FT transaction will assign ‘LSN’ as the DOS code value and the following dates as the Pay Period End Date:

<table>
<thead>
<tr>
<th>PPE Date</th>
<th>Pay Schedules</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dec 31, 2014</td>
<td>MO - Monthly ; MA - Monthly Arrears</td>
</tr>
<tr>
<td>Dec 06, 2014</td>
<td>BW - Bi-Weekly</td>
</tr>
</tbody>
</table>

- ‘A’, ‘N’, or ‘P’ are the Employee Status values that are eligible for Lump Sum payment.

- Only employees with BW Primary Pay Schedule on pay period of 07/01/2014 – 07/05/2014 are eligible for lump sum payment.

- As of the Program Run Date, for the employee to be eligible for lump sum, at least one valid CX covered EDB Appointment / Distribution combination exists.

- Onetime program will be based on the onetimes from R2118 (CX $13 Lump Sum).

- Consistent with how payments have been handled in prior CX lump sum payments, lump sum payments will be prorated over current EDB distributions.
4 Testing Considerations

- While Merging PAR files Sequential PAR files with PPE Dates varying from June through the Program Run Date should be considered to account for any late pay that can qualify the lump sum.

- By inputting one of the FT transactions file produced by the onetime program, running a BW compute is needed to make sure that all the transactions are posted correctly.

- Testing with the base environment is required.

- Comprehensive QA and UAT testing setup and support are required.

5 Mainframe Design

5.1 Onetime Program

5.1.1 COBOL Program

5.1.1.1 PPOT2165

This one-time program will be developed to generate FT transactions for the $17 lump sum payment, pro-rated among the distribution FAUs, for all eligible CX unit employees.

The one-time program will produce a tab-delimited electronic file with the payment details of each employee receiving the lump sum payment. In addition, it will produce a standard costing transactions file for costing processing and warnings/control report for printing the error messages as well as the statistical details of the onetime program run.
**Onetime Program Logic:**

**A. Initialization of the one-time program:**

- Get the current date from the system and initialize the program run date (used in the distributions selection).

- Initialize the warning and control report headers.

- Open the FT transaction files for MO, BW, MA, and SM and write the batch header record (batch no: ‘599’).

- Open the Costing transaction and electronic tab-delimited files. In addition, write the electronic tab-delimited file header record (Column Heading - attachment A).

- Open the merged PAR file. In addition, keep reading the PAR file until all the PCR header records are skipped to reach the first employee record.

**B. Using PAR Earnings, qualify the employee for $17 lump sum:**

For the current PAR employee, go through each PAR record of the employee **until** all the records are verified or the employee ID is changed, as described in the below steps:

1) If the fixed PAR details satisfy the following conditions, then continue further. If any of the below conditions is not satisfied, go to step 3 to skip the current PAR processing:

   a. The number of Earning Records available in the PAR Earning Table (XPAR-NO-ACCTS) is **greater than zero**

   b. The PAR is **not** an Expense Transfer \( \rightarrow \) Earning Record Type (XPAR-NO-ACCTS) is **not** equal to ‘65’ (Type ‘65’ is expense transfer PAR type)

   c. The PAR Retirement Code (XPAR-RETR-PLAN-CODE) is either ‘U’ or ‘B’ or ‘1’ (UCRP Eligible 1976 Tier)
2) In the PAR Earnings Table of the current PAR, go through each earning record until all the earning records are verified or the employee is qualified for lump sum, as per the steps below:

a. Earning Title Unit Code ( XPAR-TITLE-UNIT-CODE) is 'CX'

b. Earning Appointment Representation Code ( XPAR-EARN-COVERAGE-IND) is 'C'

c. Non-zero Earning Amount ( XPAR-EARN-AMT)

d. Earning Dist DOS must have the following DOS Code attributes setup on the PPPDOS table:
   i. Range Adjustment Indicator ( DOS_RANGE_ADJ_IND) is 'Y'
   ii. Pay Category ( DOS_PAY_CATEGORY) is 'N' and Hours Code ( DOS_HOURS_CODE) is 'R' or 'O' or 'P'

   OR

   Pay Category ( DOS_PAY_CATEGORY) is 'A' and Hours Code ( DOS_HOURS_CODE) is 'O' or 'P'

e. Earning Pay Schedule ( XPAR-BI-WKLY-PAYCY) is 'B' (Bi-Weekly)

f. Pay Period End Date ( XPAR-PERIOD-END-DATE) in the BW earning record must be between the dates below:
   iii. On or after July 1, 2014
   iv. On or prior to July 5, 2014

3) Read the next PAR record of the current employee.
Get the Employee Details (attachment C) from the PPPPER table.

Get the Employee’s Primary Pay Schedule and Minimum Record Flag from the PPPPCM table. If the Minimum Record Flag is on, then write an error message to warning and control report.

Go back and repeat step B to qualify the next employee selected in the PAR file, if any of the following is true for the current employee:

- Employee is not qualified
- Employee is qualified, but any of the below conditions is true:
  - Employee Status (EDB0144) is ‘S’ or ‘I’
  - Employee Minimum Record Flag in the PPPPCM table is on

If the employee is qualified from the PAR earnings and EDB details, perform the following:

- Initialize appt count, dist count, total Lump Sum, and total percent
- Open the APP_ROW cursor for the employee
- Perform step C below to create an array of valid appointments / distributions for distributing the $17 lump sum.

Go back and repeat step B to qualify the next employee selected in the PAR file, if all the PAR records are not verified; otherwise, go to the last step (step F) to close the files and end the one-time lump sum program.
C. Screen the current APP_ROW and employee:

Fetch the next row in the APP_ROW cursor, which is defined to select the details (described in attachment B) from PPPAPP table for the current employee.

If the APP_ROW cursor is at the end (no more rows found), then do the following:

a. Close the APP_ROW cursor

b. If one or more records created in the array of valid appointments / distributions, then go through the array to verify that any of the dist % is negative:
   - If negative dist % is found, then write an error into the control report.
   - If no negative dist% found, perform step E to create transactions for distributing the $17 lump sum.

c. Go back to Step B to process the next employee.

If the APP_ROW fetch yields a valid appointment row, then

- Increment the appt count by 1.

- Perform Step D, which is the distribution related processing for the current APP_ROW record

- Go back and repeat Step C to process the next row in the APP_ROW cursor
D. Screen the DIS_ROW and build Eligible Distributions array for an employee:

- Open and fetch the DIS_ROW cursor, which is defined to select the details (described in attachment D) from PPPDIS table for the current employee and appointment that satisfies all of the following conditions:
  - Pay Begin Date (EDB2053) should be less than or equal to the current date
  - Pay End Date (EDB2054) should be greater than or equal to the current date
  - Distributions Percent is greater than zero (positive dist %)
  - Distribution DOS (EDB2056) should satisfy the following additional condition:
    - DOS Hours Code is ‘R’ on the PPPDOS table for the Distribution DOS

- If the DIS_ROW fetch yields no distribution row (no records selected), then close the DIS_ROW cursor and go back to the previous step (step C) to fetch the next row in the APP_ROW cursor and repeat the processing.

- For each valid DIS_ROW fetch, repeat the steps below, until the DIS_ROW cursor is at the end (no row):
  - Build the next row in the array of Eligible Distributions for an employee as below:
    - In the array of Eligible Distributions, search for a matching record with the same incoming Appt Title, Appt Rep Code, Appt Type, Dist FAU, and Dist Unit Code.
    - If a match found, add the dist % with the matched record’s dist %
    - If no match found in the existing array using the incoming sort key details listed above,
      - Add 1 to the dist count.
      - Build the next Eligible Distributions row as described in attachment E.
    - Add the dist % to calculate the total % of all the eligible distributions.
    - Fetch the next valid DIS_ROW cursor record.

- Close the DIS_ROW cursor and go back to the previous step (step C) to fetch the next row in the APP_ROW cursor.
E. Create transactions for distributing the $17 lump sum:

If the number of rows in the array of Eligible Distributions is greater than zero, then prorate the $17 lump sum amount to each eligible distribution FAU using dist percent.

To distribute the $17 Lump Sum to each row in the array of Eligible Distributions (built in Step C), the steps below are executed for each row in the array of Eligible Distributions (until dist count):

- Select Home Department Name from PPPHME table with the Home Department Number as input

- Calculate the FT amount distributed for each FAU out of the total Lump Sum as below:
  
  \[ \text{FT payment amount} = \text{dist} \% \times \frac{17}{\text{total} \%} \]

  Note: For rounding and to limit the max distributed amount to $17, the last FT amount will be $17 less the cumulative payment of all the previous FT amounts.

- If the calculated FT payment amount is greater than zero, then create the following:
  
  - If the Employee Status is ‘N; write Elec. tab-del file record (layout - Attachment G)
  
  - If the Employee Status is ‘A’ or ‘P’, create the following:
    
    FT transaction (layout - Attachment F) and write it into one of the files for MO, BW, MA, and SM cycles depending on employee’s Primary Pay Schedule.

    Elec. tab-del file record (layout - Attachment G) and Costing file record (layout - Attachment H).
F. Final tasks before ending the one-time program:

- Write the following statistics into the warnings and control report file:
  - FT one-time pay records written for MO, BW, MA, and SM cycles
  - Total Payments issued details


- One-time program ends.
This onetime program should be based on the onetime program PPOT2118 that was written in to pay $13 lump sum amount to CX members.

The changes needed in the R2118 onetime program are as below:

1. As per PPS Standard, throughout the new onetime program, change the following:
   
   i. Program creation dates
   
   ii. Release number (2118 → new release number)
   
   iii. Service Request number (100472 → 100827)
   
   iv. All the documentations to reflect the current one-time program changes

2. In 1000-INITIALIZATION SECTION., change the report title for STND-RPT-TTL, as below:

   1000-INITIALIZATION SECTION.

   MOVE XDC3-FMT-DATE TO STND-RPT-DATE OF CTRL-STND-RPT-HD2
   *
   MOVE 'CX 2013 $13 - WARNING & CONTROL RPT' TO STND-RPT-TTL OF CTRL-STND-RPT-HD3
   *
   COPY CPPDTIME.

3. In working storage, remove 'W', 'A', and '6' from the UCRP-ELIGIBLE 88 level, as below:

   05 WS-UCRP-CHECK PIC X(01).
   88 UCRP-ELIGIBLE VALUE 'W', 'A', '6', 'U', 'B', '1'.
4. January Indicator is not used and so remove all the references to January Indicator and the logic associated with this field, found in the following sections:

Remove the Jan Earn Indicator definition:

```
05 JAN-EARN-SW PIC X(01) VALUE 'N'.
88 FOUND-JAN-EARN VALUE 'Y'.
88 NO-JAN-EARN VALUE 'N'.
```

In 5500-COMPUTE-EMP-LSUM-PAY-AMT SECTION, remove the initializing and checking of Jan Earn Indicator. In addition, delete the following lines:

```
5500-COMPUTE-EMP-LSUM-PAY-AMT SECTION.
*
SET NO-JULY-EARN TO TRUE
SET NO-JAN-EARN TO TRUE
.
.
IF XPAR-NO-ACCTS <= 0
    CONTINUE
END-IF
MOVE XPAR-RETR-PLAN-CODE TO WS-UCRP-CHECK
*
IF UCRP-ELIGIBLE
    AND NOT XPAR-EXPENSE-TRANSFER
    PERFORM VARYING ERNX FROM 1 BY 1
        UNTIL ERNX > XPAR-NO-ACCTS
            MOVE ZEROES TO EP-EARN-AMT
            PERFORM 5700-COLLECT-EARN-AMT-FROM-PAR
        END-PERFORM
    ELSE
        CONTINUE
    END-IF
.
.
IF (PAY-AMT NOT EQUAL ZERO) AND FOUND-JAN-EARN FOUND-JULY-EARN
    AND FOUND-JULY-EARN
    MULTIPLY PAY-AMT BY 1.0058 GIVING PAY-AMT ROUNDED
    PERFORM 5600-VERIFY-EMP-LS-ELIGIBILITY
ELSE
    CONTINUE
END-IF.
```
5. In 5700-COLLECT-EARN-AMT-FROM-PAR SECTION, change the dates, replace PERFORM 5800-COMPUTE-PAR-EARN-INCR-AMT with adding amount, and delete the January Check logic; as below:

5700-COLLECT-EARN-AMT-FROM-PAR SECTION.

...  

IF XPAR-BI-WKLY-PAYCY (ERNX)  
    IF XPAR-PERIOD-END-DATE (ERNX) < '130701' OR  
        XPAR-PERIOD-END-DATE (ERNX) > '130706'  
        CONTINUE  
    ELSE  
        SET FOUND-JULY-EARN TO TRUE  
        PERFORM 5800-COMPUTE-PAR-EARN-INCR-AMT  
        ADD XPAR-EARN-AMT (ERNX) TO PAY-AMT  
        END-IF  
    END-IF  
END-IF.

*--> CHECK FOR JANUARY EARNINGS ANY CYCLE  
*--> FORMAT IS YYMMDD  

IF XPAR-BI-WKLY-PAYCY (ERNX)  
    IF XPAR-PERIOD-END-DATE (ERNX) < '140105' OR  
        XPAR-PERIOD-END-DATE (ERNX) > '140118'  
        GO TO EXIT-5700  
    ELSE  
        SET FOUND-JAN-EARN TO TRUE  
        END-IF  
    END-IF  
ELSE  
    IF XPAR-SEMI-MNTHLY-PAYCY (ERNX)  
        IF XPAR-PERIOD-END-DATE (ERNX) < '140101' OR  
            XPAR-PERIOD-END-DATE (ERNX) > '140115'  
            GO TO EXIT-5700  
        ELSE  
            SET FOUND-JAN-EARN TO TRUE  
            END-IF  
        END-IF  
ELSE  
    IF XPAR-PERIOD-END-DATE (ERNX) < '140101' OR  
        XPAR-PERIOD-END-DATE (ERNX) > '140131'  
        GO TO EXIT-5700  
    ELSE  
        SET FOUND-JAN-EARN TO TRUE  
        END-IF  
    END-IF  
END-IF.
6. In 2000-GET-NEXT-ELIG-PAR-AMT-EMP SECTION, since 6000-ADD-PAR-DETLS-TO-EP-ARRAY SECTION is removed, remove initializing logic of EP-COUNT and TOTAL-PCT-PAR, as below:

```
2000-GET-NEXT-ELIG-PAR-AMT-EMP SECTION.

... MOVE ZEROS TO PAY-AMT EP-COUNT TOTAL-PCT-PAR ...
```

Also, change the lumpsum amount by moving $17 to Pay Amout, as below:

```
IF PAY-AMT = 0 CONTINUE ELSE MOVE 17 TO PAY-AMT END-IF
```

7. In 9000-SEL-PER-AND-PCM-EMP-DTLS SECTION, change the PPE dates as below:

```
9000-SEL-PER-AND-PCM-EMP-DTLS SECTION.

... FROM PPPVZPCM_PCM WHERE EMPLOYEE_ID = :WS-EMPLOYEE-ID END-EXEC *

IF SQLCODE = ZERO MOVE MIN-RCD-FLAG TO WS-MIN-RCD-FLAG EVALUATE PRI-PAY-SCHED WHEN 'BW' MOVE '0412120614' TO PPE-DT-FT-CTS WHEN 'SM' MOVE '04121514' TO PPE-DT-FT-CTS WHEN 'MA' MOVE '0430123114' TO PPE-DT-FT-CTS WHEN OTHER MOVE '0430123114' TO PPE-DT-FT-CTS END-EVALUATE ELSE
```
8. Since the lump sum amount is $17, remove all the EP-ARRAY logic that accumulates the pay amount and FAU from PAR, as below:

Remove the following definitions:

```
05 PR-MATCH-SW PIC X(01) VALUE SPACE.
  88 PR-MATCH-FOUND VALUE 'Y'.
   ... 
05 USE-EP-ARRAY-SW PIC X(01) VALUE 'N'.
  88 USE-EP-ARRAY-NO VALUE 'N'.
  88 USE-EP-ARRAY-YES VALUE 'Y'.
   ...
01 ES-COUNT COMP SYNC PIC S9(4) VALUE ZERO.
01 ES-TOTAL-PCT PIC S9(7)V9(5) VALUE ZERO COMP-3.
01 EP-EARN-WORK.
   03 EP-PAYCY-WORK-HOURS PIC 9(03).
   03 EP-EARN-HRLY-RATE PIC S9(3)V9(4) COMP-3.
   03 EP-EARN-AMT PIC S9(7)V9(2).
   03 EP-EARN-CALC-DISP PIC ZZZ.99999.
*  --> EP-ARRAY IS FOR COLLECTING APPT/DIST DETAILS FROM PAR
*---> ED-ARRAY IS FOR COLLECTING APPT/DIST FROM EDB (PPPAPP / DIS)
```
**---> EP-ARRAY AND ED-ARRAY SHOULD MATCH EXACTLY.**

01 PR-ARRAY.
   05 PR-ENTRY OCCURS 99.
      07 PR-ED-SORT.
         10 PR-TITLE PIC X(04).
         10 PR-REP PIC X(01).
         10 PR-TYPE PIC X(01).
         10 PR-FAU PIC X(30).
         10 PR-UNIT-CD PIC X(01).
      07 PR-TITLE-UNIT PIC X(02).
      07 PR-SPCL-HNDLG PIC X(01).
      07 PR-PERCENT PIC S9V9(5) VALUE ZERO COMP-3.

01 ED-WORK-ARRAY.

...
In MAIN-0001 SECTION, remove EP Array logic, as below:

MAIN-0001 SECTION.

... 

SET USE-EP-ARRAY-NO TO TRUE

In 3000-PROCESS-EMP-APPTS SECTION, remove EP Array logic, as below:

3000-PROCESS-EMP-APPTS SECTION.

... 

MOVE ZEROS TO EA-COUNT
ED-COUNT
ES-COUNT
TOTAL-PCT
ES-TOTAL-PCT

... 

IF ES-COUNT > 0 AND ED-COUNT = 0
MOVE ES-COUNT TO ED-COUNT
MOVE ES-TOTAL-PCT TO TOTAL-PCT.

IF ED-COUNT > 0
PERFORM 3510-CHECK-FOR-NEGATIVE-AMTS
END-IF.

IF BYPASS-SW-ON
NEXT SENTENCE
ELSE
*--> USE PAR DIST DETAILS, IF NO IN-UNIT DIST & USE-EP-ARRAY-YES
IF EP-COUNT = 0
IF USE-EP-ARRAY-YES
MOVE EP-ARRAY TO ED-ARRAY
END-IF
END-IF.
In 3500-ADD-APPT-TO-ELIG-ARRAY SECTION, remove EP Array logic, as below:

3500-ADD-APPT-TO-ELIG-ARRAY SECTION.

...  

IF DIS-ROW-EOP=ON  
    IF ED-COUNT > 0  
        ADD ED-COUNT TO ES-COUNT  
        MOVE TOTAL-PCT TO ES-TOTAL-PCT  
    END-IF  
END-IF  

IF DIS-ROW-EOP=ON  
    MOVE ZEROS TO ED-COUNT  
    TOTAL-PCT  
    MOVE TOTAL-PCT TO UNSIGNED=NUM=DISPLAY  
END-IF  

In 4000-PROCESS-NEXT-DIST SECTION, remove the following lines:

4000-PROCESS-NEXT-DIST SECTION.

...  

IF ED-COUNT > 0  
    PERFORM VARYING EDIX FROM 1 BY 1  
    UNTIL EDIX > ED-COUNT OR ED-MATCH-FOUND  
    IF EA-ED-SORT-SAVE = EA-ED-SORT (EDIX)  
        SET ED-MATCH-FOUND TO TRUE  
    ELSE  
        CONTINUE  
    END-IF  
END-PERFORM  
ELSE  
    CONTINUE  
END-IF  
*
IF ED-MATCH-FOUND
   MOVE TOTAL-PCT TO UNSIGNED-NUM-DISPLAY
   MOVE DIST-PERCENT TO UNSIGNED-NUM-DISPLAY
   MOVE ED-PERCENT (EDIX - 1) TO UNSIGNED-NUM-DISPLAY
*---> ADD DIST% TO THE MATCHED ED-PERCENT ARRAY
   MOVE DIST-PERCENT TO UNSIGNED-NUM-DISPLAY
   ADD DIST-PERCENT OF DIS-ROW TO TOTAL-PCT
   ED-PERCENT (EDIX - 1)
   GO TO EXIT-4000
ELSE
   CONTINUE
END-IF.

In addition, delete 5800-COMPUTE-PAR-EARN-INCR-AMT SECTION, which computes the lump sum amount.

Since we are not using EP-ARRAY for distribution of the lump sum, delete 6000-ADD-PAR-DETLS-TO-EP-ARRAY SECTION that builds the EP-ARRAY.
5.1.2  Bind Members

5.1.2.1  PPOT2165 (new)

New Package bind member for PPOT2165.

5.1.3  JCL Changes

5.1.3.1  PPOT2165

Sample JCL will be provided for running the one-time program PPOT2165.
6 CX One-time Lump Sum – Unit Testing Requirements

Load the base EDB, which should be at or after Aug 1, 2014, into the test region.

Load a test CTL after applying all the CTL Cards from latest releases.

Install the changed PPOT2165 program into the test region.

Using PPP460, which merges more than one sequential PAR files to create a merged PAR file, merge at least past 6 months of the MO and BW (B1, B2, and B3) sequential PAR files including the boundary months of June 2014 and July 2014.

Also, using the PAR file load program PPP465, load all the files merged above into the PAR database for verification purposes.

6.1.1 Run the Onetime Program

Description:

Run the onetime program to produce the output files.

Verification:

Run the following query called QUERY1 to select rows from PPPERN table (matched with PPPEUD), as below:

```
SELECT A.EMPLOYEE_ID "EMPLOYEE ID" ,
       PAID_AMT "EARN AMT" ,
       PAY_PER_END_DATE "PAY END" ,
       DIST_DOS "DOS" ,
       APPT_REP_CODE "AREP" ,
       TITLE_UNIT_CODE "TUC" ,
       PAY_SCHED_CODE "SCHEDULE"
FROM PPPERN A
```
WHERE RECORD_TYPE <> '65'
    AND TITLE_UNIT_CODE = 'CX'
    AND APPT_REP_CODE = 'C'
    AND PAID_AMT <> 0
    AND PAY_SCHED_CODE = 'B'
    AND PAY_PER_END_DATE >= '07/01/2014'
    AND PAY_PER_END_DATE <= '07/05/2014'
    AND DIST_DOS IN
        (SELECT DOS_EARNINGS_TYPE
         FROM PPPDOS
         WHERE DOS_RANGE_ADJ_IND = 'Y'
         AND ( (DOS_HOURS_CODE IN ('R', 'O', 'P') AND DOS_PAY_CATEGORY = 'N')
              OR
              (DOS_HOURS_CODE IN ('O', 'P') AND DOS_PAY_CATEGORY = 'A') ) )
  AND 1 =
      (SELECT COUNT(*)
       FROM PPPEUD
       WHERE PAY_CYCLE_END_DATE = A.PAY_CYCLE_END_DATE
       AND PAY_CYCLE_CODE = A.PAY_CYCLE_CODE
       AND EMPLOYEE_ID = A.EMPLOYEE_ID
       AND RECORD_TYPE = A.RECORD_TYPE
       AND RET_PLAN_CODE IN ('U', 'B', '1') )
ORDER BY EMPLOYEE_ID, PAY_PER_END_DATE, TITLE_CODE, RATE_TYPE_CODE;

Run QUERY1 again after uncommenting the following lines that are for Pay Period End date’s range restrictions and call it as QUERY2, as below:

    AND PAY_PER_END_DATE >= '07/01/2014'
    AND PAY_PER_END_DATE <= '07/05/2014'

All the employees not having earning in the range 07/01/2014 to 07/05/2014 should be dropped from lump sum

Verify that the employees who are in QUERY1, but dropped from QUERY2 are not written into Tab-Delimited File and Costing transaction file.
Run **QUERY2** again after **uncommenting** the following line, which is the addition of Retirement Plan Code restriction and call the new query as **QUERY3**:

\[
\text{AND } \text{RET\_PLAN\_CODE } \text{IN ('U', 'B', '1')}\]

**All the employees with no PAR earning with Retirement Plan Code of ‘U’, ‘B’, or ‘1’ should be dropped from FT Transaction File**

Verify that the employees who are in **QUERY2**, but dropped from **QUERY3** are not written into **Tab-Delimited** File and **Costing** transaction file.

**All the employees with no PPPPER row should be dropped from lump sum**

Verify that from **QUERY3**, if the employee row is not found in PPPPER table, then the employee is dropped altogether from all the output files.

In addition, in the warning and control report, the following message will be displayed for the employee:

**ELIG PAR; NO EDB RECORD; PAYMENT BYPASSED**

**All the employees with Employment Status of ‘S’ or ‘I’ should be dropped from lump sum**

Verify that even if the employee is found in **QUERY3**, if the Employment Status of the employee is ‘S’ or ‘I’, then the employee is dropped altogether from all the output files.
All the employees with Employment Status of ‘N’ should be dropped from FT Transaction File

Verify that even if the employee is found in QUERY3, if the Employment Status of the employee is ‘N’, then the employee is dropped from Costing and FT transaction files.

However, the transaction details should be outputted into the tab-delimited file.

In addition, in the warning and control report, the following message will be displayed for the employee:

*UNPAID LEAVE OF ABSENCE; PAYMENT BYPASSED

Check for the correct Lump Sum amount totals

For all the employees in the FT transaction (or Tab-Delimited) file, if only one transaction is written, verify that the lump sum amount for the one transaction should be $17.

For each employee with more than one records are found, add all the lump sum amounts that are distributed for the employee from the FT transaction file. Verify that the total lump sum amount for each employee should be equal to $17.

For the test employee, match the total amounts added from FT transaction file with the total amount in the tab-delimited file. Verify that both the total amounts should match and should be equal to $17.
Check for the correct distribution of Lump Sum amount

Get the ED-ARRAY details, using the query called EDARRAY below (assuming the current date is '10/31/2014'):

```sql
SELECT A.EMPLOYEE_ID "EMPLOYEE ID",
       CHAR(A.APPT_NUM) "APP"
       ,
       CHAR(DIST_NUM) "DIS"
       ,
       TITLE_CODE "TITLE"
       ,
       APPT_TYPE "ATYP"
       ,
       DIST_PERCENT "DIS %"
       ,
       DOS_TOT_GROSS_IND "GR IND"
       ,
       FULL_ACCT_UNIT "FAU"
       ,
       PRI_PAY_SCHED "SCHEDULE"
FROM PPPAPP A,
     PPPDIS B,
     PPPPCM C,
     PPPDOS D
WHERE A.EMPLOYEE_ID   = B.EMPLOYEE_ID
  AND A.EMPLOYEE_ID   = C.EMPLOYEE_ID
  AND A.APPT_NUM      = B.APPT_NUM
  AND TITLE_UNIT_CODE = 'CX'
  AND APPT_REP_CODE   = 'C'
  AND DIST_PERCENT    > 0
  AND APPT_END_DATE   >= '10/31/2014'
  AND PAY_END_DATE    >= '10/31/2014'
  AND DIST_DOS        = D.DOS_EARNINGS_TYPE
  AND DIST_DOS IN
    (SELECT DOS_EARNINGS_TYPE
     FROM PPPDOS
     WHERE DOS_HOURS_CODE = 'R')
ORDER BY PRI_PAY_SCHED, A.EMPLOYEE_ID, TITLE_CODE, APPT_TYPE, FULL_ACCT_UNIT;
```

Choose an employee in the Tab-Delimited file. Verify the lump sum amount in the Tab-Delimited file is distributed using the details from the EDARRAY records for the employee.

For each EDARRAY record for the employee, calculate the percentage by combining the (Dist Percent * DOS Gross Indicator), for the common Title Code, Appt Type, and FAU key values.
Verify the following:

All the employees with a particular Primary Pay Schedule should go to the FT transaction File dedicated to that Cycle

Verify the following:

1. For each employee in the BW FT transaction file, the Primary Pay Schedule value should be 'BW' in the PPPPCM table.

2. For each employee in the BW FT transaction file, look for transactions for that employee in all the MO, MA, and SM files. None of the BW file employee’s transaction should go to the MO, MA, or SM file.

Appt / Dist not found for distribution the $17

For an employee in QUERY3, If there is no appt and / or dist exists for the employee from the above EDB query, then any one of the following message will be displayed, depending on the error condition, in the warning and control report:

*NO ACTIVE CX APPT/DIST; PAYMENT BYPASSED

*NO ELIG APPT AND DIST; PAYMENT BYPASSED

*ELIG APPT; NO ELIG DIST; PAYMENT BYPASSED
All the employees with a negative group Total Dist% should be dropped from FT Transaction File

For each employee, add up all the distribution percent values as Employee Total Dist%.

Using all the rows selected for the employee, group the rows using the common key values of Title Code, Appt Type, and FAU. In addition, for each group categorized, add all the distribution percents in that group as Group Total Dist%.

Verify that if any of the employee Group Total Dist% is negative, then the employee is dropped altogether from all the output files.

In addition, in the warning and control report, the following message will be displayed for the employee:
*PAYMENT NOT CREATED DUE TO NEGATIVE AMT/PERCENT

Distribution of FT transaction amount for the employee to the dist FAU

For each employee, compute Employee Total Dist% and Group Total Dist%, as explained above.

Each FT transaction amount for the employee should be distributed according to their group distribution percent, as below:
Prorated Distribution = Group Total Dist% / Employee Total Dist%.

FT transaction amount = Prorated Distribution * 17

Check for the correct posting of Lump Sum amount in a compute

Using the FT transactions file, run a MO or BW compute and verify that all the FT transaction amounts are posted correctly in the PAR for few sample employees.
## Attachment A – Electronic Tab-Delimited File Header (Column Heading)

<table>
<thead>
<tr>
<th>Data Definition</th>
<th>Column Heading Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Name</td>
<td>EMPLOYEE NAME</td>
</tr>
<tr>
<td>Employee ID</td>
<td>EMP ID</td>
</tr>
<tr>
<td>Home Department</td>
<td>DEPT</td>
</tr>
<tr>
<td>Home Department Description</td>
<td>DEPT DESCRIPTION</td>
</tr>
<tr>
<td>Employment Status Code</td>
<td>STATUS</td>
</tr>
<tr>
<td>Deduction Pay Schedule Code</td>
<td>SCHED</td>
</tr>
<tr>
<td>Full Accounting Unit (FAU)</td>
<td>FAU</td>
</tr>
<tr>
<td>FT transaction amount</td>
<td>AMOUNT</td>
</tr>
</tbody>
</table>
## Attachment B – APP_ROW Details from PPPAPP Table

APP_ROW cursor, sorted in the Employee ID and Appt Number order, is defined to select the following details from the appointment table PPPAPP with the conditions outlined in the detailed description.

<table>
<thead>
<tr>
<th>APP_ROW Data Names from Appt Table</th>
<th>Column Name selected from PPPAPP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee ID</td>
<td>EMPLOYEE_ID</td>
</tr>
<tr>
<td>Appointment Number</td>
<td>APPT_NUM</td>
</tr>
<tr>
<td>Time Reporting Code</td>
<td>TIME_REPT_CODE</td>
</tr>
<tr>
<td>Appt Begin Date</td>
<td>APPT_BEGIN_DATE</td>
</tr>
<tr>
<td>Appt End Date</td>
<td>APPT_END_DATE</td>
</tr>
<tr>
<td>Title Code</td>
<td>TITLE_CODE</td>
</tr>
<tr>
<td>Appt Type</td>
<td>APPT_TYPE</td>
</tr>
<tr>
<td>Percent Full Time</td>
<td>PERCENT_FULLTIME</td>
</tr>
<tr>
<td>Title Unit Code</td>
<td>TITLE_UNIT_CODE</td>
</tr>
<tr>
<td>Appt Representation Code</td>
<td>APPT_REP_CODE</td>
</tr>
<tr>
<td>Appt Department</td>
<td>APPT_DEPT</td>
</tr>
<tr>
<td>Appt Special Handling</td>
<td>APPT_SPCL_HNDLG</td>
</tr>
</tbody>
</table>
Attachment C – Employee Details from PPPPER table

The EDB employee details are selected from the PPPPER table whenever the APP_ROW fetches the next employee’s appt record. The details of these columns and the reported output files are described below:

<table>
<thead>
<tr>
<th>Data Names from PPPPER Table</th>
<th>Column Name selected from PPPPER</th>
<th>Reported in the Output File</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee ID</td>
<td>EMPLOYEE_ID</td>
<td>Electronic Tab-Delimited File</td>
</tr>
<tr>
<td>Appointment Number</td>
<td>EMP_NAME</td>
<td>Electronic Tab-Delimited File</td>
</tr>
<tr>
<td>Name Suffix</td>
<td>NAMESUFFIX</td>
<td>Costing File</td>
</tr>
<tr>
<td>Employee Status</td>
<td>EMP_STATUS</td>
<td>Electronic Tab-Delimited File</td>
</tr>
<tr>
<td>Home Department</td>
<td>HOME_DEPT</td>
<td>Electronic Tab-Delimited File</td>
</tr>
<tr>
<td>Employee Bargaining Unit Code</td>
<td>EMP_CBUC</td>
<td>Costing File</td>
</tr>
<tr>
<td>Employee Relations Unit</td>
<td>EMP_REL_UNIT</td>
<td>Costing File</td>
</tr>
<tr>
<td>Employee Distribution Unit Code</td>
<td>EMP_DIST_UNIT_CODE</td>
<td>Costing File</td>
</tr>
<tr>
<td>Employee Representation Code</td>
<td>EMP_REP_CODE</td>
<td>Costing File</td>
</tr>
<tr>
<td>Employee Special Handling</td>
<td>EMP_SPEC_HAND</td>
<td>Costing File</td>
</tr>
<tr>
<td>Employee Relation Code</td>
<td>EMP_REL_CODE</td>
<td>FT Payment File</td>
</tr>
</tbody>
</table>
Attachment D – DIS_ROW Cursor Definition for the Distribution Details

DIS_ROW cursor is defined to select the following details from the distribution table PPPDIS for the current employee and appointment that satisfies the conditions explained in the detailed description.

<table>
<thead>
<tr>
<th>DIS_ROW Data Fields from Distribution Table</th>
<th>Column Name selected from PPPDIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee ID</td>
<td>EMPLOYEE_ID</td>
</tr>
<tr>
<td>Appointment Name</td>
<td>APPT_NUM</td>
</tr>
<tr>
<td>Distribution Number</td>
<td>DIST_NUM</td>
</tr>
<tr>
<td>Full Accounting Unit</td>
<td>FULL_ACCT_UNIT</td>
</tr>
<tr>
<td>Distribution Department Code</td>
<td>DIST_DEPT_CODE</td>
</tr>
<tr>
<td>Pay Begin Date</td>
<td>PAY_BEGIN_DATE</td>
</tr>
<tr>
<td>Pay End Date</td>
<td>PAY_END_DATE</td>
</tr>
<tr>
<td>Distribution Percent</td>
<td>DIST_PERCENT</td>
</tr>
<tr>
<td>Distribution Pay Rate</td>
<td>DIST_PAYRATE</td>
</tr>
<tr>
<td>Distribution DOS</td>
<td>DIST_DOS</td>
</tr>
<tr>
<td>Distribution Unit Code</td>
<td>DIST_UNIT_CODE</td>
</tr>
</tbody>
</table>
Attachment E – Eligible Distributions Array Layout

The array of Eligible Distributions for an employee is used in building the FT transaction files, costing file, and tab-delimited file. All the details are built from the employee details stored in the DB2 tables of EDB.

<table>
<thead>
<tr>
<th>Eligible Distributions Array Fields</th>
<th>EDB Table – Field Description</th>
<th>Sort (add dist %)?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible Appt Title Code</td>
<td>PPPAPP - Appt Title Code</td>
<td>Yes</td>
</tr>
<tr>
<td>Eligible Appt Representation Code</td>
<td>PPPAPP - Appt Rep Code</td>
<td>Yes</td>
</tr>
<tr>
<td>Eligible Appt Type</td>
<td>PPPAPP - Appt Type</td>
<td>Yes</td>
</tr>
<tr>
<td>Eligible Dist FAU</td>
<td>PPPDIS - Dist FAU</td>
<td>Yes</td>
</tr>
<tr>
<td>Eligible Dist Unit Code</td>
<td>PPPDIS - Dist Unit Code</td>
<td>Yes</td>
</tr>
<tr>
<td>Eligible Appt Title Unit Code</td>
<td>PPPAPP - Appt Title Unit Code</td>
<td>No</td>
</tr>
<tr>
<td>Eligible Appt Special Handling</td>
<td>PPPAPP - Appt Special Handling</td>
<td>No</td>
</tr>
<tr>
<td>Eligible Dist Percent (5 precision)</td>
<td>PPPDIS - Dist Percent</td>
<td></td>
</tr>
<tr>
<td>Eligible Dist FT Amount</td>
<td>Calculated as part of FT pay</td>
<td></td>
</tr>
</tbody>
</table>
Attachment F – FT Transaction File Record Layout

Employee’s EDB details and the array of Eligible Distributions are used in building the FT transaction file.

<table>
<thead>
<tr>
<th>Eligible Distributions Array Fields</th>
<th>Position</th>
<th>EDB / Eligible Distributions Array Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee ID</td>
<td>01 - 09</td>
<td>Employee ID from PPPPER</td>
</tr>
<tr>
<td>Transaction Code</td>
<td>10 - 11</td>
<td>‘FT’</td>
</tr>
<tr>
<td>Filler</td>
<td>12 - 18</td>
<td>Blank</td>
</tr>
<tr>
<td>FAU</td>
<td>19 - 48</td>
<td>Eligible Dist FAU</td>
</tr>
<tr>
<td>Filler</td>
<td>49</td>
<td>Blank</td>
</tr>
<tr>
<td>Title Code</td>
<td>50 - 53</td>
<td>Eligible Appt Title Code</td>
</tr>
<tr>
<td>DOS Code</td>
<td>54 – 56</td>
<td>‘LSN’</td>
</tr>
<tr>
<td>Payment Amount</td>
<td>57 – 63</td>
<td>Eligible Dist FT Amount</td>
</tr>
<tr>
<td>Filler</td>
<td>64 - 70</td>
<td>Blank</td>
</tr>
<tr>
<td>Pay End Date (MMDDYY format)</td>
<td>71 – 76</td>
<td>‘120614’ for BW; ‘121514’ for SM; ‘123114’ for MO and MA</td>
</tr>
<tr>
<td>Filler</td>
<td>77 - 78</td>
<td>Blank</td>
</tr>
<tr>
<td>Work Study</td>
<td>79</td>
<td>Blank</td>
</tr>
<tr>
<td>Filler</td>
<td>80</td>
<td>Blank</td>
</tr>
<tr>
<td>Employee Relations Code</td>
<td>81</td>
<td>Employee Relationship Code from PPPPER</td>
</tr>
<tr>
<td>Appt Type Code</td>
<td>82</td>
<td>Eligible Appt Type</td>
</tr>
<tr>
<td>Dist Unit Code</td>
<td>83</td>
<td>Blank</td>
</tr>
<tr>
<td>Filler</td>
<td>84 - 120</td>
<td>Blank</td>
</tr>
</tbody>
</table>
Attachment G – Electronic Tab-Delimited File Record Layout

The array of Eligible Distributions and the selected EDB details for an employee are used in building the tab-delimited file.

<table>
<thead>
<tr>
<th>Tab-Delimited File Data</th>
<th>EDB / Eligible Distributions Array Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Name</td>
<td>Employee Name from PPPPER</td>
</tr>
<tr>
<td>Employee ID</td>
<td>Employee ID from PPPPER</td>
</tr>
<tr>
<td>Home Department</td>
<td>Home Department from PPPPER</td>
</tr>
<tr>
<td>Home Department Description</td>
<td>Home Department Description from PPPHME</td>
</tr>
<tr>
<td>Employment Status Code</td>
<td>Employee Status from PPPPER</td>
</tr>
<tr>
<td>Deduction Pay Schedule Code</td>
<td>Primary Pay Schedule from PPPPCM</td>
</tr>
<tr>
<td>Full Accounting Unit (FAU)</td>
<td>Eligible Dist FAU</td>
</tr>
<tr>
<td>FT transaction amount</td>
<td>Eligible Dist FT Amount</td>
</tr>
</tbody>
</table>
The array of Eligible Distributions and the selected EDB details for an employee are used in building the standard costing transactions file.

<table>
<thead>
<tr>
<th>Costing File Data</th>
<th>EDB / Eligible Distributions Array Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee ID</td>
<td>Employee ID from PPPPER</td>
</tr>
<tr>
<td>Employee Name</td>
<td>Employee Name from PPPPER</td>
</tr>
<tr>
<td>Employee Name Suffix</td>
<td>Employee Name Suffix from PPPPER</td>
</tr>
<tr>
<td>Costing Action Code</td>
<td>'32'</td>
</tr>
<tr>
<td>Costing Effective Date (YYMMDD format)</td>
<td>'141108' for BW; '141115' for SM; '141130' for MO and MA</td>
</tr>
<tr>
<td>Title Code</td>
<td>Eligible Appointment Title</td>
</tr>
<tr>
<td>Full Accounting Unit (FAU)</td>
<td>Eligible Distribution FAU</td>
</tr>
<tr>
<td>Rate Code</td>
<td>Blank</td>
</tr>
<tr>
<td>Percent</td>
<td>100.00</td>
</tr>
<tr>
<td>DOS</td>
<td>'LSN'</td>
</tr>
<tr>
<td>Old Rate</td>
<td>0.00</td>
</tr>
<tr>
<td>New Rate</td>
<td>Eligible Distribution FT Amount (calculated)</td>
</tr>
<tr>
<td>FTE</td>
<td>0.00</td>
</tr>
<tr>
<td>Employee CBUC</td>
<td>Employee CBUC (EDB 0161) from PPPPER</td>
</tr>
<tr>
<td>Employee Relations Unit</td>
<td>Employee Relations Unit (EDB 0255) from PPPPER</td>
</tr>
<tr>
<td>Employee Special Handling Code</td>
<td>Employee Special Handling Code (EDB 0256) from PPPPER</td>
</tr>
<tr>
<td>Employee Dist Unit Code</td>
<td>Employee Dist Unit Code (EDB 0257) from PPPPER</td>
</tr>
<tr>
<td>Employee Representation Code</td>
<td>Employee Representation Code (EDB 0295) from PPPPER</td>
</tr>
<tr>
<td>Appointment Title Unit Code</td>
<td>Eligible Appointment Title Unit Code</td>
</tr>
<tr>
<td>Distribution Unit Code</td>
<td>Eligible Distribution Unit Code</td>
</tr>
<tr>
<td>Appointment Coverage</td>
<td>Eligible Appointment Representation Code</td>
</tr>
<tr>
<td>Appointment Special Handling</td>
<td>Eligible Appointment Special Handling</td>
</tr>
<tr>
<td>Duration of Employment</td>
<td>Blank</td>
</tr>
<tr>
<td>Pay Period End Date (YYMMDD format)</td>
<td>'141206' for BW; '141215' for SM; '141231' for MO and MA</td>
</tr>
<tr>
<td>Error Code</td>
<td>zero</td>
</tr>
</tbody>
</table>