Installation Instructions

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Prepared by Kathy Stevens

Information Resources & Communications
Office of the President
University of California
This document provides installation instructions for release 2173. Please review these instructions carefully before proceeding with the installation.

1. **Testing**

1.1 Perform installation verification testing as described in the Test Plan. In addition, perform any further local testing.

2. **JCL Changes**

2.1 Modify the JCL for DDname CARDFIL for program PPP495:

- add DX to the list of bargaining units to report.

  This is jobs PP*MRK and pds PRO.CTL.CNTLIB(PP*495).

3. **Install in Production**

3.1 Place modified objects in production, after monthly maintenance.

3.2 After the CTL has been updated, and prior to the second BW compute in August with earnings for the DX unit a pay period ending on August 15, 2015, run PPP762 with DX in the run specification card (UPAY896); this will enroll all employees with DX/C appointments in agency fees.

3.3 After the EDB has been updated by PPP762, employees can be manually enrolled in DX dues and charity fees.

3.4 As noted in the JCL Changes section, add DX to the list of bargaining units to report for PPP495.

4. **Control Table Updates**

3.1 Execute PPP004 to update the following DB2 CTL tables with release transactions.
• **Gross-to-Net Table (02)** – Use the transactions in CARDLIB (GTNPROD).
  - Gross-to-Net updates are provided to add GTN numbers related to DX dues. Use the transactions in PAYDIST.R2173.CARDLIB(GTNPROD). Local GTN Priority Numbers must be assigned in place of the ???? in columns 4 through 7.
    - Also, note that locations have the option to set their own values at the local level for the liability FAU (Tran No “2”, cols 12-41)

• **Benefits Rates Table (14)** – Use the transactions in CARDLIB(BRTPROD).

• **Bargaining Unit Table (17)** – Use the transactions in CARDLIB(BUTPROD).

• **Code Translation Table (38)** – Use the transactions in CARDLIB(CTTPROD).