

Business Requirements Document

SR101139 – 2016 Qualified Parking Rate Changes

Information Technology Services

Office of the President

Document Information

Document Attributes	Information
ID	SR101139
Owner	Payroll Coordination and Tax Services
Author(s)	Marcia Johnson
Contributor(s)	John Barrett

Revision History

Version	Issue Date	Changes
1.0	10/21/2015	1 st draft
1.1	10/29/2015	B. Burkart – added UPAY and implementation timing details. Changed wording and title to reflect only parking changes, not transportation changes.

Document Approvals

Role	Name	Signature	Date
Controller	Peggy Arrivas		

Table of Contents

1	Overview	4
2	Product/Solution Scope	5
3	Business Services and Processes	5
4	Business Rules	5
5	Business Requirements	6
6	Non-Functional Requirements	6
7	External References	6

1 Overview

To adjust the rates for qualified parking for tax year 2016.

1.1 Background

The Internal Revenue Service issued Revenue Procedure 2015-53 on October 21, 2015 which included the annual inflation adjustments for tax year 2016.

For the tax year 2016, the monthly limitation under IRC Section 132(f)(2)(A) regarding the aggregate fringe benefit exclusion amount for transit passes and transportation in a commuter highway vehicle remains at \$130. The monthly limitation under 132(f)(2)(B) regarding the fringe benefit exclusion amount for qualified parking in 2016 is \$255, up from \$250 in 2015.

1.2 Objectives

Update the PPS System parameters Table to reflect the 2016 rate changes for the qualified parking (076 FED and 077 SWT).

The rate change is effective January 1, 2016. The new rates are effective for wages paid on and after January 1, 2016. These updates must be applied to the control tables after the last compute for December 2015 earnings and prior to the first pay compute for 2016.

1.3 Related Projects & Dependencies

1.4 Stakeholders

Acronym	Description	Role
*	Authorize	Has ultimate signing authority for any changes to the document
R	Responsible	Responsible for creating this document
A	Accountable	Accountable for accuracy of this document (e.g. project manager)
S	Supports	Provides supporting services in the production of this document
C	Consulted	Provides input
I	Informed	Must be informed of any changes

Name	Position	*	R	A	S	C	I
John Barrett	Tax Coordinator	X			X	X	X
Marcia Johnson	Senior Analyst		X	X			

1.5 Proposed Strategy

Update System Parameters table.

1.6 Glossary

N/A

2 Product/Solution Scope

2.1 Included in Scope

Control Table Changes.

2.2 Excluded from Scope

N/A

2.3 Assumptions & Constraints

N/A

2.4 Outstanding Items

N/A

3 Business Services and Processes

N/A

4 Business Rules

N/A

5 Business Requirements

5.1 User Requirements

N/A

5.2 Functional Requirements

Req ID	Requirement Type	Requirement Description	Priority [L/M/H]	Comments
R0001	Control Tables	Update System Parameters Table per attached UPAY form	H	

5.3 Reporting Requirements

N/A

6 Non-Functional Requirements

N/A

7 External References

N/A



**PAYROLL/PERSONNEL
SYSTEM PARAMETERS TABLE
UPAY559 (R01/03) R1460**

A/C/D 1	TBL. NO. 2	3	PARAM. NO. 4	6	8	VALUE 13	16	17	DESCRIPTION	36
C	01		076			255		00	FED PARK RED LIMIT	
C	01		077			255		00	SWT PARK RED LIMIT	
	01									
	01									
	01									
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RETN: UNTIL ACTION TAKEN

PREPARED BY:	DATE	APPROVED BY:	DATE
<i>Marceia Johnson</i>	10/21/15	<i>John Bane</i>	10/23/15