



OFFICE OF THE SENIOR VICE PRESIDENT –
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT
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Re:	Release:	2207
	Service Requests:	101074, 101075, 101129, 101139
	Programs:	None
	Copy Members:	None
	Include Members:	None
	DDL Members:	None
	Bind Members:	None
	CICS Maps:	None
	CICS Help:	None
	Forms:	None
	Table Updates:	System Parameter Table (01), Gross To Net Table (02), Federal Tax Table (03), State Tax Table (12), System Messages Table (08)
	Urgency:	Date Mandated (see Timing of Installation below)

This release addresses the following Service Requests:

Service Request 101074

Service Request 101074 provides the following background information:

The Franchise Tax Board (FTB) and the California EDD released the 2016 California Tax Withholding Schedules. Service Request 101074 asks PPS to update PPS California Tax Tables with the 2016 withholding rate schedules.

Service Request 101075

Service Request 101075 provides the following background information:

On December 8, 2015, the Internal Revenue Service published Notice 1036. This Notice updates the Percentage Method Tables for Federal Income Tax Withholding for tax year 2016.

Service Request 101075 asks PPS to update the PPS Federal Tax Table with the 2016 rate schedules, as well as the System Parameter table items related to the Nonresident Alien (NRA) Federal Tax amounts.

Service Request 101129

Service request 101129 contains Payroll and Personnel System (PPS) control table updates for calendar year 2016 to adjust the maximum employee contribution for the HSA and the Health FSA. PPS requires the control table updates to adjust the respective maximum limits and corresponding system messages.

Service Request 101139

Service request 101139 provides the following background information:

The Internal Revenue Service issued Revenue Procedure 2015-53 on October 21, 2015 which included the annual inflation adjustments for tax year 2016. This included the monthly limitation for qualified parking.

Service request 101139 asks PPS to update the System Parameter table with the new rates effective January 1, 2016 for qualified parking.

Table Updates

System Parameter Table (01)

The System Parameter Table contains the descriptions and values for the System Parameters. It will be modified based on the UPAY559 forms included in the service requests.

Gross To Net Table (02)

The Gross To Net Table contains data for each deduction/reduction/contribution that is used to calculate net pay. It has been modified with a new employee rate based on the UPAY545 form included with SR101129.

Federal Tax Table (03)

The Federal Tax table contains federal tax rates by pay period and marital status. It has been modified with new rates based on the UPAY547A forms included with SR101075.

State Tax Table (12)

The State Tax Table contains the basic data for the California State tax rates. It has been modified with new rates based on the UPAY548 forms included with SR101074.

System Messages Table (08)

The System Messages Table contains the message text, severity, and reporting requirements for error and warning messages. It has been modified with new text for messages related to health FSA limits based on the UPAY554 form included with SR101129.

Installation Instructions

Execute PPP004 to update the following DB2 CTL table with release transactions.

- Federal Tax Table (03) – Use the transactions in CARDLIB (FEDPROD)
- System Parameter Table (01) – Use the transactions in CARDLIB (PRMPROD)
- State Tax Table (12) – Use the transactions in CARDLIB (STTPROD)
- Gross To Net Table (02) – Use the transactions in CARDLIB (GTNPROD)
- System Messages Table (08) – Use the transactions in CARDLIB (MSGPROD)

Please review the transactions carefully. Table entries for Parameter numbers 1 -299 are reserved for Base. Table entries for Parameter numbers 300 – 369 are reserved for the campus.

Timing of Installation

The timing of this release is **date mandated**. The new rates are effective for wages paid on and after January 1, 2016. These updates must be applied to the control tables after the last compute for December 2015 earnings and prior to the first pay compute for 2016.

Campuses must implement these changes in time to affect the following pay cycles:

- MO December 1, 2015 - December 31, 2015 pay date January 4, 2016
- BW December 20, 2015 - January 2, 2016 pay date January 13, 2016

On the [2015 Year-End Processing Sequence](#) document, these updates are listed as "CTL Update - Apply Year End Updates" step.

As always, this update should be applied to production data only as approved by your campus Payroll Manager.

If there are any questions, please send electronic mail to Maxine.Gerber@ucop.edu, or call 510-987-0422.

Maxine Gerber