

Business Requirements Document

SR101780 - CalPERS 2017-2018 Rate Adjustment

Information Technology Services

Office of the President

Document Information

Document Attributes	Information
ID	SR101780
Owner	Payroll Coordination and Tax Services
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Revision History

Version	Issue Date	Changes
1 st draft	5/11/2017	

Document Approvals

Role	Name	Signature	Date
Controller	Peggy Arrivas		

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1 Overview

Modify PPS to update the PERS State Employer rate with the 2017-2018 fiscal year rates.

1.1 Background

The employer contribution rates for the California Public Employees Retirement System (CalPERS) are changing as of July 1, 2017. CalPERS announced the new rates on May 10, 2017. These rates usually adjust on an annual basis. Some University employees previously worked for a state agency covered under the CalPERS retirement plan and they continue to be covered under the CalPERS plan as UC employees. This year the rates include an additional statutory contribution to offset increased member contributions.

1.2 Objectives

- Current Process – The 2016-2017 rates are currently in effect:
 - PERS Employer Contribution Rate 26.728%
 - PERS FICA Employer Contribution Rate 26.728%
- Proposed Process – The System Parameter Table must be updated with the new rates:
 - PERS Employer Contribution Rate 28.423%
 - PERS FICA Employer Contribution Rate 28.423%
- Deadline – The change takes effect for the first payroll period that ends in July 2017. Campuses should update the tables after processing June earnings.

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1.3 Related Projects & Dependencies

N/A

1.4 Stakeholders

Acronym	Description	Role
*	Authorize	Has ultimate signing authority for any changes to the document
R	Responsible	Responsible for creating this document
A	Accountable	Accountable for accuracy of this document (e.g. project manager)
S	Supports	Provides supporting services in the production of this document
C	Consulted	Provides input
I	Informed	Must be informed of any changes

Name	Position	*	R	A	S	C	I
Marcia Johnson	Sr. Admin. Analyst		X				X
John Barrett	Director			X	X	X	X
Peggy Arrivas	Controller	X					

1.5 Proposed Strategy

Modify PPS to update the PERS State Employer rate with the 2017-2018 fiscal year rates.

1.6 Glossary

N/A

2 Product/Solution Scope

2.1 Included in Scope

All employees covered under the CalPERS retirement plan. Update System Parameter #'s 130 and 131 with the new rates.

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2.2 Excluded from Scope

Employees not covered under the CalPERS retirement plan.

2.3 Assumptions & Constraints

N/A

2.4 Outstanding Items

N/A

3 Business Services and Processes

N/A

4 Business Rules

N/A

5 Business Requirements

5.1 User Requirements

N/A

5.2 Functional Requirements

Req ID	Requirement Type	Requirement Description	Priority [L/M/H]	Comments
R0001	Control Table Updates	Systems Parameter Table Updates per attached UPAY	H	

5.3 Reporting Requirements

N/A

6 Non-Functional Requirements

N/A

7 External References

N/A

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UC HR/BENEFITS - INFORMATION SYSTEMS SUPPORT

SERVICE REQUEST
UISAS 160 (R 7/94)

DATE
5/11/2017

DATE/CYCLE DUE

PERSON AUTHORIZING REQUEST: Peggy Arrivas	SYSTEMS CONTACT
DEPARTMENT Payroll Coordination and Tax Services	RECHARGE NO.
REQUESTOR: Marcia Johnson	SYSTEMS/FILES/PROGRAMS

RETRIEVAL/SYSTEM MODIFICATION: Description of Request

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PRODUCTION RUN			
SYSTEM	EFFECTIVE DATE/OF INFORMATION	TYPE OF RUN	TYPE OF OUTPUT

RETRIEVAL/PRODUCTION RUN

DISTRIBUTION OF OUTPUT INSTRUCTIONS (FOR RETRIEVAL REQUESTS, INCLUDE LONG TERM FILE RETENTION INSTRUCTIONS IF APPROPRIATE)

IS&AS USE ONLY

DATE RECEIVED	REVISED DUE DATE	DATE COMPLETED	COMPLETED BY	COMPUTING TIME/CHARGES	STAFF TIME/CHARGES	CEN	JOB NAME
COMMENTS:							
ESTIMATE INFORMATION		COMPLETION DATE	STAFF HOURS	COMPUTING COSTS	TOTAL COSTS		
			\$	\$	\$		

APPROVAL TO PROCEED	<i>JRS</i>	<i>Peggy Arrivas</i>	5/12/17	<i>Peggy Arrivas</i>	AVP - Systemwide Controller
BASED ON ESTIMATE		(SIGNATURE)		(NAME, TITLE, ADDRESS)	

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Circular Letter: 200-027-17
May 10, 2017

Rates that include the additional contribution are shown in the table below:

Member Category	Actuarially Required Employer Contribution for 2017-18	Additional Statutory Contribution to Offset Increased Member Contributions	Total Contribution 2017-18
State Miscellaneous Member	28.325%	0.098%	28.423%
State Industrial Member	19.527%	0.881%	20.408%
State Safety Member	19.402%	1.182%	20.584%
California Highway Patrol Member	52.785%	1.319%	54.104%
Peace Officer/Firefighter Member	42.598%	1.647%	44.245%

Note that in the event that a state budget is not passed by July 1, 2017, the actuarially required contribution rates set by the CalPERS Board will remain in effect.

Additional information can be found on the CalPERS website in the Finance and Administration Committee Meeting [Agenda Item 8a](#) on April 18, 2017. The complete actuarial valuation report with additional information about future rate changes beyond the 2017-18 fiscal year is expected to be available on the CalPERS website this summer.

If you have any questions, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377).

Scott Terando
Chief Actuary
Actuarial Office