

PAYROLL/PERSONNEL
 PAYROLL ADJUSTMENT WORKSHEET - I
 UPAY543A (7/94)



EMPLOYEE IDENTIFICATION NUMBER	9	EMPLOYEE NAME	PROCESS IN

PREPAYMENTS

SEQUENCENUMBER			DED. NUMBER	AMOUNT			DED. NUMBER	AMOUNT			DED. NUMBER	AMOUNT			DED. NUMBER	AMOUNT			TOTAL AMOUNT OF PREPAYMENTS		
1	2	6	10	20	22	24	30	33	35	37	43	46	48	50	56	59	61	63	69	73	79
C			PS																		
1	2	6	10	20	22	24	30	33	35	37	43	46	48	50	56	59	61	63	69	73	79
C			PS																		

ONE-TIME DEDUCTIONS

SEQUENCENUMBER			DED. NUMBER	AMOUNT			+ / R	DED. NUMBER	AMOUNT			+ / R	DED. NUMBER	AMOUNT			+ / R	DED. NUMBER	AMOUNT			+ / R	TOTAL AMOUNT OF ONE-TIME DED.		
1	2	6	10	20	22	24	30	31	33	35	37	43	44	46	48	50	56	57	59	61	63	69	70	73	79
C			DS																						
1	2	6	10	20	22	24	30	31	33	35	37	43	44	46	48	50	56	57	59	61	63	69	70	73	79
C			DS																						

REFUNDS

SEQUENCENUMBER			DED. NUMBER	AMOUNT			DED. NUMBER	AMOUNT			DED. NUMBER	AMOUNT			DED. NUMBER	AMOUNT			Q	Y	TOTAL AMOUNT OF REFUNDS		
1	2	6	10	20	22	24	30	33	35	37	43	46	48	50	56	59	61	63	69	71	72	73	79
C			RF																				
1	2	6	10	20	22	24	30	33	35	37	43	46	48	50	56	59	61	63	69	71	72	73	79
C			RF																				

STOPPAYMENT

SEQUENCENUMBER			C/A	OLDCHECK						C/A	NEWCHECK						NET AMOUNT		
1	2	6	10	18	19	NUMBER	24	25	DATE	30	31	32	NUMBER	37	38	DATE	43	50	56
C			SB					MM	DD	YY					MM	DD	YY		

UNCLAIMED CHECK

SEQUENCENUMBER			C/A	OLDCHECK						NET AMOUNT		FUND F / U	
1	2	6	10	18	19	NUMBER	24	25	DATE	30	50	56	57
C			UB					MM	DD	YY			

COMMENTS:	PREPARED BY SIGNATURE _____ EXT. _____ DATE _____ APPROVED BY SIGNATURE _____ EXT. _____ DATE _____
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