PAYROLL TIME REPORTING WORKSHEET
UPAY 644A (R5/04) R1576

PAY PERIOD ENDING
12 17

PAY CYCLE TYPE
18

LOC/ACCT/COST CTR/FUND/PROJ/SUB
26 27-32 33-36 37-41 42-47 48

RETURN TO PAYROLL BY

MAIL TO

CHECK HERE IF THERE ARE NO CHANGES TO THIS PAGE AND TIME INPUT IS REQUIRED

CHECK FOR TIME INPUT	EMPLOYEE NAME		TRANS CODE 10 11	DIST NO. 19 20	TITLE CODE 22 25	RATE/AMOUNT 56 62	A/H 63	REGULAR TIME			OVERTIME OR LEAVE TIME				W S P 89	PRO-RATE 93
	EMPLOYEE I.D. 1 9	CONTROL NO. 1 5						DESC SERV 64 66	TOTAL REGULAR TIME ON PAY STATUS 67 71	H% 72	DESC SERV 73 75	TIME IN HOURS 76 80	DESC SERV 81 83	TIME IN HOURS 84 88		
								CONTROL TOTAL			CONTROL TOTAL		CONTROL TOTAL			

CERTIFICATION

SIGNATURE DATE

EXTENSION

RETN:
ACCOUNTING 1-5 YEARS SUBJECT TO
CONTRACT AND GRANT REQUIREMENTS
OTHER COPIES 0-5 YEARS