



**PAYROLL/PERSONNEL**  
**W2 EXTRACT UPDATE - PPP610**  
 UPAY832 (R12/06 R1745)

			YEAR	REPORT SORT	UPDATE EMP STATUS	UPDATE HOME DEPT	UPDATE SSN	UPDATE ADDRESS	UPDATE W2 IND
1	11	12	13	14	15	16	17	18	19
P P P 6 1 0 - S P E C									
			MUST MATCH EXTRACT HEADER DATE	I OR BLANK - ID ORDER N - NAME ORDER	Y - UPDATE EMPLOYEE STATUS	Y - UPDATE HOME DEPARTMENT	Y - UPDATE SOCIAL SECURITY NUMBER	Y - UPDATE PERMANENT AND FOREIGN ADDRESS	Y - UPDATE ELECTRONIC W2 INDICATOR

**AT LEAST ONE UPDATE MUST BE SELECTED**

PREPARED BY:	DATE
AUTHORIZED BY:	DATE