PAYROLL/PERSONNEL

PPP533 IAP BALANCE ADJUSTMENTS

UPAY887 (1/99) R1225

RUN SPECIFICATION

IDENTIFIER 1 – 11	PROCESS MONTH 12 – 13
PPP533-SPEC	

BALANCE ADJUSTMENTS

LOC 1	SPECIAL CAMPUS KEY 2 – 14	FUND GROUP 15 – 18	COVERAGE (AREP) 19 – 21	CBUC/ TUC 22 23	ADJUSTMENT AMOUNT 24 – 34	SIGN 35

RUN SPECIFICATION

- The Run Specification is required only when Balance Adjustments are present.
- The Process Month must match the fiscal General Ledger month being processed.

BALANCE ADJUSTMENTS

- All key fields (Location, Special Campus Key, Fund Group, Coverage, and CBUC) should correspond to values displayed on report PPP5332.
- The Special Campus Key is locally defined and should remain blank unless indicated on report PPP5332.
- To adjust a "Senior Management" IAP Award Balance, enter "SR" as the CBUC value.
- The amount sign should be entered as blank or "+" to increase the IAP Award (debit) Balance. When the sign is entered as "-" the Award Balance will be decreased.

PREPARED BY:	DATE	APPROVED BY:	DATE

RETN: UNTIL ACTION TAKEN