**PAYROLL/PERSONNEL**

**PPP533 IAP BALANCE ADJUSTMENTS**

**UPAY887 (1/99) R1225**

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### RUN SPECIFICATION

<table>
<thead>
<tr>
<th>IDENTIFIER</th>
<th>PROCESS MONTH</th>
</tr>
</thead>
<tbody>
<tr>
<td>PPP533</td>
<td>SPEC</td>
</tr>
</tbody>
</table>

### BALANCE ADJUSTMENTS

<table>
<thead>
<tr>
<th>LOC</th>
<th>SPECIAL CAMPUS KEY</th>
<th>FUND GROUP</th>
<th>COVERAGE (AREP)</th>
<th>CBUC/TUC</th>
<th>ADJUSTMENT AMOUNT</th>
<th>SIGN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>15-18</td>
<td>19-21</td>
<td>22-23</td>
<td>24</td>
<td>34-35</td>
</tr>
</tbody>
</table>

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**RUN SPECIFICATION**

- The Run Specification is required only when Balance Adjustments are present.
- The Process Month must match the fiscal General Ledger month being processed.

**BALANCE ADJUSTMENTS**

- All key fields (Location, Special Campus Key, Fund Group, Coverage, and CBUC) should correspond to values displayed on report PPP5332.
- The Special Campus Key is locally defined and should remain blank unless indicated on report PPP5332.
- To adjust a "Senior Management" IAP Award Balance, enter "SR" as the CBUC value.
- The amount sign should be entered as blank or "+" to increase the IAP Award (debit) Balance. When the sign is entered as "-" the Award Balance will be decreased.

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**PREPARED BY:**

**DATE**

**APPROVED BY:**

**DATE**

RETN: UNTIL ACTION TAKEN