

**Union Deduction File Record Layout (PPP495)  
As of Release 1966 – 01/21/11**

Position	Length/ Format	Field Description	N/A	Comments
1 – 2	2	Title Unit Code		
3				
4 – 12	9	Employee ID		
13				
14 – 22	9	Prior Employee ID		Only if prior employee ID exists, otherwise blanks
23				
24 – 27	4	Title Code		Title Code (appointment level) if Title Unit Code = "PX"; otherwise blank. Note: do not include title code if GTN is for VCAP or initiation fee.
28 – 32	5	Filler		
33				
34 – 63	30	Employee Name		
64				
65 – 74	10 mm/dd/ccyy	Pay Period End Date		
75				
76 – 77	2	PAR Record Type		85 – Current Payroll Activity 82 – Rush Hand-Drawn Check 80 – Hand Drawn Check 75 – Overpayment 70 – Cancellation
78				
79 – 89	11 -zzzzzz9.99	Unit Earnings		
90				
91 – 99	9 -zzzz9.99	Unit Earnings - Hours		
100				
101 – 111	11 -zzzzzz9.99	Non-Unit Earnings		
112				
113 – 121	9 -zzzz9.99	Non-Unit Earnings - Hours		
122				
123 – 125	3	GTN Number		
126				
127 – 136	10 -zzzzz9.99	GTN Amount		
137				
138	1	Deduction Transaction Type		blank – normal deduction type 'O' – Onetime deduction 'R' – Refund
139				
140	1	Office of the President Flag <sup>1</sup>		'Y' or 'N'

<sup>1</sup> For UCLA only, 'Y' indicates that employee works for the Office of the President.

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Position	Length/ Format	Field Description	N/A	Comments
141				
142 – 143	2	Employee Unit Code		
144				
145	1	Employee Representation Code		
146				
147 – 148	2	Campus Location		
149				
150 – 160	11 -zzzz9.9999	Unit rate		