

**PPS Extract For Verification of Employment
Produced from the following sources - PPP705**

As of Release 2202 – 11/17/15

Header Record *

Position	Length/ Format	Field Description	Data Element #	Comments
1 – 15	15	Record Type		Constant Value = 000HEADER
16 - 106	91	Filler		Blanks
107 - 111	5	Version		Constant Value = 02.00
112 - 116	5	Source ID		Constant Value = 15975
117 - 136	20	Source Type		Constant Value = EMPLOYER
137 - 137	1	Code		Identifies whether this is the initial submission of the file, or the resubmission of a previous file. Valid values: I = Initial submission R = Resubmission.

* The header and trailer records are not created by PPS, but are added in the UCOP PIN process which consolidates the campus files.

**PPS Extract For Verification of Employment
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As of Release 2202 – 11/17/15

202 Employee Record (Demographics)

Position	Length/ Format	Field Description	Data Element #	Comments
1 – 15	15	Record Type		Constant Value = 202EMPLPIM
16-31	16	cocode		Constant Value = Constant "15975"
32-42	11	ssn	EDB0111	Social Security Number
43-106	64	empl_id		Employee ID
107-170	64 numeric	user_id	EDB0111	User ID = Social Security Number
171-174	4	inhouseum		UCX Account Number Constant Value = R37F
175-182	8 yyyymmdd	pasofdate	PAR0830	Payroll As of Date - Most recent check date for eligible earnings. For an active employee who has not yet been paid eligible earnings, the current run date. For a historical load, 12/31 of the relevant year.
183-246	64	fn	EDB0250	Employee First Name
247-310	64	mn	EDB0251	Employee Middle Name
311-374	64	ln	EDB0251	Employee Last Name
375-386	12	suffix		Blank - Not Used
387-391	5	title		Blank - Not Used
392-399	8 mmddyyyy	dfpin	EDB0107	Employee PIN - Use birth date
400-400	1	direct_login		Constant "Y" Direct Access to TWN Allowed
401-412	12	verdiv		CAMPUS-ABRV in PPPCCR Employee Division / Location Code
413-476	64	jobtitle	EDB0460	Job Title/ Current Position. Use title code description from TCT
477-477	1	eestatcd	EDB0144	Employee Status Code - Translate to TWN values PPS => TWN Value A => A I => A S => S P => A N => A
478-485	8 yyyymmdd	mrhdate	EDB0113	Most Recent Hire Date
486-486	1	eestattype		Blank - Not Used
487-494	8 yyyymmdd)	orighiredate	EDB0704 If no data, then EDB0113	Original Hire Date

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202 Employee Record (Demographics)

Position	Length/ Format	Field Description	Data Element #	Comments
495-502	8 yyyymmdd	termdate	EDB0140	Date of Termination/Inactivity/Retirement Blank if EMP_STATUS not 'S'
503-504	2	termreason		Blank - Not Used
505-514	10	uctermreason	EDB0141	Reason for Termination Blank if EMP_STATUS not 'S' Map to EWS values See Attachment A, PPS to EWS mapping of separation reasons
515-522	8 yyyymmdd	lastdaywrkf	EDB0189	Last Date Worked Blank if EMP_STATUS not 'S'
523-524	2	wrkstate	EDB0186 or 'CA'	Work State. Blank if EMP_STATUS not 'S'
525-544	20	wrklocdd		CAMPUS-NAME in PPPCCR Blank if EMP_STATUS not 'S'
545-559	15 numeric	fein		Federal Identification Number of Location (FEIN) Blank if EMP_STATUS not 'S'
560-574	15 numeric	suiacctnum		State Unemployment Insurance Account Number Blank if EMP_STATUS not 'S'
575-582	8	adjhiredate		Blank - Not Used
583-585	3	yrsofserv		Blank - Not Used
586-587	2	mthofserv		Blank - Not Used
588-889	2	payfreq	EDB0152	Pay Frequency Derive TWN Value PPS Value => TWN Value MO => 04 BW => 06

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210 Employee Pay Year-to-Date Record

Position	Length/ Format	Field Description	Data Element #	Comments
1 – 15	15	rectype		Constant Value = 210EMPLPAYINFO
16-31	16	cocode		Constant Value = Constant "15975"
32-42	11	ssn	EDB0111	Social Security Number
43-106	64	empl_id		Employee ID
107-121	15	fein		Federal Identification Number of Location (FEIN)
122-133	12	verdiv		CAMPUS-ABRV in PPPCCR Employee Division / Location Code
134-134	1	verpay		Constant "N" Payroll Master Record
135-142	8 yyyymmdd	pasofdate	PAR0830	Payroll As of Date - Most recent check date for eligible earnings. For an active employee who has not yet been paid, current run date. For a historical load, 12/31 of relevant year.
143-145	3	avghours		Blank - Not Used
146-146	1	receiving		Blank - Not Used
147-176	30	carrier		Blank - Not Used
177-184	8	injdate		Blank - Not Used
185-192	8	awarddate		Blank - Not Used
193-193	1	claimpend		Blank - Not Used
194-205	12	claimnum		Blank - Not Used
206-235	30	l1		Blank - Not Used
236-265	30	l2		Blank - Not Used
266-285	20	city		Blank - Not Used
286-287	2	state		Blank - Not Used
288-297	10	zip		Blank - Not Used
298-299	2	country		Blank - Not Used
300-309	10	deptcd		Blank - Not Used
310-315	6	compclass		Blank - Not Used
316-316	1	unionmem		Blank - Not Used
317-331	15	unaffil		Blank - Not Used
332-339	8	datenextinc		Blank - Not Used
340-350	11	amtnextinc		Blank - Not Used
351-358	8	datelastinc		Blank - Not Used
359-369	11	amtlastinc		Blank - Not Used
370-370	1	contemp		Blank - Not Used
371-371	1	contot		Blank - Not Used
372-372	1	contbon		Blank - Not Used
373-376	4	daysmissed		Blank - Not Used
377-384	8	leavestart		Blank - Not Used
385-392	8	leaveend		Blank - Not Used
393-405	13	payrate		Employee's Current Pay Rate

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210 Employee Pay Year-to-Date Record

Position	Length/ Format	Field Description	Data Element #	Comments
	numeric – nnnnnnnnn.nn nn			See Footnote
406-407	2	payratecd	EDB2015	Employee's Current Pay Rate Description Code Derive TWN value: PPS Value => TWN Value A => 01 H => 09 B => 23
408-415	8	Cvgtot		Blank - Not Used
416-417	2	cvgfreq		Blank - Not Used
418-425	8 yyyymmdd	ytdate_1	.	Year of Gross Salary Data Provided for Year 1 Format: For a current year compute, use 12/31 of the current year. For a prior year adjustment, use 12/31 of the prior year. For a historical load, use 12/31 of the relevant year
426-436	11 numeric – nnnnnnnnn.nn	base_1	EDB5513	Gross Base Pay Amount for yEAR
437-447	11	ot_1		Blank - Not Used
448-458	11	bon_1		Blank - Not Used
459-469	11	com_1		Blank - Not Used
470-480	11 numeric – nnnnnnnnn.nn	other_1	EDB5501 minus EDB5513	Gross Other Income Amount for Year Total YTD minus Reg YTD
481-493	13 numeric – nnnnnnnnnnn. nn	total_1	EDB5501	Total Gross Amount for Year

Record 210 Footnote Pay Rate Field

- For the daily feed for active employees, use the highest pay rate (EDB2014) from current, eligible appointments with primary title
- For the daily feed for separated employees, use highest pay rate from *expired* appointments for the primary title. If none are available, use the highest PAR pay rate in the cycle for the primary title.
- For the historical load, for an active employee, use the highest pay rate from eligible appointments with primary title which were active as of the end of the year. If there are none, use the use the highest PAR pay rate in that year for eligible earnings, regardless of title
- For the historical load, For a separated employee, use the PAR pay rate in that year for eligible earnings for the primary title, if any. If none use the use the highest PAR pay rate in that year for eligible earnings, regardless of title

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220 Employee Pay Detail Record

Position	Length/ Format	Field Description	Data Element #	Comments
1 – 15	15	rectype		Constant Value = 220EMPLPAYDTL
16-31	16 numeric	cocode		Constant Value = Constant "15975"
32-42	11	ssn	EDB0111	Social Security Number
43-106	64	empl_id		Employee ID
107-118	12	verdiv		CAMPUS-ABRV in PPPCCR Employee Division / Location Code
119-120	2	payfreq	EDB0152	Pay Frequency Derive TWN Values: PPS Value => TWN Value MO => 04 BW => 06
121-135	15 numeric	fein		Federal Identification Number of Location (FEIN)
136-150	15	suiacctnum		State Unemployment Insurance Account Number
151-152	2	wrkstate	EDB0186	Work State
153-172	20	wrkloccd		CAMPUS-NAME in PPPCCR Work Location Code/Identifier
173-174	2	wrkcountry		Blank - Not Used
175-185	11	cafe		Blank - Not Used
186-196	11	pension		Blank - Not Used
197-207	11	addincom		Blank - Not Used
208-218	11	_401k		Blank - Not Used
219-229	11	fedtax		Blank - Not Used
230-240	11	statetax		Blank - Not Used
241-251	11	localtax		Blank - Not Used
252-262	11	ficatax		Blank - Not Used
263-273	11	medcrtax		Blank - Not Used
274-284	11	garn		Blank - Not Used
285-295	11	otherwith		Blank - Not Used
296-303	8 yyyymmdd	enddate	PAR0140	Pay period end date for this check in
304-311		begdate		Blank - Not Used
312-319	8 yyyymmdd	paydate	PAR0830	Pay date to which this statement applies
320-330	11	suigross		Blank - Not Used
331-331	1	paytype_A		Pay Type - Constant 'A'
332-342	11 numeric – nnnnnnnn.nn	grosspay_A	PAR1210	Gross Pay for pay type A for pay period
343-353	11 numeric –	netpay_A	PAR1460	Net Pay for pay type A for pay period

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220 Employee Pay Detail Record

Position	Length/ Format	Field Description	Data Element #	Comments
	nnnnnnnn.nn			
354-361	8	hours_A		Blank - Not Used
362-365	4	inhouseenum		Constant R37F UCX Account Number
366-3665	1	paytype_R		Pay Type - R if grosspay_R is non-zero
367-377	11 numeric – nnnnnnnn.nn	grosspay_R	PAR3990	Gross Pay for pay type R for pay period Sum of grosses (PAR3990) where the DOS Code's (PAR3870) Time Benefits Indicator is 'Y')
378-388	11	netpay_R		Blank - Not Used
389-396	8	hours_R		Blank - Not Used
397-397	1	paytype_O		Blank - Not Used
398-408	11	grosspay_O		Blank - Not Used
409-419	11	netpay_O		Blank - Not Used
420-427	8	hours_O		Blank - Not Used
428-428	1	paytype_V		Blank - Not Used
429-439	11	grosspay_V		Blank - Not Used
440-450	11	netpay_V		Blank - Not Used
451-458	8	hours_V		Blank - Not Used
459-459	1	paytype_S		Blank - Not Used
460-470	11	grosspay_S		Blank - Not Used
471-481	11	netpay_S		Blank - Not Used
482-489	8	hours_S		Blank - Not Used
490-490	1	paytype_H		Blank - Not Used
491-501	11	grosspay_H		Blank - Not Used
502-512	11	netpay_H		Blank - Not Used
513-520	8	hours_H		Blank - Not Used
521-521	1	paytype_B		Blank - Not Used
522-532	11	grosspay_B		Blank - Not Used
533-543	11	netpay_B		Blank - Not Used
544-551	8	hours_B		Blank - Not Used
552-552	1	paytype_E		Blank - Not Used
553-563	11	grosspay_E		Blank - Not Used
564-574	11	netpay_E		Blank - Not Used
575-582	8	hours_E		Blank - Not Used
583-583	1	paytype_P		Blank - Not Used
584-594	11	grosspay_P		Blank - Not Used
595-605	11	netpay_P		Blank - Not Used
606-613	8	hours_P		Blank - Not Used
614-614	1	paytype_W		Blank - Not Used
615-625	11	grosspay_W		Blank - Not Used
626-636	11	netpay_W		Blank - Not Used

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220 Employee Pay Detail Record

Position	Length/ Format	Field Description	Data Element #	Comments
637-644	8	hours_W		Blank - Not Used
645-645	1	paytype_K		Blank - Not Used
646-656	11	grosspay_K		Blank - Not Used
657-667	11	netpay_K		Blank - Not Used
668-675	8	hours_K		Blank - Not Used
676-676	1	paytype_C		Blank - Not Used
677-687	11	grosspay_C		Blank - Not Used
688-698	11	netpay_C		Blank - Not Used
699-706	8	hours_C		Blank - Not Used
707-707	1	paytype_T		Blank - Not Used
708-718	11	grosspay_T		Blank - Not Used
719-729	11	netpay_T		Blank - Not Used
730-737	8	hours_T		Blank - Not Used
738-738	1	paytype_M		Blank - Not Used
739-749	11	grosspay_M		Blank - Not Used
750-760	11	netpay_M		Blank - Not Used
761-768	8	hours_M		Blank - Not Used
769-769	1	filler		Blank - Not Used
770-770	1	filler		Blank - Not Used
771--771	1	filler		Blank - Not Used
772-772	1	filler		Blank - Not Used

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Trailer Record *

Position	Length/ Format	Field Description	Data Element #	Comments
1 – 15	15	Record Type		Constant Value = 999FOOTER

* The header and trailer records are not created by PPS, but are added in the UCOP PIN process which consolidates the campus files.

Attachment A - PPS to EWS Mapping of Separation Reasons

PPS Separation Reason Codes	PPS Separation Reason Code Description	EWS Separation Reason Codes	EWS Separation Reason Code Description
AA	To accept another job	1400	Voluntary - Accept other employment.
AB	To look for another job	1600	Voluntary - Personal reasons.
AC	Self employment	1410	Voluntary - Started own business.
AD	Dissatisfied with job	2115	Voluntary - Job dissatisfaction.
AE	Pregnancy, did not desire leave	2000	Voluntary - Maternity reasons.
AF	Family and/or child care	1620	Voluntary - Personal/domestic obligation.
AG	Health	1900	Voluntary - Health reasons.
AH	To attend school	2500	Voluntary - Education.
AI	Military service	1420	Voluntary - Military.
AJ	Failed to return from leave	0800	Voluntary - No return from leave of absence.
AK	Other	9304	Other - Unidentified sepcode.
AL	Resignation - accept job at newly created health corporation (SameDesk Rule)	1400	Voluntary - Accept other employment.
AM	Resignation - moved out of area	1500	Voluntary - Relocate - leave the area.
AN	Resignation - no reason given	0300	Voluntary - No reason given.
BA	Grant/contract expired	8700	Lack of Work - Assignment completed.
BB	Appointment/contract appt expired	8700	Lack of Work - Assignment completed.
BC	Visa/work authorization expired	1300	Voluntary - Did not renew work permit or visa.
CA	Indefinite layoff with rehire/recall rights	7600	Lack of Work - Lack of work.
CB	Termination of limited employee	7600	Lack of Work - Lack of work.
CC	Termination of other casual employee (on-call)	8800	Lack of Work - Casual employee.
CD	Termination of casual restricted appointment	8800	Lack of Work - Casual employee.
CE	Graduation/no longer enrolled as a student	9006	Other - Not an employee; Work study student.
CF	Per diem release	7600	Lack of Work - Lack of work.
CG	Indefinite layoff with severance	7001	Lack of Work - Receiving severance pay.
CH	Indefinite layoff with reduced severance and rehire/recall rights	7001	Lack of Work - Receiving severance pay.
CI	Indefinite layoff with no severance or rehire/recall rights	7600	Lack of Work - Lack of work.
CL	Layoff - accept job at newly created health corporation (Same Desk Rule)	7600	Lack of Work - Lack of work.
DA	Released during probationary period	5120	Involuntary - Unsat. Perf/State probationary period.

EA	Lack of performance	5100	Involuntary - Unsatisfactory work performance.
EB	Misconduct	5110	Involuntary - Misconduct related performance.
EC	Quit without notice	0200	Voluntary - No notice given.
ED	Job abandonment	0100	Voluntary - Failed to return.
EE	Never started employment	0600	Voluntary - Accepted job, but failed to report.
EF	No longer certified or licensed	4835	Involuntary - Required certification not provided.
EG	Do not rehire - settlement (employee agrees not to return)	5200	Involuntary - Other.
GA	Medical separation	2600	Voluntary - Medical reasons.
IT	Inter-location Transfer with no break in service	6600	Other - Transfer.
I4	Inactive for 4 consecutive months	8600	Other - Unavailable for work.
JA	Change to emeritus status	DROP	Not a separation reason
KA	Death	8500	Other - Deceased.
LA	Other - termination (coaches, management program) or separation (per diem nurses, vocational nurses)	5200	Involuntary - Other.
RA	Retirement - regular	1000	Voluntary - Retired (work was available).
RD	Retirement - compulsory for SMG and regents' officers	7400	Involuntary - Mandatory retirement.
RF	Retirement - faculty	1000	Voluntary - Retired (work was available).