

**Corporate Personnel System (CPS) PPP712
As of Release 2287 – 07/18/2017**

Appointment Record Layout

Position	Length/ Format	Field Description	Data Element #	Comments
1 – 2	2	Location		
3 – 11	9	Employee Identification Number		
12 – 13	2	Appointment Number	EDB2001	
14 – 17	4	Title Code	EDB2006	
18 – 19	2	Appointment Basis Code	EDB2010	
20 – 25	6 mmddy	Appointment Begin Date	EDB2002	
26 – 31	6 mmddy	Appointment End Date	EDB2003	
32 – 41	10	Appointment Pay Rate	EDB2014	
42	1	Appointment Rate Code	EDB2015	
43	1	Appointment Type Code	EDB2020	
44	1	Off/Above Scale Indicator	EDB2050	
45 – 46	2	Paid Over Code	EDB2011	
47 – 48	2	Appointment Pay Schedule Code	EDB2016	
49 – 50	2	Title Unit Code	EDB2029	
51 – 52	2	Salary Grade	EDB2008	
53 – 57	5	Time Appointment (Anticipated)	EDB2012	
58	1	Leave Accrual Code (Sick Leave)		¹ See footnote
59	1	Leave Accrual Code (Vacation)	EDB2018	
60	1	Appointment Without Salary Indicator	EDB2028	
61	1	Title Special Handling Code	EDB2030	
62	1	Appointment Representation Code	EDB2031	
63	1	Special Benefits Contribution Code	EDB2021	
64	1	Time Reporting Code	EDB2017	
65	1	Appointment FLSA Status Indicator	EDB2005	
66 – 67	2	Sub-Location	EDB2009	
68 – 71	4	Salary Step	EDB2049	
72 – 73	2	Grade Type		From the TCT
74 – 80	7	Filler		

¹ Derive from EDB2018
SKL A – All other values
B – None (EDB2018 = E, N or blank)

